



# HARTNELL COLLEGE

## VARIABLE UNIT CHANGE FORM

**DIRECTIONS:** Complete this authorization and submit it to the Admissions & Records Office no later than the Friday of the fourteenth (14th) week of the regular semester.

PLEASE PRINT

\_\_\_\_\_  
Student ID#

NAME

\_\_\_\_\_  
Last

\_\_\_\_\_  
First

\_\_\_\_\_  
Section#

\_\_\_\_\_  
Course #

*The district policy on variable unit is that no unit change can be adjusted to lesser units once this form has been processed.*

**I wish to take increase the above course for \_\_\_\_\_ units to \_\_\_\_\_ units.**

*(minimum and maximum unit values for variable course can be found in our current College Catalog.)*

**Student Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

- FOR OFFICE USE ONLY -

Processed by \_\_\_\_\_

Units completed \_\_\_\_\_

Date \_\_\_\_\_

md: A&R 9-28-20

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