

Adopted

# HARTNELL COMMUNITY COLLEGE DISTRICT

## BOND OVERSIGHT COMMITTEE MEETING

### Minutes

February 8, 2006

<b>PRESENT</b>	Harry Gamotan, Chair Sean Dendy Joey Lasnik Donald Young Celia Barberena
<b>ABSENT</b>	Javier Aldape, Juan Sanchez, and vacant position (taxpayers' organization)
<b>PRESENTERS</b>	Damon Felice – Townsend Management, Inc.
<b>GUESTS</b>	Ron Bottini – Public Relations, Hartnell College Stan Crane – Assistant to President, Hartnell College Carmen Rossi – Townsend Management, Inc.
<b>CALL TO ORDER</b>	The meeting was called to order at 3:00 p.m. by Chairman Harry Gamotan. Chair Gamotan asked all members and visitors to introduce themselves.
<b>ADOPTION OF AGENDA</b>	By consensus, the agenda was adopted as printed.
<b>MINUTES</b>	By consensus, the minutes of January 18, 2006 were approved as written.
<b>PUBLIC COMMENT</b>	Chair Gamotan called for public comments. No comments were made.
<b>BOND OVERSIGHT COMMITTEE MEMBER COMMENTS</b>	Chair Gamotan called for comments from the Bond Oversight Committee members.  Mr. Dendy stated that he had missed the last meeting of the Bond Oversight Committee as he was on vacation. On behalf of the students, he expressed a hope that that the dates to redo the Student

Center would be moved up. He stated that students need to feel they are a part of what is going on at the College. M. Lasnik suggested that the students concern be brought to the Board of Trustees as the Bond Oversight Committee's responsibility is to monitor expenses and not to determine scheduling of construction.

## **INFORMATION ITEMS:**

### **Introduction**

Dr. Barberena stated that she had been asked to attend the meeting by the President's Office. She complimented Chair Gamotan, Mr. Felice and Mr. Aldape for their report to the Board of Trustees on February 7, 2006, stating that it was very well received. Additionally, she commended Mr. Carrier, Mr. Buttle, and Carmen Rossi for their work on the Bond Projects Fund #45 Summary document.

Chair Gamotan thanked Mr. Aldape and Mr. Felice for their work on the Summary and for joining him in presenting the document to the Board of Trustees. A copy of the document was distributed.

Chair Gamotan stated he had informed the Board that the Committee is now meeting once a month and that the Summary had been developed as a more customer friendly/easier to read document. Mr. Felice reported to the Board that there is also a more in-depth thick packet detailing financial information.

Chair Gamotan stated that the Board is interested in having the Committee make a report on a monthly basis. Dr. Barberena stated that the protocol for this request would be for the Board to make the request through the President who would take it under advisement, and respond to the Board after receiving the expertise of Mr. Carrier and Mr. Buttle. She further stated that the Committee could then decide what they want to do. Mr. Buttle concurred.

Mr. Felice stated that given direction they could produce whatever Dr. Valeau requested of TMI. He stated that the Board is currently receiving a verbal report on the schedule and budgeting for the Library Resource Center and the Parking Structure. Dr. Barberena stated that the Board has asked for a thumbnail sketch of campus improvements and Bond projects within the President's Report at Board meetings. She stated that the Summary gives more than a thumbnail sketch of Measure H projects.

Ms. Lasnik suggested that if the Board wants the information on a monthly basis, it could be included on the Board's agenda as an information item rather than an action item. Mr. Gamotan stressed the

importance of the Committee establishing a close working relationship with the Board.

Mr. Young stated that the purpose of the Committee is to oversee Measure H expenditures. Ms. Lasnik and Mr. Young expressed concern that the Bond Oversight Committee should receive the report before it goes to the Board. Mr. Gamotan and Mr. Felice noted that the Summary was dated December 12, 2005. Final figures were completed in February, and the Summary was then ready for release. The Summary is generally one to two months behind.

Chair Gamotan asked that this item be addressed by the President at the next meeting of the Committee.

**Status of Current  
Measure H Contracts**

Mr. Felice reported that the Parking Structure is completed and being used by students, faculty and staff.

**Measure H Financial  
Report**

No financial report was give as the Summary was previously distributed and discussed.

**College Construction  
Update**

Because a portion of both the Learning Resource Center (LRC) and the Center for Assessment and Lifelong Learning (CALL) buildings are funded by Measure H, Mr. Felice gave an update as follows:

LRC

- Moving forward with a tentative opening date of April 18<sup>th</sup>
- Safety of students and smooth transition for the move so that library facilities will be open to students during that time are major concerns
- Carpet is in on the second floor
- Tile is being installed in the lobby
- The elevator is almost complete
- 100% completion in June including exterior panels and sun shades

Mr. Felice suggested that the Committee take a tour of the LRC during the March meeting.

Mr. Dendy asked if the move of the Annex depends on the completion of the Learning Resource Center. Mr. Crane stated that the programs in the Annex will be moved into the existing Library for the summer after the Library is moved to the new Learning Resource Center.

CALL

- CALL has been submitted to DSA and is currently being reviewed. TMI is “pushing” the DSA regarding the status through phone calls

Mr. Buttle reminded the Committee that the Bond was in the amount of \$35 million, with \$4 million refunded, and \$1 million picked up in interest. Mr. Felice stated that \$4 million may be needed out of Measure H for the LRC and possibly \$4 million for the CALL.

**COMMITTEE  
MEMBERSHIP**

Chair Gamotan and Mr. Young reported that the sub-committee had interviewed Mr. Rick Giffin for the bona fide taxpayers’ representative position on the Committee. Mr. Young stated that Mr. Giffin has the required qualifications for the position, and that he is a member of the Monterey County Taxpayers’ Association. Mr. Young recommended that Mr. Giffin be approved by the Committee.

By consensus, Mr. Rick Giffin was approved to serve as the bona fide taxpayers’ representative to the Bond Oversight Committee as provided for in California Education Code 15282 (a)(3) for a two-year term; and that his name be forwarded to the Board of Trustees for approval.

Chair Gamotan expressed concern that a member of the Committee had missed numerous back-to-back meetings. He stated that he has received no response to his emails and phone calls, and that the President has received no response to a letter sent on January 31, 2006. Chair Gamotan recommended that the Committee declare the member’s term ended and that we begin the solicitation process for a new member.

By consensus, the Bond Oversight Committee declared the member’s term ended; opened the process for a new member to be selected; and asked the President’s Office to begin the solicitation process for a new member as provided in California Education Code 15282.

**FUTURE AGENDA  
ITEMS**

No agenda items were forthcoming.

**NEXT MEETING  
DATE**

By consensus, the Bond Oversight Committee accepted proposed meeting dates as follows:

- March 8, 2006
- April 12, 2006
- May 10, 2006

Bond Oversight Committee  
February 8, 2006

- June 14, 2006
- July 12, 2006
- August 9, 2006
- September 13, 2006
- October 11, 2006
- November 8, 2006
- December 13, 2006

**ADJOURNMENT**

There being no further business, Chair Gamotan adjourned the meeting at 3:31 p.m.