

**HARTNELL COMMUNITY COLLEGE DISTRICT**  
REGULAR MEETING OF THE BOARD OF TRUSTEES

**A G E N D A**  
**November 9, 2010**

**TIME/PLACE:**

411 Central Avenue, Salinas  
CALL Building, Room 208

**5:00 p.m. – PUBLIC SESSION**

**5:05 p.m. – CLOSED SESSION**

**6:00 p.m. – RECONVENE PUBLIC SESSION**

*Board of Trustees*

*Patricia Donohue, President*

*Kevin Healy, Vice President*

*Candi DePauw, Bill Freeman, Elia Gonzalez-Castro*

*Ray Montemayor, Erica Padilla-Chavez*

*Shaundra Taylor, Student Trustee*

*Dr. Phoebe Helm, Superintendent/President, Secretary to the Board*

The Board of Trustees welcomes you to its meetings, scheduled on the first Tuesday of each month, unless otherwise noted.

The agenda and accompanying documents are on the college's website at [www.hartnell.edu/board](http://www.hartnell.edu/board). Contracts requiring approval of the Board on this agenda are available to view in the President's Office. Typically, the agenda consists of the following:

- A. CONSENT AGENDA:** These matters include routine administrative and financial actions and normally approved by a single majority vote.
- B. REGULAR AGENDA:** **Action Items:** These items include significant administrative and financial actions classified by departmental areas and approved by majority vote for each item.  
**Information Items:** These items include presentations to the Board and items for discussion prior to Board action, normally taken at the next meeting.
- C. CLOSED SESSION:** In accordance with Government Code Sections, 3549.1, 54956.9, 54957 and/or 54957.6, the Board of Trustees may meet in Closed Session to consider legal, personnel, labor, and/or contract matters.

**INDIVIDUALS DESIRING TO ADDRESS THE BOARD:** Any member of the audience desiring to address the Board should complete and submit to the Superintendent prior to the meeting, if possible, a Speaker Request Form, available at the door. When the item PUBLIC COMMENTS is taken, the Board President will recognize those who have filled out a Speaker Request Form in the order in which they are received. The Board President may limit the time of presentation to three minutes per speaker, and a maximum of fifteen minutes. Following public comment, the Board President will limit discussion to the Board only.

**MISSION STATEMENT:** Hartnell College provides the leadership and resources to ensure that all students shall have equal access to a quality education and the opportunity to pursue and achieve their goals. We are responsive to the learning needs of our community and dedicated to a diverse educational and cultural campus environment that prepares our students for productive participation in a changing world.

**I. OPEN SESSION, CALL TO ORDER – 5:00 P.M.**

**A. ROLL CALL**

**B. ADOPT AGENDA**

**C. DISCLOSURE OF ITEMS DISCUSSED IN CLOSED SESSION, AS FOLLOWS:**

Items discussed in Closed Session will include, legal, personnel, labor, and/or contract matters authorized for Closed Session per Government Code Sections, 3549.1, 54956.9, 54957, and/or 54957.6.

1. Update on Collective Bargaining – Hartnell College Faculty Association
2. Program Project Management Agreement

**D. PUBLIC COMMENT PERIOD REGARDING CLOSED SESSION ITEMS**

Fifteen minutes set aside for public comment on closed session items.  
Maximum three minutes each.

**II. MOVE TO CLOSED SESSION**

**III. RECONVENE PUBLIC SESSION**

*Pledge of Allegiance*

**A. REPORT OUT FROM CLOSED SESSION**

**B. PUBLIC COMMENTS ON PUBLIC SESSION ITEMS AND ITEMS NOT ON THE AGENDA**

Fifteen minutes (three-minute maximum per person) set aside to receive public comments on public session agenda items or items not on the public session agenda, but within the jurisdiction of the Board.

1. Receive public comments on items on the public session agenda
2. Receive public comments on items not on the public session agenda

**IV. PRESENTATIONS**

**A. SCIENCE RESEARCH SUMMER PROGRAMS**

1. Research Scholar Institute

*Dr. Brooke Haag, Faculty, Dr. Sewan Fan, Faculty, and Research Students*

2. National Conference: Society for the Advancement of Chicano and Native American Scientists (SACNAS)

*Timothy Fuller and Samantha Gebbon, Students*

*Dr. Jeff Hughey, Faculty*

**B. DIESEL MECHANICS – A GROWING INDUSTRY**

*Neil Ledford, Dean, Advanced Technology*

*Val Rodriguez, Faculty*

*Members of the Diesel Mechanic Advisory Committee*

*Students of the Diesel Mechanics Program*

**C. CONSTRUCTION UPDATE (See Information Item VII. B)**

*Damon Felice, Program Project Manager*

**V. CONSENT ITEMS**

**A. MINUTES**

Adopt minutes of Regular Meeting of October 5, 2010.

**B. DISBURSEMENTS**

Ratify the disbursements from any or all of the following funds: general; debt service; bookstore; child development; capital outlay projects; scheduled maintenance; property acquisition; bond projects, cafeteria; self-insurance; retirees health benefits; associated student body; scholarship, loan, and trust; and intercollegiate athletics.

**C. NON-CASH DONATIONS**

Accept the non-cash donations from the Hartnell College Foundation.

**D. SURPLUS AND DISPOSAL OF PROPERTY**

Declare listed property as surplus and authorize the administration to dispose.

**E. CURRICULUM COMMITTEE ACTIONS**

Ratify the recommendations from the Curriculum Committee.

**F. AGREEMENT WITH MICHAEL J. JOHNSON**

Approve agreement with Michael J. Johnson, grant external evaluator. The purpose of this agreement is to provide a review, assessment, summary, and conclusion regarding the execution and effectiveness of grant goals, objectives, outcomes, reporting processes, and fiscal responsibilities for the college's High School Equivalency Program. The cost for this review is \$4,000, paid from the grant, and the review will occur during the month of November.

**G. AGREEMENT WITH CLARKE AND ASSOCIATES**

Authorize the administration to enter into an agreement with Clarke and Associates for writing, submitting, and evaluating the U.S. Department of Education (USDOE) Educational Talent Search Program grant. The College would pay Clarke & Associates \$4,500 upon acceptance of the contract, \$3,000 upon submission of the grant proposal for a total of \$7,500 from the unrestricted general fund. In addition, if awarded, the college would pay Clarke & Associates \$5,000 in the first and third year of the grant period. The Educational Talent Search Program grant is valued at \$230,000 each year for five years.

**H. AGRICULTURAL LEASE AGREEMENT WITH FRANSCIONI BROTHERS, INC.**

Approve an amendment to the agricultural lease agreement between Hartnell College and Francioni Brothers, Inc. for Alisal Campus farmland, beginning December 3, 2010 through December 2, 2011. There is no impact to the general fund. Annual rental revenues from property must be placed in the restricted Property Acquisition Fund.

**I. LETTER OF AGREEMENT WITH SAN FRANCISCO COMMUNITY COLLEGE DISTRICT**

Ratify the 2010-2011 Letter of Agreement between Hartnell College and San Francisco Community District for the California Early Childhood Mentor Program. This agreement will connect Hartnell College early childhood education students with high quality, experienced early childhood professionals. There are no budget implications. Participants are paid directly from San Francisco Community College District.

**J. AGREEMENT WITH FOUNDATION FOR COMMUNITY COLLEGES**

Ratify the 2010-11 Agreement between Hartnell College and the Foundation for Community Colleges for grant funding, fiscal management, and accountability for the Youth Empowerment Strategies for Success Independent Living Program (YESS-ILP). The funding amount of \$22,500 will provide educational and employment training opportunities for foster and probation youth.

**K. AGREEMENT TO ACCEPT SUB AWARD FROM MONTEREY COUNTY OFFICE OF EDUCATION THROUGH U. S. DEPARTMENT OF COMMERCE**

Authorize the administration to enter into an agreement to accept funds from the Monterey County Office of Education as a sub recipient of a grant from the U. S. Department of Commerce for \$659,246, over two years. This partnership, with Monterey County Office of Education, Cal State University, Monterey Bay, Monterey County Free Libraries, Boys and Girls Clubs of Monterey County, Community Information Center, the National Steinbeck Center, will the focus on improving community access to technology through the development of "Public Computer Centers"

**L. CONTRACT WITH DMC CONSTRUCTION, LOWEST RESPONSIVE BIDDER, FOR CAB REFRESH PROJECT, #4**

Authorize the administration to enter into a contract with DMC Construction, lowest responsive bidder, for CAB Refresh Project, #4. The amount for this project is \$150,501.98 and paid from Measure H funds. The project scheduled to start on December 18, 2010 and completed by January 23, 2011.

**M. CONTRACT WITH PERMA GREEN HYDROSEEDING, INC., LOWEST RESPONSIVE BIDDER, FOR ALISAL CAMPUS LANDSCAPE PROJECT**

Authorize the administration to enter into a contract with Perma Green Hydroseeding, Inc., lowest responsive bidder, for the Alisal Campus Landscape Project. The amount for this project is \$ 458,000 and paid from Measure H funds. The project scheduled to start on November 10, 2010 and completed by January 23, 2010.

**N. PERSONNEL ACTION**

Approve and/or ratify personnel actions (included in packet).

**VI. ACTION ITEMS**

Action **A. BUDGET REVISIONS**

Approve budget revisions numbered 8996 to 9009.

Action **B. QUARTERLY FINANCIAL STATUS REPORT (CCFS-311Q)**

Review and accept required State Report: Quarterly Financial Status Report (CCFS-311Q) for quarter ended September 30, 2010.

**VII. INFORMATION ITEMS**

**A FINANCIAL STATEMENTS**

Receive financial statements for periods ending June 30, 2010 and September 30, 2010.

**B. UPDATE ON CONSTRUCTION PROJECTS**

Receive updated report on construction projects.

**C. REPORTS FROM STUDENT, CLASSIFIED, AND ACADEMIC SENATES**

Receive reports from senate on matters of interest to the college.

**D. PRESIDENT'S REPORT**

Receive report from the Superintendent/President.

**VIII. BOARD OF TRUSTEES**

Receive communication from Board of Trustees.

**IX. NEXT MEETING**

December 7, 2010. 5 p.m., 411 Central Avenue, Salinas, CA 93901

**X. ADJOURNMENT**