



## Job Posting: Environmental Scientist

### Job Description and Duties

In the Local Assistance and Market Development Branch (LAMD) staff are CalRecycle's field representatives, delivering the department's vision to inspire and challenge Californians to achieve the highest waste reduction, recycling, and reuse goals in the nation. Additionally, staff play an important role in delivering the department's services and programs to local and regional jurisdictions and providing technical assistance for building comprehensive recycling communities.

Staff play a key role in assisting local governments and state agencies in achieving statutorily mandated waste diversion goals; developing and expanding local and regional recycling markets; educating, motivating, and providing technical assistance to businesses and recycling manufacturers to increase jobs and reduce greenhouse gas emissions; and overseeing programs to increase public participation in all aspects of waste reduction, including waste prevention, recycling, and composting. In addition, the staff is responsible for participating on collaborative teams focused on the department's high-priority initiatives. This position involves travel throughout the state approximately 20% of the time.

You will find additional information about the job in the [Duty Statement](#).

### Minimum Requirements

You will find the Minimum Requirements in the Class Specification.

- [ENVIRONMENTAL SCIENTIST](#)

### Additional Documents

- [Job Application Package Checklist](#)
- [Duty Statement](#)
- **To Apply:**  
<https://www.calcareers.ca.gov/CalHrPublic/Jobs/JobPosting.aspx?JobControlId=255617>

### Position Details

**Job Code #:** JC-255617      **Position #(s):** 835-762-0762-009      **Working Title:** Environmental Scientist

**Classification:** ENVIRONMENTAL SCIENTIST - \$3,851.00 - \$7,364.00

**# of Positions:** 1      **Work Location:** Sacramento County      **Job Type:** Permanent, Full Time

### Department Information

CalRecycle's vision is to inspire and challenge Californians to achieve the highest waste reduction, recycling, and reuse goals in the nation. Working at CalRecycle means being part of a collaborative team that envisions a healthy environment for all Californians by focusing on recycling as a central component to combating climate change, reducing greenhouse gas emissions, decreasing reliance on landfills, reducing waste and recovering recyclable materials, diverting organic materials from the waste stream, and increasing food waste prevention and edible food rescue. CalRecycle is committed to providing its staff with the most current information technology capabilities to perform their jobs; this complement of technology currently includes Windows 10, Office 2016, advanced Voice-Over-IP communications,

fast and responsive computer systems with dual monitors for most staff, full indexing and search capability of all internal information content, advanced video and webcasting services, and more.

Learn More About CalRecycle

\*CalRecycle Jobs: <https://www.calrecycle.ca.gov/jobs>

\*Why Work for CalRecycle: <https://www.calrecycle.ca.gov/jobs/why>

\*Explore Opportunities at CalRecycle: <https://www.calrecycle.ca.gov/jobs/explore>

\*How to Apply: <https://www.calrecycle.ca.gov/jobs/howtoapply>

Department Website: <http://www.calrecycle.ca.gov>



### Special Requirements

When submitting application in hard copy, applicants are required to submit a standard state application (Form Std. 678) with an original signature, and clearly indicate RPA #20-204 & Position #762-0762-009 in the "Job Title (s)" section of the Standard State Application or you will not be considered for the position.

Applications will be screened and only the most qualified applicants will be interviewed,

If you would like to use education in conjunction with experience to satisfy the minimum qualifications, you must attach a copy of your degree and/or transcripts (unofficial or official) to your application to ensure the educational requirements have been met for this position. Failure to do so will result in your application being rejected.

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### Application Instructions

Completed applications and all required documents must be received or postmarked by the Final Filing Date in order to be considered. Dates printed on Mobile Bar Codes, such as the Quick Response (QR) Codes available at the USPS, are not considered Postmark dates for the purpose of determining timely filing of an application.

Final Filing Date: 6/24/2021

### Who May Apply

Individuals who are currently in the classification, eligible for lateral transfer, eligible for reinstatement, have list eligibility, are in the process of obtaining list eligibility, or have SROA and/or Surplus eligibility (please attach your letter, if available). SROA and Surplus candidates are given priority; therefore, individuals with other eligibility may be considered in the event no SROA or Surplus candidates apply.

Applications will be screened and only the most qualified applicants will be selected to move forward in the selection process. Applicants must meet the Minimum Qualifications stated in the Classification Specification(s).

## **How To Apply**

Complete Application Packages (including your Examination/Employment Application (STD 678) and applicable or required documents) must be submitted to apply for this Job Posting. Application Packages may be submitted electronically through your CalCareer Account at [www.CalCareers.ca.gov](http://www.CalCareers.ca.gov). When submitting your application in hard copy, a completed copy of the Application Package listing must be included. If you choose to not apply electronically, a hard copy application package may be submitted through an alternative method listed below:

### **Address for Mailing Application Packages**

You may submit your application and any applicable or required documents to:

Department of Resources Recycling & Recovery

Attn: RPA #20-125/ MMLA/ B. Compton

P.O. Box 4025, MS 19A

Sacramento, CA 95812-4025

### **Address for Drop-Off Application Packages**

You may drop off your application and any applicable or required documents at:

Department of Resources Recycling & Recovery

RPA #20-125/ MMLA/ B. Compton

P.O. Box 4025, MS 19A

Sacramento, CA 95812-4025

08:00 AM - 05:00 PM

### **Required Application Package Documents**

The following items are required to be submitted with your application. Applicants who do not submit the required items timely may not be considered for this job:

- Current version of the State Examination/Employment Application STD Form 678 (when not applying electronically), or the Electronic State Employment Application through your Applicant Account at [www.CalCareers.ca.gov](http://www.CalCareers.ca.gov). All Experience and Education relating to the Minimum Qualifications listed on the Classification Specification should be included to demonstrate how you meet the Minimum Qualifications for the position.
- Resume is required and must be included.
- Degree and/or School Transcripts
- Other - Candidates are required to submit the following along with all of the other required documents:
  - \*Cover Letter

Please list any additional work history supporting the Environmental Scientist job specifications and salary range as appropriate.

Applicants requiring reasonable accommodations for the hiring interview process must request the necessary accommodations if scheduled for a hiring interview. The request should be made at the time of contact to schedule the interview. Questions regarding reasonable accommodations may be directed to the EEO contact listed on this job posting.

#### Desirable Qualifications

In addition to evaluating each candidate's relative ability, as demonstrated by quality and breadth of experience, the following factors will provide the basis for competitively evaluating each candidate:

In the Local Assistance and Market Development Branch of CalRecycle, an Environmental Scientist (ES) will use their knowledge and skills to conduct research, gather data, and analyze complex qualitative and quantitative data. It is desired that the ES be a creative problem solver, an investigative thinker, have strong observation skills and be a critical thinker. The ES will work with a variety of audiences and needs the ability to interact with public agencies, be a strong facilitator and present information in a clear and concise manner. Effective communication skills are critical, both orally and in writing technical reports. It is important that the ES take initiative in learning the laws and policies of CalRecycle and be able to make recommendations to management. The ES should be dedicated, able to work collaboratively with technical teams, and perform independent work.

#### Benefits

In addition to a compelling vision for California, CalRecycle offers competitive pay, benefits, and features for its workplace. To review the pay and benefits offered to California civil service staff, please review the link below.

#### **General State Employment Benefits and Protections**

[Click here](#) to view more information about the outstanding benefits offered to State employees.

#### Contact Information

The Human Resources Contact is available to answer questions regarding the position or application process.

**Department Website:** <http://www.calrecycle.ca.gov>

#### **Human Resources Contact:**

Balesha Compton

(916) 341-6481

[balesha.compton@calrecycle.ca.gov](mailto:balesha.compton@calrecycle.ca.gov)

Please direct requests for Reasonable Accommodations to the interview scheduler at the time the interview is being scheduled. You may direct any additional questions regarding Reasonable Accommodations or Equal Employment Opportunity for this position(s) to the Department's EEO Office.

#### **EEO Contact:**

EEO Officer

(916) 341-6660

[EEO@calrecycle.ca.gov](mailto:EEO@calrecycle.ca.gov)

California Relay Service: 1-800-735-2929 (TTY), 1-800-735-2922 (Voice) TTY is a Telecommunications Device for the Deaf, and is reachable only from phones equipped with a TTY Device.