2022 Graduation Ceremony Checklist

☐ Apply for graduation.
  ○ Contact Admissions and Records to petition for graduation.
  ○ Please confirm with Admissions and Records your eligibility for graduation.

☐ Complete the Regalia Survey to order your regalia (cap, gown and tassel).
  ○ Regalia is FREE for all graduates attending this year’s graduation ceremony.
  ○ Honors Cords and Stoles of Gratitude will need to be purchased at the Hartnell Bookstore. Please order the Stoles of Gratitude at the Bookstore Website. Honors cords will be available first-come-first-served.

☐ Pick up your six (6) tickets at the office of Admissions and Records (B-121) starting April 20th.
  ○ You will be asked to verify your name and information to collect your tickets at the office.
  ○ Tickets are mandatory for guest entrance to the ceremony, and must be picked up by May 13th.
  ○ Students are responsible for tickets, loss or stolen tickets will not be replaced.

☐ Watch Commencement Information Orientation Video.
  ○ For commencement day information, a video will be sent in the coming weeks detailing the protocols for that day.

☐ Contact the Office of Student Life for any accommodation requests.
  ○ (831) 755-6734 or anevez@hartnell.edu or falvarez@hartnell.edu
  ○ Accommodations will be accessible to the person who needs accommodation, plus one (1).

☐ Plan your schedule around the entire graduation ceremony.
  ○ You are expected to participate for the entire duration of the ceremony.

☐ Prepare for unpredictable weather conditions.
  ○ The venue strictly forbids the use of stiletto type heels and fresh flower lei due to the possibility of damaging the stadium turf flooring; therefore, we cannot allow you to wear this type of shoe or lei.

☐ On the day of commencement, arrive no later than 2:30 pm for check-in. Doors will open at 3:00 pm for guests to find seating.

☐ Re-visit the Commencement Homepage, as the Office of Student Life will be updating any important information in regards to the ceremony.

☐ Sit back, relax, and enjoy your final semester at Hartnell College!