



HARTNELL COLLEGE

Summer 2019

SAP APPEALS PROCESS

1. Complete the SAP Quiz online at: <https://www.hartnell.edu/students/fa/sap-satisfactory-academic-progress.html>
2. Check your Hartnell gmail account for quiz results which will be sent to you within 3 working days after you take the SAP quiz.
3. If you passed the quiz, you will need to sign up for an in-person SAP Workshop by calling (831) 755-6806 or stop by the Financial Aid Office to schedule an appointment. Below are the SAP Workshop Dates.
(If you did not pass the SAP Quiz, you will be instructed to re-take the quiz.)
4. At the SAP Workshop, you will be given your SAP Appeals form to complete along with other important SAP information.
5. After completion of the SAP Workshop, you will be instructed to make an appointment with a counselor to develop strategies for success considering individual student needs and for a comprehensive educational plan.
6. After meeting with your counselor, you will need to submit the completed SAP Appeals form, support documentation, and a copy of your educational plan by the established due dates which are shown below.

SAP Workshop Dates *	Deadline to Sign Up for SAP Workshop	FA Appeals Submission Deadline	Committee Meeting Dates
ROOM: B-110			
Mon. June 24 3:00-4:15 or 4:30-5:45 p.m.	Friday, June 21 1:00 p.m.	Tues. July 2 by 6:00pm *Mid-term progress Report Due along with Appeal Packet	Thurs. July 11, 2019
Mon. July 8 3:00-4:15 or 4:30-5:45 p.m.	Friday, July 5 1:00 p.m.	Tues. July 16 by 6:00pm *Mid-term progress Report Due along with Appeal Packet	Thurs. July 18, 2019

**The last Day to Submit a Summer 2019 Financial Aid Appeals form
is **Tuesday, July 16, 2019.****