## ICC Meetings - Fall 2022

ICC meetings are held 2x month on the 2nd and 4th Wednesday of each month.

**TIME: 4:00 pm**

[https://cccconfer.zoom.us/j/96347369711](https://cccconfer.zoom.us/j/96347369711)

<table>
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<th>Meeting Date</th>
<th>Meeting Description</th>
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| **September 14** | **Meeting #1: Welcome back with returning clubs, description of plans, and discuss goals for this semester.**  
- Introduce new ICC Director  
- Introduce returning club members  
- ICC Webpage  
- Share ICC Calendar of Events  
- Share ICC Meeting Schedule, time and dates  
- Discuss plans for semester, any immediate questions  
- End-of semester goals (survey)                                                                                     |
| **September 28** | **ICC Orientation: How to Run an Effective Club.**  
- Club roles and responsibilities, ASHC/ICC structure  
- How to invite new club members  
- How to run a meeting (Agenda, Minutes)                                                                               |
| **October 12**   | **Workshop #1: How to Access Funds, Plan Events, and Fundraise.**  
- Fundraising steps  
- Who to notify for an event  
- What forms to complete  
- Timelines                                                                                                                 |
| **October 26**   | **Meeting #2: Monthly Review:**  
- Semester check-in  
- Assistance with planning  
*Required for ICC Representatives*                                                                                      |
| **November 9**   | **Workshop #2: How to Build a Team**  
- Communication  
- Conflict Resolution  
- Goal-setting                                                                                                           |
| **November 23**  | **Meeting #3: Monthly Review.**  
- Semester check-in  
- Assistance with planning  
*Required for ICC Representatives*                                                                                      |
| **December 7**   | **End of semester wrap-up: surveys**                                                                                                                             |