

HARTNELL COMMUNITY COLLEGE  
REGULAR MEETING OF THE BOARD OF TRUSTEES

**A G E N D A**

**April 1, 2008**

4:00 p.m. – BOARD WORKSHOP ON CAPITAL BOND AND  
KING CITY EDUCATIONAL AND FACILITIES MASTER PLANS

5:00 p.m. – OPEN SESSION

5:10 p.m. – CLOSED SESSION

6:00 p.m. – RECONVENE OPEN SESSION

King City Education Center  
117 North Second Street; King City, CA

**Board of Trustees**

***Kari Lee Valdés, President***

***Patricia Donohue, Vice President***

***Bill Freeman, Elia Gonzalez-Castro, Kevin Healy,***

***John Martinez, Brad Rice***

***Lorena Moreno, Student Trustee***

***Dr. Phoebe Helm, Interim Superintendent/President, Secretary to the Board***

The Board of Trustees welcomes you to its meetings, which are regularly scheduled on the first Tuesday of each month, unless otherwise noted.

The agenda is divided as follows:

- A. CONSENT AGENDA:** These matters include routine administrative and financial actions classified by departmental areas and are usually approved by a single majority vote.
- B. REGULAR AGENDA:** **Action Items:** These items include significant administrative and financial actions classified by departmental areas and are approved by majority vote for each item. **Information Items:** These items include presentations to the Board and items for discussion prior to Board action which is usually taken at the next meeting.
- C. CLOSED SESSION:** In accordance with Government Code Sections, 3549.1, 54956.9, 54957 and/or 54957.6, the Board of Trustees may meet in Closed Session to consider legal, personnel, labor, and/or contract matters.

**INDIVIDUALS DESIRING TO ADDRESS THE BOARD:** Any member of the audience desiring to address the Board should complete and submit to the Superintendent prior to the meeting, if possible, a Speaker Request Form, available at the door. When the item PUBLIC COMMENTS is taken, the Board President will recognize those who have filled out a Speaker Request Form in the order in which they are received. Members of the public shall be able to address the Governing Board regarding items on the agenda as such items are taken up. The Board President may limit the time of presentation to three minutes per speaker, per subject, and a maximum of twenty minutes for each subject matter. Following public comment, the Board President will limit discussion to the Board only.

**I. OPEN SESSION, CALL TO ORDER, 5:00 P.M., CAB 112 Board Room**

**A. ROLL CALL**

**Action B. ADOPT AGENDA**

**C. DISCLOSURE OF ITEMS TO BE DISCUSSED IN CLOSED SESSION, AS FOLLOWS:**

Items to be discussed in Closed Session will include, legal, personnel, labor, and/or contract matters authorized for Closed Session per Government Code Sections, 3549.1, 54956.9, 54957 and/or 54957.6.

1. Settlement Agreements – 2 employees
2. Settlement Agreement Request
3. Dismissal of Public Employees Relations Claim  
Keough v. Hartnell Community College District
4. California Schools Employee Association Demand to Bargain

**D. PUBLIC COMMENT PERIOD REGARDING CLOSED SESSION ITEMS**

Fifteen minutes set aside for public comment on closed session items.  
Maximum three minutes each.

**II. MOVE TO CLOSED SESSION**

The Board of Trustees of Hartnell Community College District will meet in Closed Session to consider legal, personnel, labor, and/or contract matters authorized for Closed Session per Government Code Sections, 3549.1, 54956.9, 54957 and/or 54957.6.

**III. RECONVENE TO OPEN SESSION**

*Pledge of Allegiance*

**A. REPORT OUT FROM CLOSED SESSION**

**B. PUBLIC COMMENTS REGARDING OPEN SESSION ITEMS**

Twenty minutes set aside to receive public comment on open session items.  
Maximum three minutes each.

**C. PRESENTATIONS**

1. BOND OVERSIGHT COMMITTEE UPDATE  
*Damon Felice, Townsend Management, Inc.*
2. BOARD'S GOALS
  - a. Accreditation
  - b. Finances
  - c. Communication
  - d. Search for Superintendent/President

#### **IV. CONSENT ACTION ITEMS**

##### **A. MINUTES**

Approve Minutes of the Hartnell College Board of Trustees Regular Meeting of March 4, 2008.

##### **B. DISBURSEMENTS**

Ratify disbursements from any or all of the following funds: general; debt service; bookstore; child development; capital outlay projects; scheduled maintenance; property acquisition; bond projects; cafeteria; self-insurance; associated student body; scholarship, loan, and trust; and intercollegiate athletics.

##### **C. RATIFY GRANT APPLICATION, CHANCELLORS OFFICE, CALIFORNIA COMMUNITY COLLEGES INDUSTRY DRIVEN REGIONAL COLLABORATIVE**

Ratify grant application: Chancellors Office, California Community Colleges Industry Driven Regional Collaborative. The grant award is \$400,816 over a two-year period.

##### **D. APPROVE AGREEMENT WITH BRIGHTROOM, A PROFESSIONAL EVENT PHOTOGRAPHER**

Approve agreement with Brightroom, a professional event photographer, to photograph 2008 graduates. Brightroom agrees to donate 15% of the gross proceeds from photo and product sales to the college for the Associated Students of Hartnell College to support their clubs and activities.

##### **E. APPROVE RENEWAL OF LEASE AGREEMENT WITH THE UNITED STATES DEPARTMENT OF AGRICULTURE (USDA) FOR ALISAL CAMPUS FARMLAND**

Approve the renewal lease agreement with the United States Department of Agriculture – Agricultural Research Station – (USDA) for approximately eight (8) acres of Alisal Campus farmland to be reduced to six (6) acres by July 1, 2008. The term of the lease is April 1, 2008 to June 30, 2008 for eight (8) acres and from July 1, 2008 to March 31, 2009 for six (6) acres with a six (6) month notification of cancellation or early termination.

##### **F. APPROVE RENEWAL OF LEASE AGREEMENT WITH THE UNIVERSITY OF CALIFORNIA COOPERATIVE EXTENSION FOR ALISAL CAMPUS FARMLAND**

Approve the renewal lease agreement with the University of California Cooperative Extension – Monterey County Agricultural Station for 1.58 acres of Alisal Campus farmland. The term of the lease is one year, April 1, 2008 to June 30, 2008 for 2.5 acres, and from July 1, 2008 to March 31, 2009 for 1.58 acres with a six (6) month notification of cancellation or early termination.

##### **G. APPROVE MEMORANDUM OF UNDERSTANDING WITH MONTEREY COUNTY DEPARTMENT OF SOCIAL AND EMPLOYMENT SERVICES**

Approve Memorandum of Understanding with the Monterey County Department of Social and Employment Services for the award of stipends to the Child Development Centers staff. Staff are eligible for a stipend of \$250-\$1,000 per person. The College will receive approximately \$6,028 from the Department of Social and Employment Services during the 2007-08 fiscal year.

**H. APPROVE AGREEMENT BETWEEN HARTNELL COLLEGE AND SALINAS VALLEY MEMORIAL HOSPITAL FOR CLINICAL EXPERIENCE AND USE OF FACILITIES**

Approve an on-going agreement between Hartnell College and Salinas Valley Memorial Hospital for Medical Laboratory Technician clinical experience and use of facilities effective March 4, 2008 with a six (6) month cancellation or early termination clause.

**I. PERSONNEL ACTIONS**

Ratify and/or approve current personnel actions. (Included in packet)

**V. ACTION ITEMS**

**Roll-call**

**A. APPROVE BUDGET REVISIONS**

Approve budget revisions numbered 7409 to 7466

**Roll-call**

**B. REVIEW AND ACCEPT KING CITY EDUCATION CENTER EDUCATIONAL AND FACILITIES MASTER PLANS AND ADOPT RESOLUTION 08:5 REGARDING KING CITY EDUCATION CENTER 2008-2011 EDUCATIONAL AND FACILITIES MASTER PLANS**

Review and accept the King City Education Center Educational and Facilities Master Plans and Adopt Resolution 08:5, Regarding King City Education Center 2008-2011 Educational and Facilities Masters Plans.

**Roll-call**

**C. ADOPT RESOLUTION 08:4, ACCEPT AWARD OF FUNDS**

Adopt Resolution 08:4, Accept Award of Funds for Instructional Materials and Supplies for the Child Development Center Preschool Program.

**D. APPROVE AGREEMENT WITH THE CHANCELLORS OFFICE AND DIGITAL ENERGY, INC. TO COMPLETE TEN ENERGY SAVING PROJECTS**

Approve an agreement with the Chancellors Office and Digital Energy, Inc. to complete ten (10) energy saving projects to be completed by December 31, 2008 and supported by Measure H Funds.

**VI. INFORMATION ITEMS**

**A. FINANCIAL STATEMENTS**

Receive and accept financial statements for period ending February 29, 2008.

**B. RECEIVE REPORTS FROM SENATES**

1. Student Senate
2. Classified Senate
3. Academic Senate

**C. PRESIDENT'S REPORT**

Receive report on matters of interest to the College.

**D. BOARD OF TRUSTEES COMMUNICATIONS/CONFERENCE REPORTS**

Receive brief reports on matters of interest to the College and/or conference reports.

**E. FUTURE AGENDA ITEMS**

(Items placed on future agendas will be determined in consultation and preparation under the auspices with Superintendent/President and Board President.)

**VII. ADJOURNMENT**

**Action** Adjourn the April 1, 2008 Board of Trustees meeting.

**The next regular Board of Trustees Meeting is scheduled  
May 6, 2008  
Hartnell College (CAB112) – Board Room  
411 Central Avenue  
Salinas, California, at 5:00 p.m.**