

HARTNELL COMMUNITY COLLEGE
BOARD OF TRUSTEES

Aaron Johnson, President
Berna Maya, Vice President
Bill Freeman, John Martinez, Brad Rice, Kari Lee Valdés

Lorena Moreno, Student Trustee
Dr. Phoebe K. Helm, Interim Superintendent/President, Secretary to the Board

AGENDA

**REGULAR MEETING OF THE BOARD OF TRUSTEES
DECEMBER 4, 2007**

TIME/PLACE:

**5:45 p.m. OPEN SESSION – CAB112 – Board Room
CLOSED SESSION -President's Office
6:00 p.m. OPEN SESSION**

**HARTNELL COMMUNITY COLLEGE
411 Central Avenue, Salinas**

MISSION STATEMENT

Hartnell College provides the leadership and resources to ensure that all students shall have equal access to a quality education and the opportunity to pursue and achieve their goals. We are responsive to the learning needs of our community and dedicated to a diverse educational and cultural campus environment that prepares our students for productive participation in a changing world.

The Board of Trustees welcomes you to its meetings, which are regularly scheduled on the first Tuesday of each month.

The agenda is divided into two sections:

- A. REGULAR AGENDA: Action Items:** These items include significant administrative and financial actions classified by departmental areas and are approved by majority vote for each item.
Information Items: These items include presentations to the Board and items for discussion prior to Board action which is usually taken at the next meeting.
- B. CONSENT AGENDA:** These matters include routine administrative and financial actions classified by departmental areas and are usually approved by a single majority vote.

INDIVIDUALS DESIRING TO ADDRESS THE BOARD: Any member of the audience desiring to address the Board should complete and submit to the Superintendent prior to the meeting, if possible, a Speaker Request Form, available at the door. When the item PUBLIC COMMENTS is taken, the Board President will recognize those who have filled out a Speaker Request Form in the order in which they are received. Members of the public shall be able to address the Governing Board regarding items on the agenda as such items are taken up. The Board President may limit the time of presentation to three minutes per speaker, per subject, and a maximum of twenty minutes for each subject matter. Following public comment, the Board President will limit discussion to the Board only.

I. OPEN SESSION, CALL TO ORDER, CAB 112 Board Room

1. ROLL CALL
2. DISCLOSURE OF ITEMS TO BE DISCUSSED IN CLOSED SESSION, AS FOLLOWS:
Items to be discussed in Closed Session will include, legal, personnel, labor, and/or contract matters authorized for Closed Session per Government Code Sections, 3549.1, 54956.9, 54957 and/or 54957.6.

Action 3. ADOPT AGENDA

4. PUBLIC COMMENT PERIOD REGARDING CLOSED SESSION ITEMS

Five minutes set aside for public comment on closed session items. Maximum three minutes each presentation.

II. CLOSED SESSION

The Board of Trustees of Hartnell Community College District will meet in Closed Session to consider matters authorized for Closed Session in accordance with applicable Government Code Sections 3549.1, 54956.9, 54957 and/or 54957.6.

III. RECONVENE TO OPEN SESSION/REGULAR MEETING OF THE BOARD OF TRUSTEES

Pledge of Allegiance

A. REPORT OUT FROM CLOSED SESSION

B. PUBLIC COMMENTS

1. TWENTY MINUTES SET ASIDE FOR PRESENTATIONS - MAXIMUM THREE MINUTES EACH PRESENTATION
Receive comments from the public. Maximum three minutes each presentation.

C. PRESENTATIONS AND REPORTS – Limit Presentation to Maximum Minutes

1. BOND OVERSIGHT COMMITTEE
Damon Felice, Townsend Management, Inc.
2. BOARD'S GOALS
 - a. Accreditation
 - b. Finances
 - c. Communication
 - d. Search for Superintendent/President

Action D. CONSENT ACTION ITEMS

1. MINUTES
Approve Minutes of Regular Meeting of November 6, 2007.
2. RATIFY DISBURSEMENTS
Ratify disbursements from college accounts: General Cafeteria, Child Development, Capital Outlay Restricted, Property Acquisition Restricted and Deferred Maintenance Funds, Revolving, Bookstore, Scholarship & Loan, Athletic, Associated Student Body.
3. APPROVE ACADEMIC CALENDARS FOR 2008-2009 AND 2009-2010
4. REVIEW AND ACCEPT LOWEST BID AND RATIFY CONTRACT
Review and accept the lowest bid and ratify contract with BCI General Contractors as general contractor for the Performing Arts building – Adults with Disabilities Act (ADA) Upgrade Project.

5. APPROVE PROPOSAL FROM BEARINGPOINT
Approve proposal from BearingPoint to prepare Indirect Cost Rate.

6. PERSONNEL ACTION
Approve and/or ratify personnel actions.

E. ADMINISTRATIVE SERVICES

Action 1. BUDGET REVISIONS
Approve budget revisions numbered as of numbered 7245 to 7274.

Action (Roll call) 2. APPROVE RESOLUTION 7:16
Approve Gann Limit Resolution 7:16 Establishing Appropriations Limit for 2007-08

Action F. HUMAN RESOURCES & EQUAL EMPLOYMENT OPPORTUNITY

1. RECEIVE INITIAL COLLECTIVE BARGAINING PROPOSALS
Receive initial collective bargaining proposals between Hartnell Community College District, California Schools Employees Association, Chapter 470 and Hartnell College Faculty Association.

G. INFORMATION ITEMS

1. FINANCIAL STATEMENTS
Receive Financial Statements for period ending October 31, 2007.

H. COLLEGE SENATES

Reports 1. STUDENT SENATE, ACADEMIC SENATE, CLASSIFIED SENATE REPORT
Receive brief reports from the Presidents of the College Senates.

I. OFFICE OF SUPERINTENDENT/PRESIDENT

Report 1. PRESIDENT'S REPORT
Receive report on matters of interest to the College.

J. BOARD OF TRUSTEES

Report 1. COMMUNICATIONS/CONFERENCE REPORTS
Receive brief reports on matters of interest to the College and/or conference reports.

Action 2. TRAVEL REQUESTS
Travel request from Trustee John Martinez to attend the 2008 ACCT/AACC National Legislative Summit, February 10, 2008 – February 13, 2008, Washington D. C.

K. FUTURE AGENDA ITEMS

(Items placed on future agenda will be determined in consultation and preparation under the auspices with Superintendent/President and Board President.)

L. NEXT MEETING

Regular Board of Trustees Meeting, January 8, 2008, Hartnell College Board Room, 411 Central Avenue, Salinas, CA, at 4:00 p.m.

Action M. ADJOURNMENT
Adjourn the December 4, 2007, Board of Trustees meeting.