College Re-Design Guided Pathways
Assembly Meeting Notes
November 5, 2018  1-2:30 p.m. in A116
ALL STUDENTS, STAFF, FACULTY, AND ADMINISTRATORS INVITED

The Assembly: An Open Forum Where Inquiry and Design Teams Collaborate & Seek Feedback from the College

Attendees: Dr. Brian Lofman, Dr. Hetty Yelland, [See Sign-in sheet]

1. Opening Comments – Dr. Hetty Yelland
   • All attendees welcomed

2. Team Process Reminder – Dr. Hetty Yelland
   • Brief explanation regarding the difference between how strategies and action items developed during the Operational Planning Retreat and those developed during Inquiry & Design Team meetings are vetted and approved.
   • Although strategies and actions may be similar and may dovetail with one another, they are 2 different processes. Ideas/strategies/action items developed by the Inquiry & Design Teams is first presented and discussed at the Assembly Meetings. The Assembly determines whether one or more proposed modifications are forwarded to the College Planning Council and/or Academic Senate as appropriate.

3. Guided Pathways Regional Coordinator – Dr. Hetty Yelland
   • Laurie Scolari, Regional Coordinator for Guided Pathways has been invited to speak at the Dec. 4, 2018 Assembly Meeting. Confirmation pending.

   • Reports due Nov. 15, on GP work plan developed in 2017-18. Most items are completed, however, some need follow up.
   • If dates need to change, teams may do so, however, make sure dates are realistic.
   • Work plan will be saved to a team drive and team leads will be invited. Leads can then share with their team members.
   • Updated work plan to be shared at the Dec. 3, 2018 Assembly meeting.
   • Facilitation team shared they were confused at the Operational Planning Retreat whether they doing Guided Pathways planning or Strategic Planning. Questions were asked with regard to how the GP and SP work together? Which one drives the other? Where are we supposed to be?
   • Dr. Yelland to work with team lead and provide more direction so team can develop an agenda for the next meeting.

5. Professional Development Opportunity – Terri Pyer
   • Opportunity for three innovation grants available.
   • Purpose of the grants are spur innovation and grow student awareness.
   • Each grant is $3,500. Application available on Professional Development Program page online.
   • Application deadline: Feb. 1, 2019. Announcements will be made fairly quickly allowing individuals/teams time to work on during the year (Feb. 2019-Feb. 2020). The challenge is to ensure continued funding or a project if funds are not available.
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- Director of H.S.I. Initiatives mentioned there may be other types of funding available. More information to follow.

6. Student Success Conference in January – Dr. Hetty Yelland
   - Working on obtaining a speaker for the conference; Janet Fuchs.
   - Discussion about whether to give teams time to present at the conference raised concerns about not having to prepare, the focus of the days will faculty centered, further discussion required.

7. Student team member update – Dr. Hetty Yelland
   - We have two students who want to be on the Entering Students teams
   - Teachers were asked to recruit students
   - We are obtaining vouchers as incentive to increase student participation

8. Comparison of Benchmarks Across Similar Colleges – Dr. Layheng Ting
   - Purpose of the study is to benchmark Hartnell College student performance to institutions of similar characteristics in terms of mission and student composition.
   - Case Studies were made available to teams for further review
   - Discussion followed about curriculum planning/pathways and use of Ed Planner (to get it up and running) what happens if changes are made that contradict the work on 11/2/18, then what?
   - Further discussion needed.

9. Team Report Out (time permitting)
   - No time for report outs, meeting ended at 2:35 p.m.