1) **Call to Order and Welcome**

Meeting was called to order at 3:03 PM

2) **Public Comments:** ten minutes (3-minute maximum per person) are set aside to receive comments on agenda items or items not on the agenda but within the authority (10+1) of the Senate.

3) **Action Items**

   a) **Adopt November 27, 2018 Agenda**


   b) **Approve Minutes from November 13, 2018**

      1st Kimbrough, 2nd Ainsworth. Unanimous

   c) **Committee Appointments**

      1st Kimbrough, 2nd Anderson; approved as slate. Unanimous. (Carol Hobson), (Mary Rayappan), (Pete Escoto) were appointed for the Temporary Full-Time Business Instructor Hiring Committee.
d) Degree Residency Requirements, Additional Associate Degrees
Lisa Storm
1st (Kimbrough), 2nd (Maturino); Unanimous.
Locke presented the proposed residency requirement changes to the senate. The goal is to remove obstacles for students to complete their degree. Curriculum committee is recommending both policy changes.
Of the total required units, at least 12 semester or 18 quarter units must be completed in residence at the college granting the degree.
AND
Having received an Associate Degree at Hartnell College, a student may qualify for an additional Associate Degree (with the exception of an AA Degree in General Studies with an emphasis) by completing all requirements for the additional degree.

e) Transparency Resolution
Lisa Storm
1st (Anderson), 2nd (Schur-Beymer); Unanimous.
Storm presented a draft resolution to allow the Hartnell College Academic Senate to make every effort to institute transparent communication with the governing board of trustees on academic and professional matters.

f) AP/BP 4020
Lisa Storm
Moved to accept with changes striking twice “for review” on last paragraph pg. 2 of 4

BP 4020 1st Ainsworth, 2nd Kimbrough. Unanimous.
Moved to accept with changes: un-strike 55002, and strike out “55002.5” “and II.A.9”

g) Transfer of Authority to Steering Committee
Lisa Storm
1st (Kimbrough), 2nd (Ferraris). Unanimous.
4) Discussion and Information Items

a) Institutional Goal Setting  
   Brian Lofman  
   Dr. Lofman informed the Committee about how the College will comply with AB 1809 (new funding formula). AB 1809 requires the College establish goals that 1) align with the system-wide goals, 2) are numerically measurable, and 3) specify the timeline for improvement. In addition, he reported that the College is required to certify, by December 15, 2019, its process to establish goals and is required to submit completion of goals by May 31, 2019. Brian stated the good news is that the College is already moving in this direction with the four goals adopted by the Governing Board (Strategic Plan 2019-2024). He then summarized a timeline pointing out the work done this fall, but stated most of the work will be done this spring.

b) Academic Rigor - Draft Resolution in Support of ASCCC Resolution 17.03  
   Nancy Shur-Beymer  
   Shur-Beymer shared the concerns of academic rigor and pressuring to pass students and for faculty to lower their standards. Shur-Beymer encouraged the local senate to engage in conversations on academic rigor. The idea of having a summit to discuss this issue was proposed.

5) President’s Report

   Storm mentioned she talked to Dr. Lewallen about modernizing and digitalizing the documents for probationary faculty and tenure review, Dr. Lewallen loved the idea and is on board. The switch will not happen this year, it will more likely to occur 2019-20. She asked for volunteers to submit digital materials for this year. Maturino volunteered.

6) Announcements (Senators): Updates on Standing Committees/Governance Councils/Task Forces/ASCCC Events.

   Invitation was extended to everyone in joining the nursing department for final’s week “ugly sweater” holiday party with hot chocolate and cookies on, Monday, December 10, 2018.

   Attendees were reminded that the library still has survey open, on the library home page. The survey helps with planning of services.

   CSU application, deadline Nov 30, 2018; UC is offering extension to those affected by fires.

7) Adjournment-President Storm adjourned the meeting at 4:46 pm.