

**Approved**

**HARTNELL COMMUNITY COLLEGE DISTRICT  
BOND OVERSIGHT COMMITTEE MEETING**

Minutes  
July 09, 2009

<b>PRESENT</b>	Rick Giffin Bob Perkins Gary Hughes Terry McHenry David Medrano Noe Otero Barbara Yesnosky
<b>NOT PRESENT</b>	Vearl Gish John Inman Juan Perez
<b>PRESENTER</b>	Damon Felice – Felice Consulting Services
<b>GUESTS</b>	None
<b>CALL TO ORDER</b>	The meeting was called to order at 6:07 PM by Rick Giffin, Taxpayers' Representative
<b>ADOPTION OF AGENDA</b>	Approved and adopted by consensus as corrected.
<b>MINUTES</b>	The incorrect minutes were distributed to the BOC and the March 11, 2009 will be part of the August 13, 2009 package for approval.
<b>PUBLIC COMMENT</b>	None

**BOND  
OVERSIGHT  
COMMITTEE MEMBER  
COMMENTS**

Terry McHenry inquired about a \$1.1M amount which was allocated to be paid by the State but was then paid for by Measure H. Barbara Yesnosky stated that she did not know the answer to that question but she would look into it and have a response for the BOC at the next meeting.

TM also requested the annual report to the board and the public and asked what the group felt should be included in that report. It was reported that in the past it was typically a one page report which was formatted in that manner because it was included on a full page add in the local newspaper.

Bob Perkins stated that he felt an annual report should include items like a schedule, pictures, a narrative and financial information.

A suggestion was made by TM that a sub-committee be formed to work on this report. Upon further discussion Rick Giffen (RG) made a motion to form a sub-committee, which was moved by Dave Medrano (DM) and second by TM. The vote as 4-0.

The sub-committee will consist of TM, RG and DM. The group will meet between this meeting and the next BOC and report back to BOC on their progress.

TM also stated that he was not in favor of the new meeting time of 6:00 P.M. and suggested that the meeting either take place at 4:30 P.M. or 7:00 P.M. The BOC felt this should be an agenda item for next months meeting.

**INTRODUCE NEW  
BOC MEMBERS**

At the July 7, 2009 meeting the Hartnell Board of Trustees approved the appointment of the following members:

Bob Perkins, Business  
Vearl Gish, Senior Citizen  
John Inman, Support & Organization of District  
Juan Perez, Student Member

Bob Perkins was the only new member present and he introduced himself to the BOC. He stated he was a manager with the Monterey County Farm Bureau. He also stated that he serves on a number of other committees and he looks forward to serving on the Hartnell BOC.

The July 2009 meeting was to be the organizational meeting when the chair and vice-chair for the 2009-10 year are appointed.

DM felt that it would be best to wait until the next BOC to make this selection because there was only 4 members of the 7 at this meeting.

RG disagreed and felt that a selection should be made at this meeting.

BP moved that the selection of the 2009-10 chair and vice chair should be continued until next months meeting and was second by DM with a 5-0 vote.

**INFORMATION ITEMS:** Damon Felice of Felice Consulting Services provided the following report:

**Measure H and  
Construction  
Update/Discussion  
and Measure H  
Financial Report**

- **Alisal Campus Master Plan**
  - ⇒ The District has begun the planning process for the 142 acres of the Alisal Campus
  - ⇒ Kasavan Architects will be preparing the master plan on the 142 acre
  - ⇒ The process will include two master plans, (1) for the +/- 42 acre campus and (1) for the remaining +/- 100 acres
  - ⇒ Once a master plan is complete the EIR process will begin with the City of Salinas
  - ⇒ The Board approved a profession services contract with the City of Salinas airport consultant to start the land swap procedure
  
- **Main Campus Facilities Master Planning Process**
  - ⇒ We are currently starting to update the 5-year Capital Outlay Plan which will be submitted to the state on July 1, 2009
  
- **Science Building FPP**
  - ⇒ The IPP was hand delivered to our specialist on June 4, 2008
  - ⇒ An RFQ/P was issued on October 31 for Architectural and Engineering services for the Science Center Project
  - ⇒ The services will include both the preparation of a Final Project Proposal (FPP) and then the Architect of Record (AOR) services
  - ⇒ The package was due on December 5<sup>th</sup> and we received a total of 18 proposals
  - ⇒ A total of 5 firms were interviewed on 12/12
  - ⇒ Lionakis, out of Sacramento, was the firm recommended to the Board and they were approved by the Board on 01/13
  - ⇒ We will now start the FPP process with the users and Lionakis
  - ⇒ The FPP will be completed by May 15, 2009 and submitted to the state no later than July 1, 2009

**DESIGN PROJECTS**

- **Northeast Landscaping Project**
  - ⇒ Bellinger Foster Steinmetz (BFS) has completing the schematic drawings and should be completed with the working drawings in February 2008
  - ⇒ Construction should begin sometime in the summer/fall of 2008 pending the completion of the exterior of the CALL Building.
  - ⇒ In addition to the landscape project, phase I of the sidewalk replacement, which is part of the west campus EIR, will take place as part of this scope of work.
  - ⇒ The project was submitted to DSA on 10/24/08
  - ⇒ The project was OTB on 02/09/09

