I. DISCUSSION

1. PowerPoint Presentation: ISA provided a Schematic Design Presentation to the Hartnell College Design Committee (see attached). The intent was to present the plan updates and the exterior “Soledad Gateway” aesthetic design of the new Soledad Campus. The materials presented will allow ISA to move into the Design Development Phase of the project to include the design engineers of the project. ISA will incorporate the discussion items from this meeting.

2. Discussion: The input was broken up in the following categories:

   a. Site
      i. Designate area for loading and deliveries
      ii. Designate area for food trucks to park
      iii. Designate area for flag pole
      iv. Designate area for a monument sign

   b. Building Program
      i. Student Success Center
         1. Move the two counselor offices to the west wall to open up the space and allow counselors to have maximum visibility to the doors
         2. Provide windows in the office doors
         3. Provide space for student copiers
         4. Talk to Academic Support personnel for needs, i.e. storage, equipment and furniture
      ii. Community Room
         1. Need kitchenette with lockable counters, sink and refrigerator to use for catered events
      iii. Reception
         1. It needs to be secured, use glazed wall @ counter
         2. Glass wall for security and visibility
         3. Add general office storage in safe room
      iv. Laboratory Class Rooms
         1. Facility includes both a wet and dry lab that would allow any class to be taught in Soledad
         2. It is more expensive to add a wet lab after facility is built
Design Meeting Notes

By: Maria Lina Reynoso 
Date: 05-10-18

Project: Hartnell Soledad Campus

Subject: Schematic Design Meeting #3

Location: Hartnell Campus

Participants: ISA: Alex Reynoso, Luis Vargas, Maria Reynoso, Cristian Flores
Hartnell College: Kathy Mendelsohn, Mary Dominguez, Tim Vanoli, Paulette Bumbalough, Benjamin Figueroa, Joseph Reyes, Dawn Henry, Candi DePauw, Alejandro Chavez

v. Work Room
   1. Hartnell to provide a list of equipment to be housed

vi. Restrooms- Transgender or single occupancy needed

vii. Library Services - no space provided currently but this function could occur at community/ multi-purpose room

c. Building Layout
   i. Wind
      1. Explore landscaping & landscaping features to minimize wind against entry points

Signed by: Maria Lina Reynoso

The above is our understanding of instructions/direction given or decisions made. Please advise immediately if any exception is taken.