



HARTNELL COLLEGE

VARIABLE UNIT CHANGE FORM

DIRECTIONS: Complete this authorization and submit it to the Admissions & Records Office no later than the Friday of the fourteenth (14th) week of the regular semester.

PLEASE PRINT

This petition applied to the following term: Fall 20____ Spring 20____ Summer 20____

NAME _____
 First Name Last Name Student ID#

Course # Section#

What is the reason for the unit increase?

The district policy on variable unit is that no unit change can be adjusted to lesser units once this form has been processed.

I wish to take increase the above course from _____ units to _____ units.
(minimum and maximum unit values for variable course can be found in our current College Catalog.)

Student Signature _____ **Date** _____

FOR FACUTLY USE

Request is **Approved** **Denied**

Faculty Name _____ **Faculty Signature** _____ **Date** _____

FOR ADMISSIONS & RECORDS OFFICE USE ONLY

Processed by _____ Date _____