

# HARTNELL INTERNSHIP PROGRAM



**Are you  
looking for  
an intern?**

## What is expected?

- Provide a mentor
- Set clear learning objectives and expectations
- Evaluate performance and provide regular feedback
- Provide a job interview for those interns who complete the internship successfully (Required for stipend subsidy)
- Collaborate with the Career Hub to support the success of the intern

## Benefits for your Business

Offering Internships will allow your business to:

- Utilize well-prepared short-term employees while cutting recruiting and training costs
- Increase business productivity
- Test-drive the talent
- Explore new and innovative ideas from student perspectives
- Visibility for your company on college campuses
- Enhanced connection to the college
- A positive sense of contribution towards social responsibility of investing in the next generation

**Hartnell Internship  
Program can  
provide employers  
with match funds to  
cover intern  
stipends.**

**Finding an internship  
has several benefits for  
students who are at the  
beginning and  
developmental stage of  
their professional skills  
and experience.**

## Steps to Apply:

**STEP 1:** Complete the Intern Program Interest Form  
(Priority Deadline: Friday, March 10, 2023)

**STEP 2:** Attend an informational session

**STEP 3:** Participate in the Internship Kick-Off Event

- Virtual or in-person

## More Info:

- [www.hartnell.edu/career](http://www.hartnell.edu/career)
- [CareerServices@hartnell.edu](mailto:CareerServices@hartnell.edu)
- (831) 759-6066

