

HARTNELL COMMUNITY COLLEGE DISTRICT

AGENDA

Regular Meeting of the Board of Trustees
THURSDAY, SEPTEMBER 13, 2007

4:00 p.m. OPEN SESSION – CAB 112
CLOSED SESSION – President's Office
OPEN SESSION – CAB 112

HARTNELL COMMUNITY COLLEGE
156 Homestead Avenue, Salinas
Board Room (CAB 112)

MISSION STATEMENT

Hartnell College provides the leadership and resources to ensure that all students shall have equal access to a quality education and the opportunity to pursue and achieve their goals. We are responsive to the learning needs of our community and dedicated to a diverse educational and cultural campus environment that prepares our students for productive participation in a changing world.

I. OPEN SESSION, CALL TO ORDER, 4:00 P.M., CAB 112 Board Room

1. ROLL CALL
2. DISCLOSURE OF ITEMS TO BE DISCUSSED IN CLOSED SESSION, AS FOLLOWS:

Items to be discussed in Closed Session will include, legal, personnel, labor, and/or contract matters authorized for Closed Session per Government Code Sections, 3549.1, 54956.9, 54957 and/or 54957.6.
3. ADOPT AGENDA
4. PUBLIC COMMENT PERIOD RE CLOSED SESSION ITEMS

Five minutes set aside for public comment on closed session items. Maximum three minutes each presentation.

II. CLOSED SESSION

The Board of Trustees of Hartnell Community College District will meet in Closed Session to consider legal, personnel, labor, and/or contract matters authorized for Closed Session per Government Code Sections, 3549.1, 54956.9, 54957 and/or 54957.6.

III. RECONVENE TO OPEN SESSION

Pledge of Allegiance

A. REPORT OUT FROM CLOSED SESSION

B. PUBLIC COMMENTS

1. TWENTY MINUTES SET ASIDE FOR PRESENTATIONS - MAXIMUM THREE MINUTES EACH PRESENTATION

Receive comments from the public. Maximum three minutes each presentation.

C. PRESENTATIONS AND REPORTS

1. BOND OVERSIGHT COMMITTEE, Damon Felice, Townsend Management, Inc.
2. BOARD'S GOALS
 - a. Accreditation
 - b. Finances
 - c. Communication
 - d. Search for Superintendent/President
3. DID YOU KNOW?

D. *CONSENT ACTION ITEMS

1. MINUTES

Approve Minutes of the Regular Board Meeting of July 10, 2007 and August 7, 2007 and Special Board Meeting of July 28, 2007.

2. DISBURSEMENTS

Ratify disbursements from college accounts: General Cafeteria, Child Development, Capital Outlay Restricted, Property Acquisition Restricted and Deferred Maintenance Funds, Revolving, Bookstore, Scholarship & Loan, Athletic, Associated Student Body.

3. APPROVE APPOINTMENT TO BOND OVERSIGHT COMMITTEE

Approve appointment of student representative to Bond Oversight Committee.

4. RATIFY GRANT APPLICATION TO THE UNITED STATES DEPARTMENT OF EDUCATION FOR TITLE V DEVELOPING HISPANIC SERVING INSTITUTIONS PROGRAMS FOR A COOPERATIVE GRANT FOR HARTNELL COMMUNITY COLLEGE AND GAVILAN COMMUNITY COLLEGE

Ratify grant application to the United States Department of Education for Title V funding. This is a cooperative grant for both Hartnell Community College and Gavilan Community College to develop an effort in establishing student access and success research centers.

5. RATIFY THE CALIFORNIA MINI-CORP (TEACHER PREPARATION) CONTRACTUAL AGREEMENT WITH HARTNELL COMMUNITY COLLEGE

Ratify the California Mini-Corp (teacher preparation) contractual agreement with Hartnell Community College to provide eligible Hartnell College students an opportunity to experience working with migrant children in a classroom setting. There is no direct cost to the College.

6. RATIFY AGREEMENT BETWEEN HARTNELL COLLEGE AND KAISER FOUNDATION HOSPITALS AND THE PERMANENTE MEDICAL GROUP, INC. TO PROVIDE CLINICAL AND OBSERVATIONAL PROGRAMS FOR PHLEBOTOMY STUDENTS

Ratify Agreement between Hartnell College and Kaiser Foundation Hospitals and the Permanente Medical Group, Inc. to provide clinical and observational programs for phlebotomy students.

7. RATIFY CONTRACT FOR TRASH REMOVAL SERVICES WITH BFI WASTE SERVICES OF SALINAS

Ratify contract for trash removal services with BFI Waste Services of Salinas effective August 1, 2007 through July 31, 2008. The annual estimated cost is \$32,000.

8. APPROVE AGREEMENT WITH PROFESSIONAL PERSONNEL LEASING, INC. FOR PROFESSIONAL AND TECHNICAL SERVICES RELATED TO THE SEARCH FOR A SUPERINTENDENT/PRESIDENT

Approve agreement with Professional Personnel Leasing, Inc. for professional and technical services related to the search for a Superintendent/President in the amount of \$25,000 plus necessary reasonable expenses.

9. APPROVAL OF SEARCH COMMITTEE MEMBERS FOR SUPERINTENDENT/PRESIDENT

Approval of Search Committee Members for a Superintendent/President.

10. RATIFY CONTRACT BETWEEN HARTNELL COLLEGE AND ESTEBAN SORIANO, APPLIED DEVELOPMENT RESOURCES

Ratify contract between Hartnell College and Esteban Soriano, Applied Development Resources to conduct a district needs assessment effective August 13, 2007 through June 30, 2008. Findings will culminate in an up-to-date Educational and Facilities Master Plan. Funding for this service is not to exceed \$200,000 and is supported by Measure H Bond funding.

11. RATIFY CONTRACT BETWEEN HARTNELL COLLEGE AND STEPHEN H. MANGELSEN

Ratify the contract between Hartnell College and Stephen Mangelsen to do an analysis of the College's finances from an external perspective and make related projections. The cost for these services are not to exceed \$20,000 and paid from the unrestricted general fund.

12. RATIFY HARTNELL NURSING PROGRAM STUDENT FEES FOR BACKGROUND CHECKS AND ASSESSMENT TESTING

Ratify the Hartnell Nursing Program student fees for background checks and assessment testing. The one-time fee is \$41 for the background check and \$30-\$40 for the entry and exit assessment tests. Fees are collected by the district for the respective agencies and services.

13. APPROVE LEASE AGREEMENT BETWEEN HARTNELL COLLEGE AND SALINAS UNION HIGH SCHOOL DISTRICT FOR USE OF AUTO BODY AND FENDER FACILITIES

Approve lease agreement between Hartnell College and Salinas Union High School District for auto body and fender facility use by Salinas Union High School District to provide instruction to high school students. The College will receive \$11,324 in revenue.

14. APPROVE AGREEMENT BETWEEN HARTNELL COLLEGE AND FOUNDATION FOR COMMUNITY COLLEGES REFEREE AND LANE TECHNICIAN TRAINING PROGRAM (SMOG CHECK PROGRAM)

Approve agreement between Hartnell College and Foundation for Community Colleges Referee and Lane Technician Training Program (Smog Check Program) effective September 1, 2007 through August 31, 2008. The College will receive \$1,000 per month in revenue.

15. DECLARE PROPERTY AS SURPLUS AND APPROVE DISPOSAL

Declare property as surplus and authorize disposal by the Administration. There are no costs in hazardous wastes fees to dispose of these valueless items.

16. PERSONNEL MATTERS

Ratify and/or approve current personnel matters.

E. BOARD POLICY

Roll call vote

1. ADOPT REVISED BOARD POLICY 1055, ETHICAL CONDUCT OF THE GOVERNING BOARD INCLUDING A PROCESS FOR SANCTIONS FOR 2ND (FINAL) READING

Adopt revised Board Policy 1055, Ethical Conduct of the Governing Board including a process for sanctions.

F. ADMINISTRATIVE SERVICES

None

G. INFORMATION ITEMS

1. ACCOUNTABILITY REPORT ON COMMUNITY COLLEGES

H. COLLEGE SENATES

1. STUDENT SENATE, ACADEMIC SENATE, CLASSIFIED SENATE REPORT
Receive brief reports from the Presidents of the College Senates.

I. OFFICE OF SUPERINTENDENT/PRESIDENT

1. PRESIDENT'S REPORT

J. BOARD OF TRUSTEES

1. COMMUNICATIONS/CONFERENCE REPORTS
Receive brief reports on matters of interest to the College and/or conference reports.
2. TRAVEL REQUESTS (Action)

K. HUMAN RESOURCES & EQUAL EMPLOYMENT OPPORTUNITY (Action)

None

L. FUTURE AGENDA ITEMS

(Items placed on future agenda will be determined in consultation and preparation under the auspices with Superintendent/President and Board President.)

M. NEXT MEETING

Next regular Board of Trustees Meeting scheduled for October 2, 2007, Hartnell College Board Room, 156 Homestead Avenue, Salinas, California, at 4:00 p.m.

N. ADJOURNMENT

Adjourn the September 13, 2007, Board of Trustees meeting.