HARYNELL COMMUNITY COLLEGE DISTRICT

MINUTES

Regular Meeting of the Board of Trustees
CALL 208, Training Room
411 Central Avenue
Salinas, California

April 10, 2012

OPEN SESSION
Meeting called to order at 3:30 p.m. by Trustee Padilla-Chavez.

PLEDGE OF ALLEGIANCE
Trustee Freeman led the Pledge of Allegiance.

ROLL CALL
Erica Padilla Chavez, President
Candi DePauw, Vice President
Patricia Donohue
Bill Freeman
Elia Gonzalez-Castro
Ray Montemayor arrived at 4 p.m.
Demetrio Pruneda arrived shortly after roll-call

Juan M. Gutierrez, Student Trustee – (advisory vote per Board Policy 1030)
Dr. Phoebe K. Helm, Superintendent/President

PUBLIC COMMENTS - CLOSED SESSION ITEMS
Trustee Padilla-Chavez read the aloud items to be discussed in closed session and invited the public for comments. There were no public comments.

CLOSED SESSION
The Board of Trustees, Terri Pyer, Associate Vice President, Human Resources, and legal counsel, Mary Dowell, Liebert, Cassidy, Whitmore, moved to Closed Session at 3:33 p.m. to consider legal, personnel, labor and/or contract matters authorized for Closed Session per Government Code Sections 3549.1, 54956.9, 54957, and/or 54957.6.

1. Government Code Section 54957: Public Employee Appointment (College President). The Board will confer with its consultant to discuss the finalists for the position of college president. No appointment will be made at this meeting.

2. Government Code Section 59456.9(b): Conference with Legal Counsel regarding anticipated litigation (three matters)

RECESS CLOSED SESSION AND RECONVENE PUBLIC SESSION
Trustee Padilla-Chavez reconvened the public session at 5:01 p.m. She announced that the Board opened the meeting at 3:30 p.m., moved to Closed Session and that the Board will reconvene Closed Session following the regular business of the Board.
PULLED ACTION ITEM F. FROM AGENDA

Trustee Padilla-Chavez stated that the Vice President Dominguez and Student Senate President Estrada recommended pulling Board Policy 5410, Associated Student Elections, to allow further discussions and review. Policy 5410 is one policy among many Student Affairs policies (Item VI. F.) before the Board this evening.

Rather, it was motioned (Freeman), seconded by (Gutierrez), and by vote of 4-3 (No: Padilla-Chavez, Donohue, Gonzalez-Castro) and by advisory vote of Aye (Student Trustee Gutierrez), the Board moved to table Item IV. F., Second and Final Reading of Student Affairs Policies to allow further review and discussion.

PUBLIC COMMENTS

Nancy Schur-Beymer, Academic Senate, read aloud resolutions related to appointing an interim Vice President of Academics and the drop-add period. Chris Moss, Faculty reiterated what Nancy Schur-Beymer stated regarding the appointment of an interim Vice President of Academics.

Ann Wright, Faculty, addressed the course schedule and shadow courses and Melissa Stave addressed courses in the P.E. area, stating that she was concerned about the level of obesity in the community with limited activity offerings.

Juan Gutierrez, student trustee, addressed student affairs board policies.

ACCOUNTABILITY REPORT ON COMMUNITY COLLEGES – FOCUS ON RESULTS 2011

The Board intended to review and discuss the Accountability Report on Community Colleges - Focus on Results 2011 at their March Study Session meeting date, but the March Study Session was not held to accommodate time for a Special Meeting.

Dr. Helm presented the Accountability Report on Community Colleges, Focus on Results 2011. First she pointed out that the data in this report are in reference to students who entered Hartnell College in 2007-08 and are tracked by the CCCCO in compliance with legislation. She referred to a summary chart (Appendix A) that provides comparisons of performance indicators in the 2010 and 2011 reports. She noted that Hartnell achieved rates higher than the statewide average and the average of its peer groups on four factors: Fall to Fall Persistence, Vocational Course Completion, Basic Skills Course Completion, and Basic Skills Course Improvement. While the Progress and Achievement (percent earning degrees, certificates, and/or transfer status within six years) at Hartnell improved, it is still below both its peer group and the statewide average. In addition, Hartnell students who earned 12 or more units in 2004-05 and continued on to earn 30 or more units within six years fell even farther behind the peer group and the statewide average. On the seventh factor – the rate at which students that successfully completed an ESL course in 2007-08 and successfully completed a higher level ESL or English course within three years was comparable to the peer group and the state; however, it was significantly lower than the average for the prior year (2006-2007).

Dr. Helm indicated that Tables 1.7 – 1.10 provide a profile of Hartnell students across three years (2007 – 2010). The academic year of 2008-09 was the highest year in both unduplicated headcount and FTES and while headcount dropped in 2009 – 2010, the FTES dropped far less, indicating that more students took more units. This shift coincides with a downturn in the economy and statewide “caps” and an increase in the number of unfunded FTES. Also this may account for the slight increase in the college going age and decrease in the number of older students. The ethnic diversity
of the college remains relatively static with two exceptions, a slight decrease in White Non-Hispanic and Asians and a larger increase in Hispanics.

Dr. Helm stated that the findings validate the importance of one of the two goals set by the Board of Trustees in 2011 – to increase student completion rates while decreasing the time to degree. In addition, these findings place an emphasis on the importance of research tools, data gathering and analysis and faculty inquiry groups who seek to identify strategies that accelerate student learning and success.

The Board engaged in a discussion of the report and asked questions about the findings. Dr. Helm acknowledged Langston Johnson, Research Analyst, for all of his work on this report.

**STUDENTS INTERESTED IN MEDICINE ASSOCIATION**

Ana Hernandez, Vice President, Ana Ybarra, President, and Maria Cardenas, members of the Hartnell College Students Interested in Medicine Association (SIMA), stated that SIMA was established six years ago to serve as a resource for students interested in medicine. They reported that they attended the Latino Student Medicine Association (LSMA) Conference at Stanford University and stated that it is important to attend these types of events to network with other students, learn more about resources available and to meet with deans and other professionals in the medical field. They thanked the California Endowment for their sponsorship to attend the LSMA and asked the Board to support higher education in the health field. Ms. Cardenas stated that SIMA works with various community groups and that they have planned the 1st Annual Building Healthy Communities 5K Walk/Run Family Day, Saturday, June 2nd, 8:30 a.m. – 1 p.m., Natividad Creek Park. This event will serve as a resource for the community in that health screens and information booths will be available. Ms. Cardenas invited the Board and the assembly to participate.

The Board thanked and commended the students for working with the community and asked that a flyer on the Run/Walk be sent to them. Also, Trustee Gonzalez-Castro offered her assistance.

**CONSENT AGENDA**

Motioned (Donohue), seconded (DePauw), by vote of 6-1, and by advisory vote of Aye (Gutierrez), the Board moved to approve Consent Items A through M.

Pulled for discussion were Consent Item A and B (Freeman)

**A. MINUTES**


Trustee Freeman stated that a statement was not included that he made at the Special Meeting of February 21, 2012, but no revisions were noted and the minutes were adopted as submitted.

**B. DISBURSEMENTS**

Ratified disbursements from any or all of the following funds: general; debt service; bookstore; child development; capital outlay projects; scheduled maintenance; property acquisition; bond projects; cafeteria; self-insurance; retirees health benefits; associated student body; scholarship, loan, and trust; and intercollegiate athletics.
Trustee Freeman questioned a disbursement to Felice Consulting because he believes the college has no building projects, other than the field house, and believes the college can manage projects with current staffing.

Dr. Helm responded that the disbursement to Felice Consulting is within the contact (fee based) and paid out monthly, rather than per project. Current projects include the field house, additional parking and a new technical building at Alisal, the new science building and work with Department of State Architect and the CCCCO. Work is being performed on all levels, not all work is evident to someone driving by.

| C. CURRICULUM | Ratified Curriculum Committee actions for the period of February 2 through March 15, 2012. |
| D. MOU SALINAS CITY SCHOOL DISTRICT | Approved a Memorandum of Understanding between Hartnell College and Salinas City School District for limited use of the Sherwood Preschool site. Hartnell College and Salinas City School District have collaborated to offer an early childhood course during summer 2012. There is no cost for use of this facility. |
| E. MOU COMMUNITY ACTION PARTNERSHIP | Approved an agreement between Hartnell College and Community Action Partnership of San Luis Obispo (CAPSLO) for limited use of the Soledad Migrant Student Head Start site. Hartnell College and CAPSLO have collaborated to offer an early childhood course during summer 2012. There is no cost for use of this facility. |
| F. AGREEMENT BSN PROGRAM | Ratified an agreement between Hartnell College and California State University, Monterey Bay (CSUMB) Consortium to accept $9,800 from the Consortium for nursing faculty for the development of a BSN Program and authorize the administration to carry out the work of the agreement. |
| G. CONTRACT – JETSTREAM | Approved and authorized the administration to enter into a contract with JetStream ATM, Inc. to provide transaction processor services. Services provided include service, maintenance, and supplies at no cost to the college. Estimated annual revenue is approximately $9,000 to the Cafeteria Fund. |
| H. CONTRACT GRADIMAGES | Approved an agreement with GradImages, successful bidder, for photography services. The terms are for three years beginning with Commencement 2012 and through Commencement 2014, with the option to renew for two additional one-year periods. There is no cost to the college. Individual students pay the costs and a percentage of the sales are donated to the college as income for student activities and clubs. |
| I. CONTRACT PEPSI BEVERAGE | Approved and authorized the administration to enter into a contract with Pepsi Bottling Company, successful bidder, as the exclusive beverage supplier to the college. Annual revenue estimated at $24,000 to the Cafeteria Fund. |
| J. GRANT-AG WORKFORCE DEVELOPMENT | Ratified the grant application to the U. S. Department of Agriculture, accepted the funds, if awarded, and authorized the administration to enter into agreements to execute the work of the Agricultural Workforce Development grant. The grant would address a significant educational problem in the region in two occupational areas (pest management and horticulture technician) for which there is a high, long-term agriculture industry demand. The amount awarded could be up to $249,894 over a two-year period beginning in fall 2012. |
K. GRANT-CENTERS FOR SUCCESS IN TRANSFER
Ratified the grant application to the U. S. Department of Education, accepted the funds, if awarded, and authorized the administration to enter into agreements to execute the work of the Education for Centers for Success in Transfer grant. The Centers for Success in Transfer grant will help increase retention, success, transfer and graduation by cooperatively establish and expanding student support programs at Hartnell and California State University, Monterey Bay. In addition, the project will result in an endowed scholarship for students transferring to a university. The amount awarded could be up to $3,875,000 over a five-year period beginning fall 2012.

L. DISTINGUISHED ALUMNUS 2012
Approved Bruce Adams as the 2012 Distinguished Alumnus.

M. PERSONNEL ACTIONS
Approved and/or ratified Personnel Actions. (Appendix B).

ACTION ITEMS

BUDGET REVISIONS
Motioned (DePauw), seconded (Donohue) by roll call vote of 7-0, and by advisory vote of Aye (Gutierrez), the Board moved to approve the budget revisions numbered 9671 to 9723.

CONSTRUCTION CHANGE ORDERS
Motioned (DePauw), seconded (Donohue) by vote of 6-1 (No: Freeman), and by advisory vote Aye (Gutierrez), the Board moved to ratify the construction change orders in compliance with board policy and procedures.

Trustee Freeman stated that he would like to see a more descriptive statement for project change orders and that he cannot support the changes.

RESOLUTION 12:2
Motioned (Gonzalez-Castro), seconded (Donohue) by vote of 7-0, and by advisory vote Aye (Gutierrez), the Board moved to adopt Resolution 12:2, Designating New Representatives (Alfred Muñoz/Phoebe Helm) to the South Bay Regional Public Safety Training Consortium, Joint Powers Authority.

RESOLUTION 12:3
Motioned (Gonzalez-Castro), seconded (Donohue) by vote of 7-0, and by advisory vote Aye (Gutierrez), the Board moved to adopt Resolution 12:3, Establishing Reallocation of Categorical Funding.

RESOLUTION 12:4
Motioned (Donohue), seconded (DePauw) by vote of 7-0, and by advisory vote Aye (Gutierrez), the Board moved to adopt Resolution 12:4, Designating Authorized Agents to Sign School Orders on behalf of the District. Those designated were Alfred Muñoz, Maria Dolores Javier, and Phoebe Helm.

FINAL READING STUDENT AFFAIRS POLICIES – CHAPTER 5000
Item tabled.

FINAL READING ACADEMIC AFFAIRS POLICIES – CHAPTER 4000
Motioned (Donohue), seconded (Gonzalez-Castro) by vote of 7-0, and by advisory vote Aye (Gutierrez), the Board moved to approve the final and second reading Academic Affairs Board Policies 4015, 4035, 4100, and 4110, and moved to approve to delete board policies numbered 4115 and 4110. (Appendix C)
Motioned (DePauw), seconded (Gonzalez-Castro) by vote of 7-0, and by advisory vote Aye (Gutierrez), the Board moved to approve the second and final reading of Board Policies 2210, 2305, and 2310. (Appendix C)

Motioned (Gonzalez-Castro), seconded (DePauw) by vote of 6-1 (Montemayor), and by an advisory vote of Nay (Student Trustee Gutierrez), the Board moved to elect trustees from Mendocino-Lake, Rio Honda, Long Beach, North Orange County, Los Angeles, Allan Hancock, Barstow, and West Valley-Mission Community College Districts.

Motioned (Donohue), seconded (Gonzalez-Castro) by vote of 7-0, and by advisory vote Aye (Gutierrez), the Board moved to establish the No Grade of Record Period as 20% of a course.

It was motioned (DePauw), seconded (Gutierrez) to approve the Board’s Travel to attend the Annual Trustee Conference and a discussion ensued.

Trustee Padilla-Chavez stated that this request came from Trustee Pruneda. Some trustees recalled that they learned, at the January meeting, that the Board’s travel budget was close to being depleted. Trustee Pruneda stated that he is the newest trustee, that he wants the opportunity to learn as much as he can, and understands if the travel cannot be approved. He stated that he could stay with a relative and that he could drive. Dr. Helm reminded the Board that college policy stipulates that all college travel must be conducted in the least expensive way.

After the discussion, Trustee DePauw amended the motion to approve only Trustee Pruneda and to approve registration fees, travel, and some meals.

Motioned (DePauw), seconded (Gutierrez) by vote of 7-0, and by advisory vote Aye (Gutierrez), the Board moved to approve registration fees, travel, and meals for Trustee Pruneda to attend the Annual Trustee Conference, May 4-6, 2012, Sheraton Marina and Hotel, San Diego, California.

The Board received an updated, written report on the current construction projects. The report is on Page 180 of the April 10, 2012 Meeting Agenda Packet housed at: http://www.hartnell.edu/board/packets/4_10_12_Agenda_Packet.pdf

The Board received and accepted the financial statements for the period ending February 29, 2012.

The Board received Board Policies 3910, Soliciting, Materials Distribution, and Fundraising on Campus and 3920, Postings of Printed or Other Media Material on Campus. Trustee Padilla-Chavez noted stated the policies are online and that the Board and public may submit any comments to the Office of the President.
SENATE REPORTS
Francisco Estrada reported on Panther Day and stated it was a success; that members plan to attend the Student General Assembly later this month; that the Student Senate will consider endorsing a student fee increase to help sustain the sports programs, MST Free Fare Zone, and The Western Stage; that some candidates ran unopposed in student elections; that he appreciates the student policies being tabled and asked that the Board not take any action until the Student Senate makes their recommendation and believes the 2.5 GPA for students who wish to participate in student government will cater to an elite group of students.

Nancy Schur-Beymer reported on comments from faculty surrounding the fall schedule, shadow courses, and she read aloud recently adopted Senate resolutions commending interim deans in academic affairs.

There was no Classified Senate report.

PRESIDENT’S REPORT
Dr. Helm pointed out the Board’s Calendar of Events stating that there are many and that the next few weeks are about celebrating our students. She announced that 29 students have been accepted to a Naval Postgraduate School Internship Summer Program; that one student has been accepted as an intern at the Berkeley/Livermore labs and another at the Fremont Peak Observatory. Altogether it appears that we will have 50 research interns this summer.

Also, she announced the recipients for the Matsui Foundation Scholarship and Peggy and Jack Baskin Foundation. Timothy Miguel and Emmanuol Olvera Garcia received the Matsui Foundation Scholarship and Monica Garnica received the Peggy and Jack Baskin Foundation Scholarship. Each recipient will receive $20,000.

Dr. Helm provided the Board with a copy of the letter she wrote to the college community addressing important college matters. She pointed out that a Town hall meeting is scheduled on April 23rd where the budget and course schedule will be addressed. Also, the Board will receive a similar presentation at their Study Session scheduled April 24, 2012.

Also, she provided an update on the request to offer ESL courses in Greenfield as mentioned by the community at the March meeting. She reported that Carla Johnson has met with the staff from the Soledad Adult Ed program and arrangements are being made to offer one or more ESL courses in Greenfield.

BOARD REPORTS
Trustee Gonzalez-Castro reported on the upcoming Family Health and Science Day scheduled in May—that she is participating through her school district and she encouraged all to attend; that The Western Stage is planning their annual GALA; that she plans to attend the Monterey County School Board Association Annual Dinner, she congratulated SIMA students and students who received scholarships; she addressed the Just Run Program, and she thanked everyone in attendance this evening.

Trustee Pruneda thanked the Board for approving his travel – that he looks forward to attending; that he has been meeting with staff and appreciated faculty inviting him to attend a Resource Allocation Committee meeting. He thinks it is helping him to learn more about the college – that staff have been gracious and he appreciates that staff takes time to meet with him; he thanked Dr. Helm for
informing the Board about Hartnell student, Fernanda Ocana- that she was recognized by the White House and he wants to recognize Fernanda at a future Board Meeting; and he thanked Francisco Estrada and Juan Gutierrez for their student leadership – that they have done well.

Trustee Donohue congratulated the scholarship recipients; that she is proud of Fernanda Ocana – Fernanda is a former Soroptimist scholar; she encouraged all to attend the Foundation’s Annual Party in the Library because funds raised support student scholarships, internships, and support the operations of the Foundation.

Student Trustee Gutierrez said he was proud of the student scholars; he encouraged the Board to read student policies carefully; he congratulated Dr. Carole Bogue-Feinour; and he wished Elaine Duran, next year’s student trustee good luck.

Trustee Montemayor congratulated the student scholars and he thanked the SIMA students for their efforts in organizing the Run/Walk event – that it is positive to see such an event happen at Natividad Creek Park.

Trustee DePauw congratulated the students who received their scholarships and wished them well.

Trustee Padilla-Chavez reported that she has heard positive comments about the College’s Nursing Program from staff at Eden Valley Care Center in Soledad; she congratulated faculty, staff and students, and stated that she is proud of Timothy, Emmanuel, and Monica for their scholarship and asked for a round of applause. Trustee Padilla-Chavez encouraged all to attend the Party in the Library because it is a wonderful event; she gave kudos to Dr. Helm because Dr. Helm has been the best President for the college; and she is pleased that Paulette Bumbalough has decided to rescind her retirement and will continue directing south county programs.

CLOSED SESSION

The Board reconvened Closed Session at 7:00 p.m.

RECONVENE

PUBLIC SESSION – REPORT OUT FROM CLOSED SESSION

Trustee Padilla-Chavez reconvened the public session at 9:09 p.m. and reported out a motion (Freeman), seconded (Montemayor), and by vote of 7-0, the Board moved to approve the settlement agreement with Kasavan Architects in the amount of $40,000.

ANNOUNCEMENTS

April 24, 2012, 5 p.m. Study Session/Board Development
May 8, 2012, 5 p.m. Regular Meeting

ADJOURNMENT

Meeting adjourned at 9:10 p.m.
### SUMMARY COMPARISON OF STATE, PEER GROUP, AND COLLEGE RATES ON PERFORMANCE INDICATORS ACROSS THE PAST TWO REPORTS - ARCC 2010 AND 2011

<table>
<thead>
<tr>
<th>Performance Indicators</th>
<th>YEARS</th>
<th>STATE Average Rate</th>
<th>PEER GROUP Average Rate</th>
<th>HARTNELL Average Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Progress and Achievement</td>
<td>2003-04 to 2008-09</td>
<td>52.3%</td>
<td>47.4%</td>
<td>42.0%</td>
</tr>
<tr>
<td></td>
<td>2004-05 to 2009-10</td>
<td>53.6%</td>
<td>48.7%</td>
<td>44.1%</td>
</tr>
<tr>
<td>2. Completed 30 Units or More</td>
<td>2003-04 to 2008-09</td>
<td>72.4%</td>
<td>68.3%</td>
<td>69.5%</td>
</tr>
<tr>
<td></td>
<td>2004-05 to 2009-10</td>
<td>72.8%</td>
<td>70.2%</td>
<td>63.9%</td>
</tr>
<tr>
<td>3. Fall to Fall Persistence</td>
<td>2008-09</td>
<td>68.7%</td>
<td>59.9%</td>
<td>74.9%</td>
</tr>
<tr>
<td></td>
<td>2009-10</td>
<td>67.6%</td>
<td>61%</td>
<td>74.3%</td>
</tr>
<tr>
<td>4. Vocational Course Completion</td>
<td>2008-09</td>
<td>77.5%</td>
<td>75.8%</td>
<td>80.5%</td>
</tr>
<tr>
<td></td>
<td>2009-10</td>
<td>77.0%</td>
<td>75.7%</td>
<td>80.4%</td>
</tr>
<tr>
<td>5. Basic Skills Course Completion</td>
<td>2008-09</td>
<td>61.5%</td>
<td>63.8%</td>
<td>58.3%</td>
</tr>
<tr>
<td></td>
<td>2009-10</td>
<td>61.4%</td>
<td>63.0%</td>
<td>64.8%</td>
</tr>
<tr>
<td>6. Basic Skills Course Improvement</td>
<td>2006-09</td>
<td>53.2%</td>
<td>55.0%</td>
<td>57.5%</td>
</tr>
<tr>
<td></td>
<td>2007-08 to 2008-10</td>
<td>58.6%</td>
<td>57.3%</td>
<td>59.7%</td>
</tr>
<tr>
<td>7. ESL Course Improvement</td>
<td>2006-09</td>
<td>50.1%</td>
<td>53.6%</td>
<td>74.0%</td>
</tr>
<tr>
<td></td>
<td>2007-08 to 2008-10</td>
<td>54.6%</td>
<td>52.6%</td>
<td>53.9%</td>
</tr>
</tbody>
</table>

**NOTES:**

1. Of the first time students enrolled in 2003-2004 who showed intent, what percentage earned a degree, certificate, or transfer status within six years (by 2009-2010).
2. Of the first time students enrolled in 2004-2005, who earned 12 units, what percentage earned at least 30 units in the CCC system within six years (by 2008-2009).
3. Of first time students who earned six units or more in their first Fall term (2008), what percentage enrolled the following Fall (2009) anywhere in the CCC system.
4. Of the students enrolled in credit vocational education courses in 2009-2010, what percentage completed the courses with a grade of A, B, C, or CR.
5. Of the students enrolled in Basic Skills in 2009-2010, what percentage completed the courses with a grade of A, B, C, or CR.
6. Of the students who successfully completed a Basic Skills course in 2008-2009, what percentage successfully completed a higher level course in the same discipline within three years (by 2009-2010).
7. Of the students who successfully completed an ESL course in 2007-2008, what percentage successfully completed a higher level ESL course or English course within three years (by 2009-2010).
I. Retirements, resignations, releases, and leave requests
   A. Ratify retirement of regular personnel:

   B. Rescind retirement of management personnel:
       2. Paulette U. Bumbalough, Dean of Education Services South County (#A-52), King City, effective July 1, 2012.

II. Appointments
   A. Ratify appointment of part-time instructors for spring semester 2012:
       1. Zoe Buck, Astronomy. Appointment based on equivalency as follows: Master's in related field. MS in Science Education and is progressing towards PhD in Science Education. 5 quarter units = 16 units semester graduate units, 3 upper division units in Astronomy.
       2. Laura Bussell, Chemistry
       3. Francesca Caparas-Hardwick, English
       4. Noel Collins, Music
       5. Rhonda Courtner, Nursing
       6. Donald Dally, Theater Arts
       7. Sergio Diaz, Counseling
       8. Denyss Estrada, Team Self-Management, ACE
       9. Dennis Etler, Anthropology
      10. Maria del Carmen Gonzalez, Early Childhood Education
      11. James Goodwin, Chemistry
      12. Lionell Handel, Agriculture Business Technology
      13. Nathan Harkleroad, Agriculture Business Technology
      14. Frank Henderson, Instructional Aide
      15. Kathryn Hudson, English
      16. Mary Hupport Touton, Biology
      17. Jeffrey Kettering, Administration of Justice
      18. Sarah Lee, Biology
      19. David Lofte, Mathematics
      20. Leanna Lofte, Mathematics
      21. Suzanne Mann, Theater Arts
      22. Julie Martin, Oceanography
      23. Mariam Mooney, Mathematics
      24. Rosser Panggat, Biology
      25. David Parker, Theater Arts
      26. Minho Son, Japanese
      27. Sean Swezey, Agriculture Business Technology
      28. Janine Tabor, English as a Second Language
      29. Particia Tollefson, English
      30. Kristina Wallace, Mathematics
B. Ratify appointments of Professional Experts:

The Title V grant under the U.S. Department of Education Hispanic-Serving Institutions Science, Technology, Engineering and Mathematics (STEM) Articulation Program was awarded to Hartnell and the STEM Regional Community College-to-University Success Program (CUSP) has been created. The main focus of this program is to increase the number of Hispanic and low income students attaining STEM degrees, and increase transfer rates through articulation agreements between Hartnell College, California State University Monterey Bay and the University of California Santa Cruz. In order to fulfill the goals set forth in the grant an established position is needed to perform a variety of specialized duties related to the operating functions of the grant. This is a specially funded program with unique aspects that require the incumbent to possess administrative and specialized technical skills as well as knowledge of multi-year discretionary grants.

1. Brenda Thrasher, $22/hr (20 hrs/week), program technician, February 14 - September 30, 2012.

The categorically funded program, Disabled Students Programs and Services (DSP&S), offers supportive services and instruction for students with disabilities.


Supplemental Instruction (SI) is a peer-led academic support program that helps students enrolled in certain historically challenging courses. SI leaders in the Tutorial Center facilitate student learning through out-of-class discussion and study skills support.


The Nursing and Health Sciences Department comprises four programs: Registered Nursing, Vocational Nursing, Emergency Medical Technician (EMT), and Certified Nursing Assistant. Lab instruction assistants are required to meet Board of Registered Nursing (BRN) requirements for specific student-to-certified-instructor ratios.

5. Nancy Utterback, $30/hr (8 hrs/week), instructional aide, February 18 – May 31, 2012.

Hartnell College provides Crisis Counseling Services that are completely confidential and free of charge to enrolled Hartnell students. A Marriage & Family Therapist Counseling Intern is available to assist students in crisis.


Provide in shop support in Agriculture & Industrial Technology instruction with particular responsibilities for oversight of shop safety for students, materials and equipment.

The Coordinator of the Allied Health and Respiratory Care Practitioner Program provides coordination of all Allied Health programs and provides leadership to develop the new Respiratory Care Practitioner Program in a collaborative environment. Reporting to the Assistant Dean and Director of Nursing and Allied Health, the Coordinator will work closely with the assistant dean to (1) maintain and improve existing Allied Health programs and create the new Respiratory Care Practitioner Program, (2) communicate with and encourage collaboration between and among community partners, health care providers, regulatory agencies, accrediting bodies, professional groups, funding sources, and area colleges and universities, and (3) work on collaborative projects that create a health science pathway from K12 to college in District schools, especially in the Alisal neighborhood of Salinas.

8. Vickie Sciacqua, $50/hr (8 hrs/week), RT Coordinator, January 30 – March 2, 2012.

The Hartnell NASA Science, Engineering, Math and Aerospace Academy (SEMAA) provides extra-curricular science instruction after school and weekends for area K-12 students. STEM content experts are needed to deliver instruction.

9. Estefania Palacios, $33/hr (6 hrs/week), teacher, February 22 – June 1, 2013.

Hartnell’s theater arts program/The Western Stage (TWS) provides students the opportunity to learn their craft within a professional context.

10. Christina Perez, $9625 total, assistant costume shop supervisor, March 1 – September 1, 2012.

The Foster Kinship Care Education Program (FKCE) provides advanced training for current and prospective foster, relative, and non-related extended family member caregivers, adoptive parents, and local agency employees; and support for foster home recruitment activities. This grant-funded program is a joint effort of the California Community College Chancellor’s Office and the Department of Social and Employment Services (DSES). Assignments include orientation leaders, trainers, childcare and activity providers, and program coordination.


C. Ratify appointment of substitute positions:


D. Ratify appointment of volunteer positions:


E. Ratify appointment of Student Workers for spring semester 2012:

1. Oscar Camacho, MESA, Student Worker IV
2. Anita Casarez, Student Affairs, Student Worker I
3. Jose Castaneda, Cafeteria, Student Worker I
4. Luis Cruz-Marin, Student Affairs, Student Worker III
5. Ana Flores Uribe, Tutorial Center, Student Worker II
6. Tenisha Garibaldo, Cafeteria, Student Worker I
7. Monica Garnica, EOPS, Student Worker II
8. Gabriela Godinez, Child Development Center, Student Worker I
9. Brandee-Lynn Ho, Cafeteria, Student Worker I
10. Giovanny Luna, Art, Student Worker I
11. Casandra Martin, Title V CUSP, Student Worker IV
12. Maria Melendrez, Financial Aid, Student Worker II
13. Gavin Okada, Physical Education, Student Worker III
14. George Omictin, MESA, Student Worker III
15. Estefania Palacios Pacheco, NASA-SEMAA Program, Student Worker IV
16. Estefania Palacios Pacheco, Chemistry, Student Worker IV
17. Kayla Pena, Cafeteria, Student Worker I
18. Olga Pena-Fuentes, Child Development Center, Student Worker III
19. Ivan Ramirez, MESA, Student Worker IV
20. Corey Strange, Cafeteria, Student Worker I
21. Steven Young, MESA, Student Worker III
BOARD POLICIES APPROVED AT REGULAR MEETING OF APRIL 10, 2012

CHAPTER 2, GOVERNING BOARD

Approved BP 2210, Officers (New policy)
Approved BP 2305, Annual Organizational Meeting (Formerly BP 1010)
Approved BP 2310, Regular Meeting of the Board (Formerly BP 1015)

CHAPTER 4, ACADEMIC AFFAIRS

<table>
<thead>
<tr>
<th>Board Policy</th>
<th>OLD HCC</th>
<th>NEW HCC</th>
<th>Recommendation</th>
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<tbody>
<tr>
<td>Cooperative Work Experience</td>
<td>4015</td>
<td>4015</td>
<td>This policy accurately reflects the current policy and has one minor edit.</td>
</tr>
<tr>
<td>Child Development Program/Preschool Program</td>
<td>4030</td>
<td>4035</td>
<td>This policy accurately reflects the current policy and has one minor edit.</td>
</tr>
<tr>
<td>Graduation Requirements for Degrees and Certificates</td>
<td>4105</td>
<td>4100</td>
<td>This policy is legally required and was revised and renumbered to be consistent with the statewide system. This policy replaces BP 4105 and 4110.</td>
</tr>
<tr>
<td>Honorary Degrees</td>
<td>1430</td>
<td>4110</td>
<td>This policy revised and renumbered to be consistent with the statewide system.</td>
</tr>
</tbody>
</table>

FOLLOWING POLICIES DELETED FROM CHAPTER 4, ACADEMIC AFFAIRS

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<td>Examinations</td>
<td>4115</td>
<td>This policy addressed in BP 4220, Standards of Scholarship.</td>
</tr>
<tr>
<td>Certificate of Achievement</td>
<td>4110</td>
<td>This policy replaced by BP 4100, Graduation Requirements for Degrees and Certificates.</td>
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