1) **Call to Order and Welcome**

Meeting was called to order at 3:01 p.m. Lisa welcomed everyone and introduced herself as the new Academic Senate President for the next two years.

2) **Adopt August 28, 2018 Agenda**

1<sup>st</sup> King, 2<sup>nd</sup> Ferraris. Unanimous.

3) **Approve Minutes from May 8, 2018**

1<sup>st</sup> Hornstein, 2<sup>nd</sup> Schur-Beymer. Unanimous (sans abstention from Estrella)

4) **Public Comments:** ten minutes (3-minutes maximum per person) are set aside to receive comments on agenda items or items not on the agenda but within the authority (10+1) of the Senate.

none

5) **Action Items**

a) **Transfer of Power from Steering Committee to Senate**

Lisa Storm

1<sup>st</sup> Hornstein, 2<sup>nd</sup> King; Unanimous.
b) **Distance Education Drop Policy**

Mary Dominugez

i) Dominguez reported on the confusion of the drop policy for Distance Education classes, she mentioned the difference in the regular attendance policy vs. the DE policy.

ii) Storm mentioned that DE wants to make changes to the policy to reflect a clearer message to faculty and students on what the drop policy is.

iii) O’Donnell suggested putting DE policy in the comments section in PAWS under those specific sections in order to make sure students are aware.

iv) Dominguez agreed and mentioned that the O’Donnell’s recommendation will need to go to Celine in order to add the comment to PAWS. Dominguez will work with Bala on confirming that census dates and hours are calculated correctly.

v) Storm proposed that a revised AP will be presented at the next senate meeting.

c) **Approval of Peer Evaluators**

Lisa Storm

1ST Schur-Beymer, 2nd Estrella; Unanimous. Peer Evaluator [Roster](#)

d) **Council Committee Appointments**

Lisa Storm

1ST Schur-Beymer, 2nd Hornstein; Unanimous. To appoint these persons receiving a majority vote via ballot for the following council appointments. (Records of the ballot are on last page.)

- [Accreditation Council](#): **Mark DeHart, Linda Rios**
- [Technology Development Council](#): **Brian Palmer, Emily Brandt, Elizabeth Morales**
- [Student Affairs Council](#): **Tony Anderson**
- [Student Hearing Panel](#): **Nancy Reyes, Tanya Ho, Mitzi Alexander, Marnie Glazier, & Christopher Zepeda**

e) **AP 4021**

Lisa Storm

Wording was desired to protect a program from immediately going back through the process again without adequate time to ensure revitalization efforts have had an opportunity to be effective. Some proposed wording changes discussed, item will come back for review and a vote.

f) **BP 7140, AP 7140, AP 7145**

Lisa Storm

BP7140: 1ST King, 2nd Entekhabi. Unanimous (sans abstention from Cynthia Ainsworth)

AP 7140: 1ST King, 2nd Estrella. Unanimous (sans abstention from Cynthia Ainsworth)

AP 7145: 1st Anderson, 2nd Soto. Unanimous (sans abstention from Cynthia Ainsworth)

6) **Discussion and Information Items**

a) **Union Senate Retreat**

Christine Svendsen

Christine introduced herself and presented the possibility of scheduling a joint retreat between the union senate and the academic senate. She mentioned that having a retreat, sharing the academic and union senate missions, and how they can parallel and be a stronger governing force with the administration. Union Senate will send some dates early this semester and will bring it back to the academic senate for approval.

b) **CTE Liaison Report**

Christine Svendsen
Christine reported on the Bay Area Community College Consortia (BACCC) Conference in which she and other faculty attended. The BACCC has concerns on CTE degree programs going through, it is anticipated that because of guided pathways more degrees will be coming through for approval.

Christine commented on the CTE funding committee recommendations such as having a base funding of $10,000 for each area this will give each CTE program to fund the essential needs of the program, all additional funding would need to be applied for and received through Perkins grant.

c) **Instituting a Process for Local Minimum Qualifications**
   Melissa Hornstein
   The item was moved to the next meeting.

7) **President’s Report**
   a) Dr. Lofman needs ten college re-design faculty leads by Sept. 14. Lisa will send it out the request to faculty.
   b) ISER has been drafted and will be available for review Sept 24 – Oct 12, there will be two academic senate meetings in between which will allow for review.

8) **Announcements (Senators): Updates on Standing Committees/Governance Councils/Task Forces/ASCCC Events.**
   a) Storm Dr. Lewallen has pushed back the 16-week calendar, it comes as no surprise especially with all the movement in buildings and facility renovations.
   b) Svendsen mentioned the concern over faculty safety. Several faculty have addressed concerns over an aggressive student. It was recommended that we review the processes and procedures on how to address classroom issues, what are instructors allowed and not allowed to do.
   c) O’Donnell suggested more faculty training for online/hybrid section as this is becoming more and more common.

9) **Adjournment**
   President Storm adjourned the meeting at 5:04 pm.
Council Committee Appointments  Record of the Ballot

1st Schur-Beymer, 2nd Hornstein; Unanimous. To accept those persons with the majority vote by ballot.

The following is a record of the ballot, since senators were invited to vote for who they wished to appoint, there were only votes for, and abstentions, there were no votes against any person who volunteered to serve. Those person in BOLD are the persons appointed via the senate vote of confirmation.

- **Accreditation Council:**
  - **Mark DeHart** (unanimous)
  - **Linda Rios** 11 for abstentions from Toni and Isabel
  - Jeffrey McGrath for Isabell, the rest abstained.

- **Technology Development Council:**
  - **Brian Palmer** (9 for) abstentions from Tony, Cheryl, Lisa, and Andrew
  - **Emily Brandt** (10 for) abstentions from Tony, Ashley and Isabel,
  - Emily Gutierrez (6 for) abstentions from Nancy, Melissa, Tony, Cheryl, Lisa, Liz, Ashley, Andrew,
  - **Elizabeth Morales** All except Liz who abstained.

- **Student Affairs Council:**
  - **Tony Anderson** Nancy, Melissa, Tony, Cheryl, Lisa, Liz, Ashley, Andrew for, all others abstained.
  - Carol Kimbrough Carol, Isabel, Jennifer, Carol, Parviz for, all others abstained.

- **Student Hearing Panel:**
  - Larry Adams (5), Parvis, Jennifer, Carol, Cheryl, Nancy for, all others abstained.
  - **Nancy Reyes** (9), Andrew, Carol, Jennifer, Isabel. Ashley, Liz, Lisa, Carol, Nancy for, all others abstained.
  - **Tanya Ho** (10), Andrew, Carol, Jennifer, Isabel, Liz, Lisa, Carol, Cheryl, Tony, Melissa for, all others abstained.
  - Lisa Davis (6), Parviz, Andrew, Isabel. Ashley, Melissa, Nancy for, all others abstained.
  - **Mitzi Alexander** (10), Parviz, Carol, Isabel, Liz, Lisa, Carol, Cheryl, Tony, Melissa, Nancy for, all others abstained.
  - **Marnie Glazier** (8), Parviz, Carol, Jennifer, Isabel, Ashley, Liz, Lisa, Cheryl, Melissa for, all others abstained.
  - **Christopher Zepeda** (11), Parviz, Andrew, Carol, Jennifer, Ashley, Liz, Lisa, Carol, Cheryl, Melissa, Nancy for, all others abstained.
  - Jacob Marciel (3) Andrew, Carol, Ashley for, all others abstained.