HARTNELL COMMUNITY COLLEGE DISTRICT

MINUTES

Board of Trustees – Board Development
Building C, Room 127
411 Central Avenue
Salinas, California

September 17, 2013

OPEN SESSION
Meeting called to order at 5:33 p.m. by Trustee DePauw.

PLEDGE OF ALLEGIANCE
Trustee Duran led the pledge of allegiance.

ROLL CALL
Present at roll call were:

Trustee DePauw
Trustee Donohue
Trustee Duran (student)
Trustee Freeman
Willard Lewallen, Superintendent/President
Trustee Gonzalez-Castro
Trustee Montemayor
Trustee Padilla-Chavez
Trustee Pruneda

PUBLIC COMMENTS
There were no public comments.

STRATEGIC PLAN 2013-2018
Dr. Lewallen presented the final draft of the strategic plan. Dr. Lewallen stated during the fall of 2012, Hartnell College began developing a strategic planning process that would result in the formulation of the college’s strategic plan. This plan captures the sum and substance of the college’s commitment to excellence in maximizing student access and success; attracting and retaining a strong employee workforce; being a leader in providing higher educational opportunities and in furthering workforce and regional economic development; and maintaining strong relationships with the community.

The culmination of much hard work undertaken by many individuals from all areas of the college, Hartnell College’s strategic plan is centered on the six strategic priorities for the college established by the Board of Trustees in October 2012. In light of the college’s commitment to engage in fully integrated planning, the strategic plan will be the centerpiece around which all major decisions at the college—such as new program development, faculty and staff hires, and budget allocations—will be focused.

Equally committed to inclusivity, the college ensured that all of its internal constituent groups would play a major role in developing the strategic plan. To this end, representatives from management, faculty, classified staff, and students participated as members of the Strategic Planning Groups (SPGs). Each SPG was charged with the task of developing one or more goals that would reflect the particular strategic priority on which that group was focusing, as well as “targeted outcomes” that would identify specific achievements related to the goal(s) and “key performance indicators” that would be used to measure the extent to which each achievement had been effected. After the SPGs completed their work, a draft of the strategic plan was reviewed by a wide range of groups and individuals both internal...
and external to the college. Feedback obtained during this review process was accounted for in the creation of this, the final draft of the plan. The board will consider adopting the plan at their regular meeting of October 1, 2013.

Dr. Lewallen and the board thanked everyone for their work in completing the plan. Once finalized the document will be posted on the college’s website.

PARLIAMENTARY PROCEDURES

Bruce Bishop, Ph.D., Certified Parliamentarian facilitated a workshop on parliamentary procedures and Robert’s Rules of Order. Dr. Bishop addressed the purpose of parliamentary procedures and stated that the procedures are not designed to speed things up but rather promote efficiency, avoid redundancy, and assure fairness. He cited various resources, but noted that the most commonly used are Robert’s Rules of Order. He stated the basic principles are to assure the will of the majority, protects the rights of the minority, assure the will of the minority is heard, and protect quorum. Other areas addressed were the role of the chair, motions, amending motions, reconsider, rescind, appeal, voting, and minutes. Throughout the presentation, the board asked questions to clarify. The board thanked Dr. Bishop for his thorough presentation.

ADJOURNMENT

The meeting adjourned at 7:45 p.m.

Candi DePauw  Willard Lewallen, Ph.D.
Board of Trustees President   Board Secretary