HARTNELL COMMUNITY COLLEGE DISTRICT

M I N U T E S

Regular Meeting of the Board of Trustees
July 2, 2013
Main Campus / Building B, Room 208
411 Central Avenue
Salinas, CA  93901

OPEN SESSION
Meeting called to order at 5:00 p.m. by Trustee DePauw on the Main Campus, 411 Central Avenue, Building B, Room 208.

Trustee Freeman requested to amend the agenda to remove the item concerning the lease-leaseback because he believes another member is being pressured and because the board voted to approve the lease-leaseback, project labor agreement, and committee to negotiate the project labor agreement. He stated bringing back the item is wrong and said it should not have been allowed.

Trustee DePauw responded that the process to include an agenda item was followed and Trustee Padilla-Chavez stated that she was uncomfortable having the discussion because accusations are being made without verification.

PLEDGE OF ALLEGIANCE
Trustee Padilla-Chavez led the Pledge of Allegiance.

ROLL CALL
Candi DePauw, President
Patricia Donohue, Vice President
Bill Freeman
Elia Gonzalez-Castro (arrived at 5:14 p.m.)
Ray Montemayor
Erica Padilla-Chavez
Demetrio Pruneda
Elaine Duran Luchini (Student Trustee)

Dr. Willard Lewallen, Board Secretary/Superintendent/President

PUBLIC COMMENTS
Community member, Ken Dursa, spoke about the difficulty he experienced with the process of auditing a class and stated that the college website is not user friendly.

Patricia Coyt and Esmeralda Moreno urged the board to allow them the opportunity to work on the construction of the new science building.

SWEARING IN OF STUDENT TRUSTEE
Trustee DePauw administered the oath of affirmation to student trustee Elaine Duran for academic year 2013-14.

REPORTS FROM ORGANIZATIONS AND
There were no reports from the Associated Students, Faculty Association, and Academic Senate due to summer recess.
LOCATIONS

CSEA – Stephen Otero reported that the classification study is complete and he thanked the board for approving the process and the administration for working with CSEA.

L-39 – Dale Fuge reported that L-39 looks forward to the results of the golden handshake and classification study.

Alisal Campus – Dr. Zahi Atallah reported on the following:
1. Finalized Welding faculty search.
2. Met with Monterey County Economic Development Department and WIB to figure out ways to provide training for returning veterans and others.
3. Al Graham, faculty, will be training in Wisconsin to work on revising the curriculum for the Ag Fabrication program.
4. Diesel Program overwhelmed with requests for students to join as technicians in various companies as well as internships. Caterpillar, Inc. wants to come in and provide assistance, donations and technical knowhow.

South County/King City Education Center – Renta Funke reported on:
1. Updated MOUs for facilities use for south county course offerings.
2. Met with the city manager to determine needs for city employees.
3. Met with the county librarian in Greenfield and training director at Fort Hunter Liggett to determine course needs for about 400 individuals.
4. Met with Student Trustee Duran on increasing student connections between South County and main campus.
5. Participated in a regional planning meeting for a parent university in the fall.
6. Attended an online teaching conference in Long Beach, CA. Information learned will help with the college’s distance education plan.
7. She and Spanish speaking students are working with King City Chamber on an El Grito event.

After Ms. Funke’s report, the board asked questions related to low enrollment and distance education. There was some discussion on the availability of printed schedules to south county residents and the delivery of adult education by community colleges.

President's Report
Dr. Lewallen reported on the ribbon cutting for the Alisal Campus solar project and passed around plaques/certificates from Chevron and Assemblymember Luis Alejo. In addition, he reported the WELI program received recognition for the program at a recent meeting of the Housing Authority. Also, he announced that this day is his one-year anniversary and he thanked the staff, the board, and the community for welcoming him and supporting him during his first year. He looks forward to next year.

BOARD RECESS/
RECONVENE

The board recessed at 5:40 p.m. and reconvened at 5:55 p.m.
PRESENTATION

Refinancing Opportunity for Measure H

Alfred Muñoz, Vice President of Administrative Services, introduced Ivory Li, Senior Vice President, Piper Jaffray. Ms. Li presented the board with an opportunity to refinance a portion of the issued bonds which would reduce the total debt for local taxpayers. (Appendix A) Ms. Li provided an overview of Measure H that included the tax rate performance. She then provided an overview of the refinancing opportunity stating an estimate of total savings to local taxpayers could range from $500,000 to $2.5 million. Ms. Li stated that her advice is to prepare the district to move forward only when and if the market conditions are right and urged the board to consider directing the administration on how to move forward.

After the presentation, the board asked about the projected savings for local taxpayers, interest rates, and administrative fees.

New Governance and Planning Model

Dr. Lewallen presented the college’s new governance and planning model to be implemented academic year 2013-14. (Appendix B) He reported that representatives from employee groups met and conducted an assessment of the current structure and made recommendations. Dr. Lewallen reviewed a chronology of events and activities that led to the final version of the district’s new governance and planning model. The model includes seven councils, each to include representatives from faculty, classified staff, students, and administrators. This model is common among other colleges and will increase communication across the campus. Dr. Lewallen pointed out that the model includes an accreditation council which is not common among other colleges. The board stated that they are pleased with the model and thanked Dr. Lewallen and staff for all of their work.

CONSENT AGENDA

Motioned (Padilla-Chavez) seconded (Donohue) and by vote of 7-0 and by advisory vote of Aye (Student), the board moved to approve and/or ratify consent items A through F, H, and I.

Consent item G was pulled for separate vote. (Montemayor)

A. MINUTES

The board adopted the minutes of the May 28, 2013 (Development) and June 4, 2013 (Regular) meetings as submitted.

B. DISBURSEMENTS

The board ratified the disbursements from any or all of the following funds: general; debt service; bookstore; child development; capital outlay projects; scheduled maintenance; property acquisition; bond projects; cafeteria; self-insurance; retirees health benefits; associated student body; scholarship, loan, and trust; and intercollegiate athletics.

C. STUDENT INSURANCE

The board approved to extend the agreement with Student Insurance USA for the administration and payment of student liability insurance claims, effective August 1, 2013 through July 31, 2014. The cost of this service is $124,456 and paid from unrestricted general funds.
D. AGREEMENTS FOR HIGH SCHOOL EQUIVALENCY PROGRAM (HEP)
The board approved to enter into agreements with the Salinas Education Center, the Soledad Community Education Center and the Clinica de Salud del Valle de Salinas for HEP at a cost of approximately $400 per student, effective July 3, 2013 through June 30, 2014.

E. GRANITEROCK COMPANY AGREEMENT
The board ratified the agreement between HCCD and Graniterock Company for the Earthwork Project. The cost of the project is $103,180 paid from Measure H funds.

F. MONTEREY/SALINAS TRANSIT
The board approved the agreement between HCCD and the Monterey/Salinas Transit to offer a one-way Free Fare Zone for students from the Main and Alisal Campuses and/or the King City Education Center effective August 1, 2013 through July 31, 2016.

Trustee Padilla-Chavez stated that she is delighted this service continues to be available to students. Dr. Lewallen thanked Dr. Romero Jalomo, Vice President of Student Affairs for his work on this agreement.

G. APPOINTMENTS TO THE BOND OVERSIGHT
Motioned (Gonzalez-Castro), seconded (Padilla-Chavez), and by vote of 4-3 and by advisory vote of Aye (Student Trustee), the board moved to appoint John Buttgereit as the college support organization representative, and Dennis Donohue as the business representative to the Bond Oversight Committee for a two-year term, effective July 3, 2013.

Yes: DePauw, Donohue, Gonzalez-Castro, Padilla-Chavez
No: Freeman, Montemayor, Pruneda

Trustee Pruneda stated that he does not know John Buttgereit, questioned a conflict of interest for Dennis Donohue, questioned if the two could relate to the community-at-large, and asked who selected the two individuals. Dr. Lewallen responded that there is no formal nomination process. As such, he approached the two individuals and is making the recommendation.

H. BOARD TRAVEL
The board moved to approve the travel for Student Trustee Duran-Luchini to attend the Community College League of California Annual Student Trustee Conference, August 16-17, 2013, Embassy Suites, Garden Grove, California. The cost (travel, lodging, registration, meals) is estimated at $1,500 paid from unrestricted general funds designated for board education/development.

I. PERSONNEL ACTIONS
The board approved and/or ratified personnel actions. (Appendix C )

ACTION ITEMS

LEASE-LEASEBACK CONSTRUCTION DELIVERY METHOD
John Haupt, Blach Construction, urged the board to keep the lease-leaseback construction delivery method for the new science building.

PUBLIC COMMENTS
Ron Chesshire, Monterey/Santa Cruz Building Construction Trades Council, stated the lease-leaseback/project labor agreement is the best approach, questioned why the item was being discussed, and questioned public comments before board discussion.
Dick Johnson, community member, urged the board to listen to the community and local workers by not supporting a project labor agreement.

Paul Farmer, CEO Salinas Valley Chamber of Commerce, and on behalf of the Salinas Tax Payers Association, urged the board to rescind the actions of March 5th because it allows the board the freedom to make the decision to select the best contractor for the project and that limiting choices increase cost at the expense of the community.

Nicole Goehring, ABC, encouraged the board to rescind their actions of March 5th, to do what is in the best interest of the community, and urged to follow in the footsteps of the Coast CCD who have recently reversed their decision.

Chris Burditt, IBEW 234, asked for the opportunity for students to work on the new science building and stated that students worked on two of four current college projects. He urged the board to do the right thing by supporting the PLA and that a PLA is not exclusive.

Jim Conway, CA Construction Industry, spoke in support of moving forward with the lease-leaseback and project labor agreement to construct the new science building.

Steve Rios, JATC student, asked for the opportunity for students to work on the new science building through the use of a project labor agreement.

Don Chapin, Chapin, Inc., stated he pleased the board is re-discussing this issue and clarified that he made no threats to anyone, believes the board does a great job and believes it is unfair to only have three minutes to address the board on such an important issue. He stated that many Hartnell students are currently working on the Public Recreation Unlimited $7 million project. He urged the board to remove the project labor agreement, to keep the playing field level and to keep opportunities for competition equal, whether union or not.

Bill Lipe, Salinas Business Owner, stated he believes the college does not need a project labor agreement; that it is detrimental to the community; keep it equal and give everyone a chance.

BOARD DISCUSSION

Prior to the vote, the board discussed the matter at length.

Trustee Gonzalez-Castro thanked everyone for attending the meeting. She read aloud a statement that she said she wrote with everyone and every board action in mind. She stated that tonight’s action is necessary because she realized that her priority as a board member is the students, employees, and faculty. She supports the college mission to provide access to education to anyone in the community who wants one. To accomplish this, she believes, it is the board’s responsibility to be financially prudent, especially during these times. Further, she stated, she understands that the union feels that they have not had their fair share in Measure H projects; however, statistics show that over 74% of these funds have gone to local workers, that
the board has been fair in supporting labor and local interests. She stated that, with competition, comes efficiency and it is this reason that she was never fully convinced to use lease-leaseback; that she supports the bid, design, build method; that projects remain to be completed and that this method is the best approach for our students and community. The board must be mindful and stretch the Measure H funds as far as possible. She stated that this is not a personal issue; that she has nothing against unions or business owners; that she believes this decision is in the best interest of the students and community.

Trustee Freeman stated that he is puzzled that this item is on the agenda because the board already voted on it. Some members talk about the culture of accreditation, but don’t follow it because it is not in their best interests or those who support them; that members were not concerned about the overage of change orders for East Campus – that change orders cost $5.5 million (27%) and that this is what the lowest bid did. He believes and supports the lease-leaseback because it will immensely decrease change orders. In addition, Trustee Freeman stated that he has lost many times and has never asked for a re-vote; that he does not like to lose and believes the board needs to stand behind its decisions. He asked if members felt they needed to win all of the time because they felt entitled to win; this is the most dysfunctional thing that has happened in his ten years as a member. He questioned why Trustee Gonzalez-Castro asked to have the item on the agenda because she voted in support three times. He believes the motion to rescind will close doors for those who spoke this evening, veterans, students, and the community; that the board should want to improve lives and not slam doors shut; that some members are narcissistic children because they want their way all of the time. Further, he stated that he cannot support this motion in any fashion. He believes a PLA will help students get jobs, help complete the project on time, and not spend $5.5 million to get it done right the first time.

Student Trustee Duran-Luchini stated that she supports the motion and supports keeping the process equal and opened to all.

Trustee Montemayor asked legal counsel to clarify the motion. Tom Manniello, legal counsel, stated that the motion is to rescind the board’s action to authorize the use of the lease-leaseback construction; to rescind their action to approve the Request for Proposals and Qualifications for the lease-leaseback construction services, as well as the requirement for the inclusion of a project labor agreement; and to rescind their action to appoint Board members and a HCCD employee to the project labor agreement ad hoc negotiation committee. Trustee Montemayor stated that overages are a concern for him (referring to the CAT). He reported that the first PLA meeting went really well. The ad hoc committee spoke about matters that are dear to him such as helmets to hard hats – veterans and women. He stated that he is disappointed and questioned the purpose of board development sessions.

Trustee Pruneda stated that he believes the Chamber Board of Directors has had input in this decision due to the involvement of members and due to an article published by the Chamber. He stated that he was excited with the lease-leaseback and PLA because of the opportunity to increase the
participation of apprentices, women, veterans, minorities, local workers, and fair wages. He stated that statements made by Don Chapin at the last meeting were bothersome to him. He stated that Salinas faces a 10.2% unemployment rate and is uncertain if the non-union contractors pay fair wages and that he is disappointed with the motion to rescind the board’s decision.

Trustee Padilla-Chavez stated that she is surprised by statements made this evening because she has been consistent with her stance. She encouraged a conversation so that she can be clear. She recalled that the board implemented a procedure and policy for change orders for the purpose of accountability; that the implementation of this process signals the board is going in the right direction and does not believe what happened with the CAT building will happen again.

Trustee Padilla-Chavez called for the question and the board voted.

Motioned (Gonzalez-Castro), seconded (Duran-Luchini), by vote of 4-3 and by advisory vote of Aye (Student Trustee) the board moved to rescind the Board’s March 5, 2013 action authorizing the use of the lease-leaseback construction contracting method for the construction of the Science Building; the Board’s May 7, 2013 action approving the Request for Proposals and Qualifications for the lease-leaseback construction services, as well as the requirement for the inclusion of a project labor agreement; and the Board’s June 4, 2013 action to appoint Board members and a HCCD employee to the project labor agreement ad hoc negotiation committee.

Yes: DePauw, Donohue, Gonzalez-Castro, Padilla-Chavez
No: Freeman, Montemayor, Pruneda

Ron Chessire, Monterey/Santa Cruz, BTC, addressed the lease-leaseback and questioned why supporters changed their minds.

Trustee Montemayor asked about the advantages/disadvantages to using this construction method. Trustee Padilla-Chavez responded that she believes this approach is best because the competition could drive down the cost, force applicants to be efficient, the board has mechanisms in place to control change orders, and that the board has adopted a resolution to encourage local participation in response to bids and encouraged the administration to look into this possibility.

Motioned (Padilla-Chavez), seconded (Gonzalez-Castro), by vote of 4-3 and by advisory vote of Aye (Student Trustee) the board moved to authorize the administration to utilize the traditional design-bid-build construction contracting method for the construction of the Science Building.

Yes: DePauw, Donohue, Gonzalez-Castro, Padilla-Chavez
No: Freeman, Montemayor, Pruneda

Motioned (Donohue) seconded (Padilla-Chavez) by vote of 7-0, and by advisory vote of Aye (Student Trustee), the board moved to ratify the budget revisions numbered 10336 to 10364.
**FIVE YEAR CAPITAL CONSTRUCTION PLAN**

Motioned (Gonzalez-Castro) seconded (Donohue) by vote of 7-0, and by advisory vote of Aye (Student Trustee), the board moved to approve the submittal of the Five-Year 2015-2019 Capital Construction Plan to the California Community College Systems Office.

**BOARD POLICY 5500**

Motioned (Padilla-Chavez) seconded (Donohue) by vote of 7-0, and by advisory vote of Aye (Student Trustee), the board moved to approve the final reading of revised board policy 5500, Standards of Student Conduct.

**ELLUCIAN AGREEMENT FOR DATATEL IMPROVEMENTS**

Motioned (Padilla-Chavez) seconded (Donohue) by vote of 7-0, and by advisory vote of Aye (Student Trustee), the board moved to approve the agreement with Ellucian for professional services and new products in support of the action plan to improve the effective utilization of Colleague (Datatel).

**PUBLIC COMMENTS**

John Sword and Aurora Mendez, faculty, spoke in support of the early retirement incentive and urged the board to move forward because they believed there would be a cost savings to the district if replacements were hired at the lower end of the pay scale.

Trustee Pruneda stated that he is puzzled why the district is unable to determine if there will be a cost savings. Dr. Lewallen responded that it is a challenge to make these predictions without knowing the salary placement of new hires; that the estimates are based on an average and that these data do not, at the current time, reflect a savings or are not cost neutral – a legal requirement to implement the program. In addition, Dr. Lewallen stated that the program would require the approval of the County Office of Education and STRS.

Trustee Montemayor stated that he supports the amendment and hopes that the district can provide the incentive to the retirees.

Trustee Padilla-Chavez stated that she trusts the hiring process and that decisions need to be based on hiring the best because our students deserve the best.

Motioned (Gonzalez-Castro) seconded (Padilla-Chavez) by roll call vote of 7-0, and by advisory vote of Aye (Student Trustee), the board moved to amend Resolution 13:5, Early Retirement Incentive for STRS Members. The amendment would reduce the number retirees to fewer than seven and must remain cost neutral, at minimum.

**INFORMATION ITEMS**

**CONSTRUCTION PROJECTS – UPDATE**

The board received an updated, written report on the current construction projects. The report is on Page 177 of the July 2, 2013 meeting agenda packet posted at: [http://www.hartnell.edu/board/packets/070213.pdf](http://www.hartnell.edu/board/packets/070213.pdf)

**BUDGET UPDATE**

Alfred Muñoz, Vice President, Administrative Services, presented a budget update as of May 31, 2013. The presentation is on page 180 of the July 2, 2013 meeting packet posted: [http://www.hartnell.edu/board/packets/070213.pdf](http://www.hartnell.edu/board/packets/070213.pdf)

**FINANCIAL STATEMENTS**

The board received the financial statements ending May 31, 2013.
REPORTS FROM THE BOARD

Student Trustee Duran reported that she pleased to serve another year; that she attended the ribbon cutting for the solar panels. She thanked the board for approving her to travel to attend an upcoming conference; that she will serve as one of the at-large senators for the Associated Students and is a delegate for Region 4, Student Senate for Community Colleges.

Trustee Freeman reported that he attended the ribbon cutting for the solar panels and suggested that the college purchase Central Park for student activities and events because the City cannot maintain the park.

Trustee Padilla-Chavez reported that she spoke to a WELI cohort—they are a great group of women and she encouraged panther pride at any of the multiple 4th of July parades.

Trustee Gonzalez-Castro stated that she was proud to read about the solar project in the paper and she clarified that she was not threatened or bullied and that the decisions the board makes are difficult. She hopes the board can continue to give the best to the students and community.

Trustee Donohue congratulated Debra Kazcmar for her appointment as Dean.

Trustee DePauw thanked Dr. Lewallen and staff for their work on the new governance model, accreditation, and strategic plan; she appreciates all of their efforts and work.

MOVE TO CLOSED SESSION

The board, Dr. Lewallen, Superintendent/President, Terri Pyer, Associate Vice President, Human Resources, and legal counsel, Tom Manniello, moved to closed session at 8:20 p.m. to discuss:

1. Public Employee Performance Evaluation
   (Government Code Section 54957)
   Title: Superintendent/President

2. Conference with Labor Negotiator
   (Government Code Section 54957.6)
   Employee Unit: Hartnell College Faculty Association
   Agency Representative: Terri Pyer

3. Conference with Legal counsel - Anticipated Litigation
   (Government Code § 54956.9(b))
   Significant Exposure to Litigation: 1 Case

RECONVENE PUBLIC SESSION / REPORT OUT FROM CLOSED SESSION

Trustee DePauw reconvened the public session at 10:19 p.m. and reported the board took no action in Closed Session.

ANNOUNCEMENTS

Next meetings:

1. July 16, 2013, 5:00 p.m., Board Development
2. August 6, 2013, 5 p.m., Regular Meeting
3. September 3, 2013, 5 p.m. Regular Meeting

ADJOURNMENT

The meeting adjourned at 10:20 p.m. in memory of the 19 Arizona Firefighters who recently lost their lives.

Candi DePauw
Board President

Willard Lewallen, Ph. D.
Board Secretary
Presentation to the Board of Trustees
Regarding Refinancing Opportunity
For Measure H General Obligation Bond Program

July 2, 2013

Overview of Measure H General Obligation Bond Program

- Approved by Voters on November 5, 2002
- Passage Rate: 65.7%
- Estimated Tax Rate: $19.83 per $100,000
- Entire $131,000,000 Authorization Has Been Issued in Four Series of Bonds:
  - Series 2003A: $35,000,000 Issued in April 2003
  - Series 2006B: $34,995,518 Issued in June 2006
  - Series 2009C: $12,597,888 Issued in June 2009
  - Series 2009D: $48,405,079 Issued in September 2009
- $29,062,042 Refunding Bonds Were Issued in April 2005 to Refinance a Portion of Series A Bonds
## Tax Rate Performance for Measure H

<table>
<thead>
<tr>
<th>Tax Year</th>
<th>Actual Total Assessed Value</th>
<th>Annual Change</th>
<th>Series 2003A Debt Service</th>
<th>Series 2004B Debt Service</th>
<th>Series 2006C Debt Service</th>
<th>Series 2009D Debt Service</th>
<th>Combined Tax Rate Per $100,000</th>
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</thead>
<tbody>
<tr>
<td>1995-1996</td>
<td>$9,216,665,478</td>
<td></td>
<td>$35,000,000</td>
<td>$29,062,042</td>
<td>$34,995,518</td>
<td>$58,405,079</td>
<td>$19.58</td>
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<tr>
<td>1996-1997</td>
<td>$9,61,484,239</td>
<td>4.18%</td>
<td></td>
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<td>1997-1998</td>
<td>$10,082,583,339</td>
<td>5.01%</td>
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<td>1998-1999</td>
<td>$10,561,614,729</td>
<td>4.75%</td>
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<td>1999-2000</td>
<td>$11,595,575,483</td>
<td>9.79%</td>
<td></td>
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<td>2000-2001</td>
<td>$12,658,968,881</td>
<td>9.17%</td>
<td></td>
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<td>2001-2002</td>
<td>$13,913,458,344</td>
<td>9.91%</td>
<td></td>
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<tr>
<td>2002-2003</td>
<td>$15,680,423,551</td>
<td>12.70%</td>
<td>$2,772,864</td>
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<td>2004-2005</td>
<td>$17,850,991,122</td>
<td>6.94%</td>
<td></td>
<td>$763,031</td>
<td>$668,501</td>
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<td>2005-2006</td>
<td>$19,941,566,701</td>
<td>11.71%</td>
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<td>$1,528,688</td>
<td>$763,031</td>
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<td>2006-2007</td>
<td>$22,394,154,634</td>
<td>12.30%</td>
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<td>$2,138,688</td>
<td>$1,500,573</td>
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<td>$20.23</td>
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<td>2007-2008</td>
<td>$24,338,038,786</td>
<td>8.68%</td>
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<td>$2,188,688</td>
<td>$1,578,341</td>
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<td>$19.28</td>
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<td>2008-2009</td>
<td>$24,807,625,393</td>
<td>-0.83%</td>
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<td>$2,243,688</td>
<td>$1,882,241</td>
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<td>$18.52</td>
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<td>2009-2010</td>
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<td>8.08%</td>
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<td>$2,308,688</td>
<td>$1,857,241</td>
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<td>2010-2011</td>
<td>$21,199,658,857</td>
<td>-4.34%</td>
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<td>$2,308,688</td>
<td>$1,882,241</td>
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<td>$21.04</td>
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<td>2011-2012</td>
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<td>-0.18%</td>
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<td>$2,437,688</td>
<td>$1,927,241</td>
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<td>2012-2013</td>
<td>$21,465,020,487</td>
<td>1.43%</td>
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<td>$2,488,688</td>
<td>$1,942,241</td>
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<td>$22.52</td>
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</table>

Average tax rate has been $19.58 as compared to Tax Rate Statement projection of $19.83.

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## Overview of Refinancing Opportunity

- **Similar to Refinancing a Home Mortgage** (High Interest Rates → Low Interest Rates)
- **Average Interest Rate:** 5.16% on Old Bonds vs. 2.98% (Estimated) on New Bonds<sup>(1)</sup>
- **Does NOT Increase Length of Old Bonds** (No Extension of Bond Term)
- **Amount of Existing Bonds Eligible to be Refinanced:** $40,000,000 - $60,000,000
- **Estimate of Total Savings to Local Taxpayers (Net of Costs):** $500,000 - $2,500,000
- **All Transaction Fees are Contingent and Paid from Proceeds of New Bonds**
- **Length of Time Required to Complete:** 45-90 Days

<sup>(1)</sup> Assumes interest rates as of June 18, 2013 and credit ratings of “Aa2/AA-” / “–”. Preliminary, subject to change.
Historical Interest Rates Since Issuance of 2005 Refunding Bonds

<table>
<thead>
<tr>
<th>Year</th>
<th>Old Bonds Debt Service</th>
<th>Estimated New Bonds Debt Service</th>
<th>Estimated Savings to Taxpayers</th>
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</thead>
<tbody>
<tr>
<td>2013-2014</td>
<td>$1,073,013</td>
<td>$1,012,112</td>
<td>$60,901</td>
</tr>
<tr>
<td>2014-2015</td>
<td>$1,073,013</td>
<td>$1,014,550</td>
<td>$58,462</td>
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<tr>
<td>2015-2016</td>
<td>$3,303,013</td>
<td>$3,245,976</td>
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<tr>
<td>2016</td>
<td>$4,785,679</td>
<td>$4,755,905</td>
<td>$29,773</td>
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<td>2017-2018</td>
<td>$4,987,109</td>
<td>$4,954,391</td>
<td>$32,717</td>
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<td>2018-2019</td>
<td>$5,425,715</td>
<td>$5,212,038</td>
<td>$33,677</td>
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<td>2019-2020</td>
<td>$5,467,378</td>
<td>$5,434,749</td>
<td>$32,628</td>
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<td>2020-2021</td>
<td>$5,699,575</td>
<td>$5,664,826</td>
<td>$34,749</td>
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<td>2021-2022</td>
<td>$5,946,375</td>
<td>$5,912,326</td>
<td>$34,049</td>
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<td>2022-2023</td>
<td>$3,366,988</td>
<td>$3,335,150</td>
<td>$31,838</td>
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<td>2023-2024</td>
<td>$3,474,438</td>
<td>$3,443,750</td>
<td>$30,688</td>
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<td>2024-2025</td>
<td>$3,686,888</td>
<td>$3,656,500</td>
<td>$30,388</td>
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<tr>
<td>2025-2026</td>
<td>$3,917,250</td>
<td>$3,886,750</td>
<td>$30,500</td>
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<tr>
<td>2026-2027</td>
<td>$1,110,000</td>
<td>$922,750</td>
<td>$187,250</td>
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<td>2027-2028</td>
<td>$1,370,000</td>
<td>$1,178,250</td>
<td>$191,750</td>
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<td>2028-2029</td>
<td>$1,650,000</td>
<td>$1,459,250</td>
<td>$190,750</td>
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<tr>
<td>2029-2030</td>
<td>$1,950,000</td>
<td>$1,758,750</td>
<td>$191,250</td>
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</table>

Estimated Total Savings to District Taxpayers (Net of All Fees): $1,258,406

(1) Assumes interest rates as of June 18, 2013 and credit ratings of "Aa2/AA-/". Preliminary, subject to change.
Sample Press Release to Community

Press Release

Hartnell Community College District
Deliver Savings to Local Taxpayers

The Hartnell Community College District is proud to announce its most recent initiative to benefit its students and community members. This initiative will deliver bond interest rate savings to local taxpayers from the refinancing of some of the District’s Election of 2002 (Measure H) Bonds.

Under the leadership of the District Board of Trustees, the District administration chose to take advantage of historically low interest rates to refinance a portion of the Measure H Bonds without extending the term of those bonds. The District was able to reduce the interest rates on the prior bonds from 5.16% to 3.02%, reducing the community’s tax bill by approximately [To Be Determined] over the next [17] years.

(Insert Quote from Board President or Superintendent Lewallen here, if possible)

While the District will not receive any part of the savings, the District Board and administration pursued this opportunity strictly on behalf of local taxpayers as part of their continued support for the education of the students of its community.

Sample Refinancing Schedule

July 2, 2013
Presentation to Board Regarding Bond Refinancing Opportunity

August 6, 2013
District Board Meeting to Approve Bond Refinancing Resolution

Mid-August 2013
Meetings at District to Prepare for Bond Credit Rating Agency Presentations

Late August 2013
Meetings with Bond Credit Rating Agencies in San Francisco

Early September 2013
Receipt of Bond Ratings

Mid-September 2013
Sale of New Refinancing Bonds

Late September 2013
Closing of New Refinancing Bonds
Press Release to Community
Hartnell College  Governance and Planning Model

COUNCILS & PLANNING GROUPS

- Academic Affairs Council
- Academic Senate
- Accreditation Council
- Administrative Services Council
- Advancement Council
- Facilities Development Council
- Student Affairs Council
- Technology Development Council
- Other Committees and Workgroups

EXTERNAL ENVIRONMENT
- Community and Partners Input
- Labor Market Info
- Trends/Forecasts

INTERNAL ENVIRONMENT
- Program Review
- SLOs
- Accreditation
- Performance Indicators
- Site Visits
- Institutional Effectiveness
- Existing Plans/Initiatives

Communication of decisions and implementation of plans, actions, resource allocation, policies and procedures to appropriate councils and/or groups. Evaluation of the effectiveness of plans, actions, policies, and procedures.

Note: Some recommendations require BOT approval.

Adopted by Governance Planning Task Force
May 29, 2013

1 – Per collegial consultation, some Academic Senate items do not go to CPC
APPENDIX C

PERSONNEL ACTION ITEMS APPROVED/RATIFIED AT THE REGULAR MEETING
OF THE HARTNELL COLLEGE BOARD OF TRUSTEES – JULY 2, 2013:

Detail

I. Approve short-term staffing request:

II. Appointments
   A. Ratify appointments of academic personnel:
      2. Janet Flores, Spanish Instructor, (#F-52), Academic Affairs, Step 4, Column B, effective August 16, 2013.
      4. Christopher Zepeda, Cross Country & Track and Field Coach/Physical Education Instructor, (#F-120), Academic Affairs, Step 6, Column B, effective August 16, 2013.
      5. Slava Bekker, Chemistry Instructor, (#F-121), Academic Affairs, Step 3, Column E, effective August 16, 2013.

   B. Ratify appointments of management positions:
      2. Debra Kaczmar, Dean of Nursing and Allied Health (#A-20), Range III, Step C, effective July 1, 2013. This action represents a change from an interim to a regular position.
      4. Lori A. Kildal, Vice President of Academic Affairs (#A-47), Range I(a), Step E, effective August 12, 2013.
C. Ratify appointments of classified employees:
   1. Ryan Gregory Frazier, 30 hours per week, 10 months per year, Instructional Technology Technician – Classified, (#CC-123), Range 22, Step A, effective June 17, 2013.
   2. Gerald L. Johnson, full-time, 40 hours per week, 12 months per year, Maintenance Specialist, Maintenance, (#CL-9), Step A, Range 32, effective July 1, 2013. This action represents a change from a temporary to a regular position.

D. Ratify appointment of part-time instructor for spring semester 2013:
   1. Theodore Dolas, Theater Arts

E. Ratify appointments of part-time instructors for summer session 2013:
   1. Tammy Attaway, Counseling
   2. Ed Barber, Physical Education
   3. Eric Becerra, Counseling
   4. Gabriel Bravo, Counseling
   5. Denise Castro, Physical Education
   6. Liz Cecchi-Ewing, Library
   7. Dolores Christensen, Counseling
   8. Nichole Crais, Physical Education
   9. Gloria Curtis, Library
10. Theodore Dolas, Theater Arts
11. Thu Duong, Library
12. Jeffrey Eaton, Physical Education
13. Mark Englehorn, Theater Arts
14. Denyss Estrada, Counseling
15. Sewan Fan, Physics
16. Donna Federico, Theater Arts
17. Jennifer Fellguth, Library
18. Susan Fujimoto, English as a Second Language
19. Gary George, Physical Education
20. Toni Gifford, Nursing
21. Richard Givens, Physical Education & Counseling
22. Elvia Guzman, Counseling
23. Justin Hansen, Physical Education
24. Jeffrey Heyer, Theater Arts
25. Dan Kaplan, Biology
26. Harvey Landa, Theater Arts
27. Sylvia Langland, Physical Education
28. Vince Lewis, Counseling
29. Paul MacDonald, Physical Education
30. Joseph Martinez, Counseling
31. Jeff McGrath, Theater Arts
32. William Mc Kee, Theater Arts
33. Rosalinda McNamara, Library
34. Martha Pantoja, Counseling
35. David Parker, Theater Arts
37. Linda Plummer, Library
38. Tammi Ross, Physical Education
39. Nancy Saldana, Counseling
40. Steve Seymour, Physical Education
41. Alexandre Stoykov, Computer Science and Information Systems
42. Mary Ann Toney, Physical Education
43. Paula Tyler, Physical Education
44. Gemma Uribe, Counseling
45. Senorina Vasquez, Mathematics
46. Tracey Villanueva, Health Services
47. Nancy Villicana, Counseling
48. Levy Zamora, Communications
49. Chris Zepeda, Physical Education

F. Ratify appointments of part-time instructors for fall semester 2013:
   1. Patrizia Ahlers-Johnson, Psychology
   2. Elizabeth A. Andrade, Psychology
   3. Lorenzo Aragon, Theatre Arts
   4. Amanda G. Avres, English
   5. Amy L. Barrett-Burnett, Alcohol & Other Drugs
   6. Zoe Buck, Astronomy
   7. Murat Bulut, Mathematics
   8. Susan Cable, Theater Arts
   9. Juan Jose Campos, Business
  10. Lucas P. Cantin, Chemistry
  11. Marisela G. Cerda, Psychology
  12. Luis F. Chacon, Ethnic Studies
  13. Don Dally, Theater Arts
  14. David J. Doglietto, Administration of Justice
  15. Theodore M. Dolas, Theater Arts
  16. Jana L. Donckers Stiebel, Anthropology
  17. Julia C. Edgcomb, Psychology
  18. Linda J. Edlund, Anthropology
  19. Mathew M. Escover, Political Science
  20. Sewan Fan, Physics
  21. Donna Federico, Theater Arts
  22. Alicia Fregoso, Psychology
  23. Nellis Gilchrist, Alcohol & Other Drugs
  24. Katherine E. Harris, Biology
  25. Lawrence Harris, Political Science
  26. Jeffrey Heyer, Theater Arts
  27. John S. Himelright, Philosophy
28. Carolyn Jensen, Mathematics
29. Ben Jimenez, Administration of Justice
30. Hortencia Jimenez, Ethnic Studies
31. Dan Kaplan, Biology
32. Jeffrey S. Kessler, Psychology
33. Larry K. Lachman, Alcohol & Other Drugs
34. Harvey Landa, Theater Arts
35. William V. Laughton, Administration of Justice
36. Sam Lavorato, Administration of Justice
37. Jeffrey D. Lewis, Administration of Justice
38. Vince Lewis, Counseling
39. Anne M. Lopez, Administration of Justice
40. Salina F. Lopez, Psychology
41. Suzanne Mann, Theater Arts
42. Joseph Martinez, Counseling
43. Robin McKee-Williams, Theater Arts
44. Ann Merville, Anthropology
45. Peggy Munoz-Meador, Political Science
46. Norma Nichols, Counseling
47. Juan Oliverez, Ethnic Studies
48. Samuel J. Pacheco, History
49. Martha Pantoja, Counseling
50. David Parker, Theater Arts
51. Michael D. Parker, Administration of Justice
52. Gerardo Perez, Business
53. Merry J. Pratt, Psychology
54. Vicki A. Robison, History
55. Charmagne L. Scott, Business
56. Steven M. Shore, History
57. Tracey L. Spencer, Administration of Justice
58. Eric P. Strayer, Sociology
59. Afshin Tiraie, Mathematics
60. Daniel H. Torres, Business
61. Jose D. Trujillo, Administration of Justice
62. Nancy Villicaña, Counseling
63. Dana J. Weston, Psychology
64. Marisol M. White, Sociology
65. Neil E. Withers, Mathematics
66. William J. Wolak, Theater Arts
G. Ratify appointments of Professional Experts:

Provides fitness tests for the employees of the City of Salinas. Develops contracts, schedules tests, provides results and does the billing:


Physical Education swim classes require lifeguard services:


Hartnell’s theater arts program/The Western Stage (TWS) provides students the opportunity to learn their craft within a professional context:

5. Derek Duarte, $7,200 total, lighting design, June 14 - December 14, 2013.
6. Ted Dolas, $5,000 total, scenic design, June 10 – November 18, 2013.
7. Jeff Mokus, $9,000 total, sound design, June 21 – November 16, 2013.

The Foster Kinship Care Education Program (FKCE) provides advanced training for current and prospective foster, relative, and non-related extended family member caregivers, adoptive parents, and local agency employees. It also provides support for foster home recruitment activities. This grant-funded program is a joint effort of the California Community College Chancellor’s Office and the Department of Social and Employment Services (DSES). Assignments include orientation leaders, trainers, childcare and activity providers, and program coordination:

8. Susan Derichsweiler, $30/hr (as needed), FKCE trainer, July 1, 2013 – June 10, 2015.

On-site visit for the Respiratory Care Practitioner Program was required for approval to launch the program for fall semester. The director was required to be present:


Summer Health Institute is a yearly summer program for talented, qualified high school students sponsored by a nursing grant provided by Salinas Valley Memorial Hospital and other partners. Professional experts mentor students in basic nursing laboratory skills:


Hartnell College provides Crisis Counseling Services that are completely confidential and free of charge to enrolled Hartnell students. A Marriage & Family Therapist Counseling Intern is available to assist students in crisis:


H. Ratify appointment of substitutes:
2. Eva Diaz, $15.78/hr (up to 40 hrs/week), clerical assistant, May 13 – June 30, 2013.

I. Ratify appointment of Student Worker for summer session 2013:
1. Colin Auxier, Information Systems, Student Worker IV
2. Yanira Cortez, Cafeteria, Student Worker I
3. Ekaterina Franco, Library-Circulation, Student Worker I
4. Gabriel Hernandez, Information Systems, Student Worker III
5. Zachary Johnson, Information Systems, Student Worker III
6. Leilani Lewellyn, Cafeteria, Student Worker I
7. Eduardo Margarito, Information Systems, Student Worker III
8. Maricela Mendoza, Office of Academic Affairs, Student Worker I
9. Vanessa Montano, Student Support Services/TRiO, Student Worker I
10. Vanessa Rouch, Title V, Student Worker II
11. Stefannie Sanchez-Flores, Financial Aid, Student Worker III
12. Nicolasa Villalobos, Cafeteria, Student Worker I
13. Alejandro Zarate, Cafeteria, Student Worker I