

HARTNELL COMMUNITY COLLEGE DISTRICT

AGENDA

**Regular Meeting of the Board of Trustees
TUESDAY, NOVEMBER 6, 2007**

**4:00 p.m. OPEN SESSION – CAB 112
CLOSED SESSION – President’s Office
OPEN SESSION – CAB 112**

**HARTNELL COMMUNITY COLLEGE
411 Central Avenue, Salinas
Board Room (CAB 112)**

MISSION STATEMENT

Hartnell College provides the leadership and resources to ensure that all students shall have equal access to a quality education and the opportunity to pursue and achieve their goals. We are responsive to the learning needs of our community and dedicated to a diverse educational and cultural campus environment that prepares our students for productive participation in a changing world.

I. OPEN SESSION, CALL TO ORDER, 4:00 P.M., CAB 112 Board Room

1. ROLL CALL

2. DISCLOSURE OF ITEMS TO BE DISCUSSED IN CLOSED SESSION, AS FOLLOWS:

Items to be discussed in Closed Session will include, legal, personnel, labor, and/or contract matters authorized for Closed Session per Government Code Sections, 3549.1, 54956.9, 54957 and/or 54957.6.

Action 3. ADOPT AGENDA

4. PUBLIC COMMENT PERIOD REGARDING CLOSED SESSION ITEMS

Five minutes set aside for public comment on closed session items. Maximum three minutes each presentation.

II. CLOSED SESSION

The Board of Trustees of Hartnell Community College District will meet in Closed Session to consider legal, personnel, labor, and/or contract matters authorized for Closed Session per Government Code Sections, 3549.1, 54956.9, 54957 and/or 54957.6.

III. RECONVENE TO OPEN SESSION

Pledge of Allegiance

A. REPORT OUT FROM CLOSED SESSION

B. PUBLIC COMMENTS

1. PUBLIC COMMENTS - MAXIMUM THREE MINUTES EACH

Receive comments from the public. Maximum three minutes each.

C. PRESENTATIONS AND REPORTS

1. BOND OVERSIGHT COMMITTEE
Damon Felice, Townsend Management, Inc.
2. BORONDA INTERNATIONAL STUDY PROGRAM
Molly Lewis, Coordinator, International Studies
3. BOARD'S GOALS
 - a. Accreditation
 - b. Finances
 - c. Communication
 - d. Search for Superintendent/President

Action

D. CONSENT ACTION ITEMS

1. MINUTES

Approve Minutes of the Regular and Special Meeting of October 9, 2007.

2. DISBURSEMENTS

Ratify disbursements from college accounts: General Cafeteria, Child Development, Capital Outlay Restricted, Property Acquisition Restricted and Deferred Maintenance Funds, Revolving, Bookstore, Scholarship & Loan, Athletic, Associated Student Body.

3. APPROVE AMENDMENT AND RESTATEMENT OF HARTNELL COLLEGE FOUNDATION ARTICLES OF INCORPORATION AND BY-LAWS

Approve amendment and restatement of the Hartnell College Foundation Articles of Incorporation and By-laws.

4. APPROVE AGREEMENT BETWEEN SALINAS ADULT SCHOOL AND HARTNELL COLLEGE FOR HIGH SCHOOL EQUIVALENCY PROGRAM (HEP) FOR 2007-08

Approve the 2007-08 Agreement between Salinas Adult School and Hartnell College for High School Equivalency Program. Expenses incurred by Hartnell College are supported by the HEP grant in the amount of approximately \$325 per student served.

5. APPROVE AGREEMENT BETWEEN SOLEDAD ADULT SCHOOL AND HARTNELL COLLEGE FOR HIGH SCHOOL EQUIVALENCY PROGRAM (HEP) FOR 2007-08

Approve the 2007-08 Agreement between Soledad Adult School and Hartnell College for High School Equivalency Program. Expenses incurred by Hartnell College are supported by the HEP grant in the amount of approximately \$325 per student served.

6. REVIEW AND ACCEPT REQUIRED STATE REPORT: QUARTERLY FINANCIAL STATUS REPORT (CCFS 311Q) FOR SEPTEMBER 30, 2007.

Review and accept required State Report: Quarterly Financial Status Report (CCFS311Q) for quarter ending September 30, 2007.

7. APPROVE AGREEMENT WITH UNIVERSAL PROTECTION SERVICES FOR HARTNELL COLLEGE SECURITY SERVICES

Approve Agreement with Universal Protection Services for Hartnell College security services effective December 16, 2007 for an annual cost of \$317,737. This contract is in effect until June 30, 2010 unless otherwise terminated by either party.

8. RATIFY CONTRACT FOR ARCHITECTURAL SERVICES WITH KASAVAN ARCHITECTS FOR THE EAST CAMPUS CENTER FOR APPLIED TECHNOLOGY BUILDING AND EAST CAMPUS MASTER PLANNING SERVICES

Ratify contract for architectural services with Kasavan Architects for the East Campus Center for Applied Technology Building and East Campus Master Planning Services for \$2,461,300, which will be paid by both State and Measure H funds.

9. APPROVE 2007-08 MEMORANDUM OF UNDERSTANDING BETWEEN PERALTA COMMUNITY COLLEGE DISTRICT AND HARTNELL COLLEGE TO PARTICIPATE IN BAY AREA REGIONAL TECH PREP COLLABORATIVE

Approve Memorandum of Understanding between Peralta Community College District and Hartnell College to participate in the Bay Area Regional Tech Prep Collaborative for the 2007-08 academic year. This grant provides a one-time grant award of \$40,000 to support Tech Prep activities as detailed in the work plan.

10. APPROVE RENEWAL OF 2007-08 INSTRUCTIONAL AGREEMENT WITH YOSEMITE COMMUNITY COLLEGE DISTRICT/CALIFORNIA CHILD DEVELOPMENT TRAINING CONSORTIUM

Approve renewal of Instructional Agreement with Yosemite Community College District/California Child Development Training Consortium for the 2007-08 academic year. This agreement supports the professional growth and development of childcare providers. A \$10,000 grant assists students with tuition, books, supplies, and instructional materials.

11. APPROVE CURRICULUM COMMITTEE ACTIONS

Approve Curriculum Committee actions during the period of April 19, 2007 through October 18, 2007.

12. ACCEPT TRANSFER OF NON-CASH DONATIONS FROM HARTNELL COLLEGE FOUNDATION

Accept the non-cash donations from the Hartnell College Foundation.

13. PERSONNEL MATTERS

Ratify and/or approve current personnel matters.

Action
(Roll-call)

E. BOARD POLICY

1. APPROVE FINAL READING OF REVISED BOARD POLICY 2005, ACADEMIC SENATE – SHARED GOVERNANCE

Approve final reading of revised Board Policy 2005, Academic Senate – Shared Governance.

F. ADMINISTRATIVE SERVICES

Action
(Roll-call)

1. APPROVE BUDGET REVISIONS

Approve Budget Revisions numbered 7120-7237

G. HUMAN RESOURCES & EQUAL EMPLOYMENT OPPORTUNITY (Action)

None

H. INFORMATION ITEMS

1. FINANCIAL STATEMENTS

Receive and accept financial statements for period ending September 30, 2007.

Reports **I. COLLEGE SENATES**

1. STUDENT SENATE, ACADEMIC SENATE, CLASSIFIED SENATE REPORTS

Receive brief reports from the Presidents of the College Senates.

J. OFFICE OF SUPERINTENDENT/PRESIDENT

Report 1. PRESIDENT'S REPORT

Receive report on matters of interest to the College.

K. BOARD OF TRUSTEES

1. COMMUNICATIONS/CONFERENCE REPORTS

Receive brief reports on matters of interest to the College and/or conference reports.

Action 2. TRAVEL REQUESTS

L. FUTURE AGENDA ITEMS

(Items placed on future agenda will be determined in consultation and preparation under the auspices with Superintendent/President and Board President.)

M. NEXT MEETING

Next regular Board of Trustees Meeting scheduled for December 4, 2007, Hartnell College Board Room, 411 Central Avenue, Salinas, California, at 4:00 p.m.

Action **N. ADJOURNMENT**

Adjourn the November 6, 2007, Board of Trustees meeting.