Academic Senate Minutes
09/25/2018
3:00-5:00 PM
Faculty Resource Center Training Room, A-116

<table>
<thead>
<tr>
<th>NAME</th>
<th>POSITION</th>
<th>PRESENT</th>
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<tbody>
<tr>
<td>Lisa Storm</td>
<td>President</td>
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<tr>
<td>Cheryl O'Donnell</td>
<td>First Vice President</td>
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<tr>
<td>Melissa Hornstein</td>
<td>Second Vice President</td>
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<td>Nancy Shur-Beymer</td>
<td>Secretary</td>
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<tr>
<td>Tony Anderson</td>
<td>Member at Large</td>
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<tr>
<td>Andrew Soto</td>
<td>Senator</td>
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<tr>
<td>Ashley Gabriel</td>
<td>Senator</td>
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<tr>
<td>Liz Estrella</td>
<td>Senator</td>
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<tr>
<td>Jennifer Moorhouse</td>
<td>Senator</td>
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<td>Cynthia Ainsworth</td>
<td>Senator</td>
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<tr>
<td>Parviz Entekhabi</td>
<td>Senator</td>
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<tr>
<td>Carol King</td>
<td>Senator</td>
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<tr>
<td>Isabel Ferraris</td>
<td>Senator</td>
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<td>Carol Kimbrough</td>
<td>Senator</td>
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<td>Christine Svendsen</td>
<td>Ex-oficio</td>
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<tr>
<td>Kelly Locke</td>
<td>Faculty Guest</td>
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<td>Rhea Mendoza-Lewis</td>
<td>Guest</td>
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<td>Susan Midori Jones</td>
<td>Guest</td>
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<td>Shannon Bliss</td>
<td>Guest</td>
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<td>Monica Galvan</td>
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<td>Mohammed Yahdi</td>
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1) Call to Order and Welcome
Meeting was called to order at 3:00 PM

2) Adopt September 25, 2018 Agenda
1st Hornstein, 2nd Entekhab. Unanimous.

3) Approve Minutes from September 11, 2018
1st Hornstein, 2nd Ferraris. Unanimous

4) Public Comments: ten minutes (3-minutes maximum per person) are set aside to receive comments on agenda items or items not on the agenda but within the authority (10+1) of the Senate.

Jason Hough addressed the academic senate to express his concerns over the ISER. He urged everyone to review the document; specifically, in the sections of the faculty area of expertise to ensure that the information is accurate.

Michelle Peregrin re-introduced herself reminded faculty that she is available to support grant opportunity
applications that might be available to help support programs. She is readily available to help and welcomed anyone to reach out to her.

Action Items

a) **Committee Appointments and Approval of Peer Evaluators**

1st Anderson, 2nd Ainsworth. Unanimous.

Gabriela Lopez and Aron Szamos were appointed for Student Success Hiring Committee. Sam Pacheco was voted as an alternate.

Candidates:

1. Monica Galvan (2 - Ferraris, O’Donnell)
2. Molly Wilson
3. Peter Gray (1 - King)
4. Emily Rustard
5. Melvin Jimenez
6. Gabriela Lopez (5 - Storm, Anderson, Hornstein, Ferraris, Estrella, Kimbrough)
7. Jacob Marciel (1 - Soto)
9. Gabriel Bravo (1 – Entekahbi)
10. Sam Pacheco (Alternate) (4 – Ainsworth, Soto, Schur-Beymer, Kimbrough)
11. Whitmore (1 – Moorhouse)
12. Hermelinda Rocha (2 – Entekahbi, Gabriel)

b) **ISER**

1st Shur-Beymer, 2nd Carol Kimbrough; Unanimous.

No motion. Proposed as an agenda item for the next meeting.

Storm will send an email out to faculty to encourage them to read the ISER and to specifically focus on the area that they are familiarized with best, with the suggestion to read the standard of the section and ensure that the section addresses it appropriately.

Estrella along with others asked if appropriate faculty placement be taken in consideration based on their knowledge and level of expertise within the standard.

O’Donnell commented on the reason for having teams ranging from different sectors is so they become familiar with the process. However, she did not agree that it was good timing on having teams built with participants that are not familiar with the process or the programs for such an important report as the ISER.
c) **ENG Placement Rules**

Rhea Mendoza-Lewis

1\textsuperscript{st} Anderson, 2\textsuperscript{nd} Hornstein; Unanimous (sans abstention from Soto)

Mendoza-Lewis presented on the recommendations that the English department has been working on in an effort to meet bill AB 705. AB 705 requires community colleges to maximize the probability that a student will enter and complete transfer-level coursework in English and math. The bill will ensure that students are not placed into remedial courses that may delay or deter their educational progress unless they are highly unlikely to succeed in the college-level course.

High school students will use college transcript data as their placement in English courses. The department can foresee that a lot of these students will need extra help. Which is why they are developing a 1-unit course to assist these students in reading, writing, etc.; the department will also be working closely with the library to develop cohorts for further assistance. This 1-unit course is expected to debut in 2020.

ENG 253 will be eliminated
ENG 101 will go through a revamping process and will focus more on workforce and vocational education type curriculum.

d) **MAT Placement Rules**

Jennifer Moorhouse

1\textsuperscript{st} Schur, 2\textsuperscript{nd} Anderson; Unanimous

Moorhouse presented the recommendations for the math department. In order to meet the guidelines of AB 705. The basis of placement will be GPA, and high school math history, through high school transcripts. This will allow for the instructor to see if the student needs to be placed in a support class or not.

The math department’s goal is for the student to receive support in order to be successful. Research shows that when a student receives support even when they are not ready in what is considered the traditional manner, they will succeed.

Currently, the program is being developed to guide the student to register for the appropriate class.

Math department plans to finalize their rules by September 28, 2018.

Moorhouse concluded that most students have a tendency to under place themselves; however, with the collaboration of the high school faculty we want to encourage these students to be challenged.

5) **Discussion and Information Items**

a) **The Brown Act**

Susan Midori Jones

Midori Jones gave a presentation on The Brown Act and how it’s utilized to facilitate public participation in local government, curb misuse of democratic process by secret legislation or decision-making, and provide all “interested persons” with an enforcement mechanism. The Brown Act requires all meetings of the legislative body, to be open and public and allows all persons to attend any meeting of the body.
Open Meeting Requirements include:
1. Meetings must be within the Senate’s jurisdiction
2. Closed sessions are restricted to:
   a. Litigation when the senate is sued or will be sued
   b. Personnel matters (such evaluating a senate employee)
3. Items distributed before or during meetings must be available to the public at the meeting.
4. If other items are distributed during meetings, they become a public document and should be offered to those requesting them in writing.
5. Members may respond to public comments, but not take action
6. Voting is public – no secret ballots and ayes, nays and abstentions on motions are attributed
7. The Senate can set time limits for discussion and public comments
8. The Senate can keep discussion within the scope of agenda items.

b) Senate-Union Retreat

Nancy Schur-Beymer & Tony Anderson

Schur-Beymer proposed dates for the joint meeting between the union and academic senate. She will send out a doodle poll with the dates to gather data on the best possible day.

6) President’s Report

Nothing was reported.

7) Announcements (Senators): Updates on Standing Committees/Governance Councils/Task Forces/ASCCC Events.

   a) Locke updated the senate on the activities of the curriculum committee. Currently, the committee is in the process of reviewing all degree programs as they have not been looked at in a long time. Even though, there have been changes and updates along the way, a big overhaul global look was needed.

   Changes in curriculum: Last year the curriculum committee was able to approve locally and submit to the chancellor for chaptering. The committee now has the authority for local approval of courses, and changes to degrees (existing only), and work experience for CWE courses. The curriculum committee has been entrusted with more authority at the local level; certification is signed off by Locke, Lolland, Storm, and Lewallen. We will be working on a board policy with language on certification sign off.

8) Adjournment-President Storm adjourned the meeting at 5:05 pm.