

HARTNELL COMMUNITY COLLEGE  
REGULAR MEETING OF THE BOARD OF TRUSTEES

**A G E N D A**

**May 6, 2008**

5:00 p.m. – OPEN SESSION  
5:10 p.m. – CLOSED SESSION  
6:00 p.m. – RECONVENE OPEN SESSION

Location:  
Governing Board Room –CAB112  
411 Central Avenue, Salinas

**Board of Trustees**

***Kari Lee Valdés, President***

***Patricia Donohue, Vice President***

***Bill Freeman, Elia Gonzalez-Castro, Kevin Healy,***

***John Martinez, Brad Rice***

***Lorena Moreno, Student Trustee***

***Dr. Phoebe Helm, Interim Superintendent/President, Secretary to the Board***

The Board of Trustees welcomes you to its meetings, which are regularly scheduled on the first Tuesday of each month, unless otherwise noted.

The agenda is divided as follows:

- A. CONSENT AGENDA:** These matters include routine administrative and financial actions classified by departmental areas and are usually approved by a single majority vote.
- B. REGULAR AGENDA: **Action Items:** These items include significant administrative and financial actions classified by departmental areas and are approved by majority vote for each item. **Information Items:** These items include presentations to the Board and items for discussion prior to Board action which is usually taken at the next meeting.**
- C. CLOSED SESSION:** In accordance with Government Code Sections, 3549.1, 54956.9, 54957 and/or 54957.6, the Board of Trustees may meet in Closed Session to consider legal, personnel, labor, and/or contract matters.

**INDIVIDUALS DESIRING TO ADDRESS THE BOARD:** Any member of the audience desiring to address the Board should complete and submit to the Superintendent prior to the meeting, if possible, a Speaker Request Form, available at the door. When the item PUBLIC COMMENTS is taken, the Board President will recognize those who have filled out a Speaker Request Form in the order in which they are received. Members of the public shall be able to address the Governing Board regarding items on the agenda as such items are taken up. The Board President may limit the time of presentation to three minutes per speaker, per subject, and a maximum of twenty minutes for each subject matter. Following public comment, the Board President will limit discussion to the Board only.

**I. OPEN SESSION, CALL TO ORDER, 5:00 P.M., CAB 112 Board Room**

**A. ROLL CALL**

**Action B. ADOPT AGENDA**

**C. DISCLOSURE OF ITEMS TO BE DISCUSSED IN CLOSED SESSION, AS FOLLOWS:**

Items to be discussed in Closed Session will include, legal, personnel, labor, and/or contract matters authorized for Closed Session per Government Code Sections, 3549.1, 54956.9, 54957 and/or 54957.6.

1. Update on Litigation – Lawrence and Culver v. Hartnell Community College District
2. Pending Litigation

**D. PUBLIC COMMENT PERIOD REGARDING CLOSED SESSION ITEMS**

Fifteen minutes set aside for public comment on closed session items.  
Maximum three minutes each.

**II. MOVE TO CLOSED SESSION**

The Board of Trustees of Hartnell Community College District will meet in Closed Session to consider legal, personnel, labor, and/or contract matters authorized for Closed Session per Government Code Sections, 3549.1, 54956.9, 54957 and/or 54957.6.

**III. RECONVENE TO OPEN SESSION**

*Pledge of Allegiance*

**A. REPORT OUT FROM CLOSED SESSION**

**B. PUBLIC COMMENTS REGARDING OPEN SESSION ITEMS**

Twenty minutes set aside to receive public comment on open session items.  
Maximum three minutes each.

**C. PRESENTATIONS AND BOARD DEVELOPMENT**

1. BOND OVERSIGHT COMMITTEE UPDATE  
*Damon Felice, Townsend Management, Inc.*
2. BOARD DEVELOPMENT
  - a. Discussion of Article: *Introduction to the Brown Act*
  - b. Review of Board Policies 1000 to 1110
3. BOARD'S GOALS FOR THE COLLEGE
  - a. Accreditation
  - b. Finances
  - c. Communication
  - d. Search for Superintendent/President

#### IV. CONSENT ACTION ITEMS

##### A. MINUTES

Approve Minutes of the Hartnell College Board of Trustees Regular Meeting of April 1, 2008, and Special Meeting of April 15, 2008.

##### B. DISBURSEMENTS

Ratify disbursements from any or all of the following funds: general; debt service; bookstore; child development; capital outlay projects; scheduled maintenance; property acquisition; bond projects; cafeteria; self-insurance; associated student body; scholarship, loan, and trust; and intercollegiate athletics.

##### C. ACCEPT AWARD FOR CHANCELLORS OFFICE GRANT: *INDUSTRY-DRIVEN REGIONAL COLLABORATIVE FOR SUSTAINABLE CONSTRUCTION*

Accept an award for the Chancellors Office Grant: *Industry-Driven Regional Collaborative for Sustainable Construction*. The grant award is \$400,816.

##### D. ACCEPT AWARD FOR CHANCELLORS OFFICE GRANT: *INDUSTRY-DRIVEN REGIONAL COLLABORATIVE FOR DISTRESSED AREAS IN FOOD SAFETY*

Accept an award for the Chancellors Office Grant: *Industry-Driven Regional Collaborative for Distressed Areas in Food Safety*. The grant award is \$205,000.

##### E. ACCEPT AWARD FOR CAREER TECHNICAL EDUCATION COMMUNITY COLLEGE COLLABORATIVE PROJECT

Accept an award for the Career Technical Education Community College Collaborative Project. The grant award is \$375,000.

##### F. RATIFY GRANT APPLICATION: *CAPACITY BUILDING FOR NURSING PROGRAM ENROLLMENT GROWTH AND RETENTION – ASSOCIATE DEGREE NURSING – REGISTERED NURSE PROGRAMS*

Ratify the grant application for RFA Specification #07-0106: *Capacity Building for Nursing Program Enrollment Growth and Retention – Associate Degree Nursing – Registered Nurse Programs*. The grant award is \$292,656. The term: June 1, 2008 to August 31, 2009.

##### G. DECLARE PROPERTY AS SURPLUS AND AUTHORIZE DISPOSAL

Declare the listed property as surplus and authorize disposal by the administration.

##### H. RATIFY AMENDMENT FOR A ONE-YEAR EXTENSION – HARTNELL COLLEGE AND BOTTLING GROUP, LLC, DBA THE PEPSI BOTTLING GROUP

Ratify the amendment for a one-year extension to the Contract between Hartnell College and the Bottling Group, LLC, dba, The Pepsi Bottling Group for pouring and distribution rights.

**I. ACKNOWLEDGE AND RATIFY CONTRACT FOR PROFESSIONAL SERVICES WITH AURUM CONSULTING ENGINEERS MONTEREY BAY, INC. FOR REPLACEMENT PROJECT DESIGN**

Acknowledge and ratify a contract for professional services with Aurum Consulting Engineers Monterey Bay, Inc. for the Main Campus Site Lighting Replacement Project Design. The contacted amount is \$26,000 and will be paid from Measure H bond funds.

**J. ACCEPT LOWEST RESPONSIVE BID AND RATIFY CONTRACT WITH BLOSSOM VALLEY, LANDSCAPE CONTRACTOR**

Ratify contact to the responsive lower bidder, Blossom Valley, Landscape Contractors, for the Merrill Hall Landscape Project. The cost for this project is \$56,455 and will be paid from Measure H bond funds.

**K. RATIFY THE AMENDMENT TO THE MEE MEMORIAL HOSPITAL AGREEMENT FOR CLINICAL EXPERIENCE**

Ratify the amendment to the Mee Memorial Hospital Agreement for clinical experience and use of clinical facilities for Medical Laboratory Technician and Phlebotomy students. This is an on-going agreement with annual review.

**L. APPROVE CONTRACT WITH MONTEREY COUNTY DEPARTMENT OF SOCIAL AND EMPLOYMENT SERVICES – PROBATION DEPARTMENT – SEVEN CHALLENGES**

Approve a contract with the Monterey County Department of Social and Employment Services, Probation Department to implement Seven Challenges, an alcohol and other drug dependency treatment program for adolescents. The college will receive \$111,387 to provide training and services for the term of April 15, 2008 to June 30, 2010.

**M. APPROVE AGREEMENT WITH COUNTY OF MONTEREY, PROBATION DEPARTMENT FOR VOLUNTARY FITNESS PROGRAM**

Approve agreement with County of Monterey, Probation Department for Voluntary Fitness Program for the term of February 1, 2008 to August 1, 2008. The college will receive approximately \$1,000, as well as generated FTES.

**N. APPROVE AGREEMENT WITH COUNTY OF MONTEREY, SHERIFF'S DEPARTMENT FOR VOLUNTARY FITNESS PROGRAM**

Approve agreement with County of Monterey, Sheriff's Department for Voluntary Fitness Program for the 2008-2009 academic year. The college will receive approximately \$1,950, as well as generated FTES.

**O. PERSONNEL ACTIONS**

Ratify and/or approve current personnel actions. (Included in packet)

**V. ACTION ITEMS**

**Roll-call**

**A. APPROVE BUDGET REVISIONS**

Approve budget revisions numbered 7484 to 7546.

**Roll-call**

**B. ADOPT RESOLUTION 08:6 IN RECOGNITION OF CLASSIFIED SCHOOL EMPLOYEE WEEK**

Adopt Resolution 08:6 in Recognition of Classified School Employee Week, May 18-24.

**Action**

**C. REVIEW AND ACCEPT REQUIRED STATE REPORT: QUARTERLY FINANCIAL STATUS REPORT (CCFS 311Q) FOR THE QUARTER ENDED ON MARCH 31, 2008**

Review and accept required State Report: Quarterly Financial Status Report (CCFS311Q) for quarter ended March 31, 2008.

**Action**

**D. APPROVE NEW MANAGEMENT CLASSIFICATIONS AND NEW SALARY RANGE ON THE MANAGEMENT SALARY SCHEDULE**

Approve new management classifications and new salary range on the Management Salary Schedule.

**Action**

**E. APPROVE POSITION ALLOCATIONS FOR SEVEN NEW MANAGEMENT POSITIONS**

Approve position allocations for seven new management positions.

**Action**

**F. APPROVE SIDE LETTER WITH HARTNELL COLLEGE FACULTY ASSOCIATION TO SUSPEND TENURED FACULTY EVALUATIONS FOR 2007-08 ACADEMIC YEAR**

Approve the one-time only and non-precedent side letter to the 2005-08 contract with Hartnell College Faculty Association (HCFA) to suspend tenured faculty evaluations for the 2007-08 academic year.

**VI. INFORMATION ITEMS**

**A. FINANCIAL STATEMENTS**

Receive and accept financial statements for period ending March 31, 2008.

**B. RECEIVE REPORTS FROM SENATES**

1. Student Senate
2. Classified Senate
3. Academic Senate

**C. PRESIDENT’S REPORT**

Receive report on matters of interest to the college.

**D. BOARD OF TRUSTEES COMMUNICATIONS/CONFERENCE REPORTS**

Receive brief reports on matters of interest to the college and/or conference reports.

**E. FUTURE AGENDA ITEMS**

(Items placed on future agendas will be determined in consultation and preparation under the auspices with Superintendent/President and Board President.)

**VII. ADJOURNMENT**

**Action** Adjourn the May 6, 2008 Board of Trustees meeting.

**The next regular Board of Trustees Meeting is scheduled  
June 3, 2008  
Hartnell College (CAB112) – Board Room  
411 Central Avenue  
Salinas, California, at 5:00 p.m.**