

HARTNELL COLLEGE
CURRICULUM COMMITTEE MEETING
THURSDAY, OCTOBER 16, 2003, 2 P.M., BOARD ROOM

UNOFFICIAL

MINUTES

MEMBERS PRESENT:

Chair – Daniel Perez
Castillo Maria
Christensen, Carl
Dominguez, Mary/Ex-Officio
Lagier, Jennifer
Martinez, Joe
Rose, Kathleen
Salomone, Diane
Schumann, Sherry
Stave, Melissa
Welch, Joe
Wright, Ann

MEMBERS ABSENT:

Carbajal, Theresa
Fernandez, José Luis
Foudy, Mike (alternate)
Frontiera, Charlene
Garcia, Jeanne
Krimley, Vic
Moss, Chris
Student Rep:
Sharolyn Robinson

GUESTS:

Adriana Robledo
Wini Chambliss
Denise Cook
Jeri Nemiro
Gary Smith
Sylvia Rios-Metcalf

APPROVAL OF MINUTES – October 2, 2003

MOTION: MSC (VOTE: Unanimous) to approve, as revised.

TWO READING ITEMS – SECOND READING - ACTION

1. NEW COURSES

ART 76, Intermediate 3D Modeling and Animation (3)

MOTION: MSC (VOTE: Unanimous) to approve, pending revisions.
PCA: MSC (VOTE: Unanimous) to approve.

CSS 25, Multimedia Integration (3)

MOTION: MSC (VOTE: Unanimous) to approve.

CSS 27, Instructional Management and Content Development (4)

MOTION: MSC (VOTE: Unanimous) to approve, pending revisions.

CSS 29, Programming for Multimedia (3)

MOTION: MSC (VOTE: Unanimous) to approve, pending revisions.

CSS 126.01, Beginning Dreamweaver (2)

MOTION: MSC (VOTE: Unanimous) to approve, pending revisions.
D.E.: MSC (VOTE: Unanimous) to approve.

CSS 126.02, Intermediate Dreamweaver (2)

MOTION: MSC (VOTE: Unanimous) to approve, pending revisions.
PCA: MSC (VOTE: Unanimous) to approve.
D.E.: MSC (VOTE: Unanimous) to approve.

CSS 126.03, Beginning Flash (2)

MOTION: MSC (VOTE: Unanimous) to approve, pending revisions.
D.E.: MSC (VOTE: Unanimous) to approve.

CSS 126.04, Intermediate Flash (2)

MOTION: MSC (VOTE: Unanimous) to approve, pending revisions.
PCA: MSC (VOTE: Unanimous) to approve.
D.E.: MSC (VOTE: Unanimous) to approve.

TWO READING ITEMS – SECOND READING – ACTION (continued)

1. NEW COURSES (continued)

EDU 1, Multicultural Perspectives in Education (3)

Hartnell does not have an EDU program. The course would need to be submitted to the Chancellor's Office for approval.

MOTION: MSC (VOTE: Unanimous) to approve, pending revisions.

PCA: MSC (VOTE: Unanimous) to approve.

D.E.: MSC (VOTE: Unanimous) to approve, pending revisions.

MUS 23.1, Hartnell Chorale-Renaissance/Baroque Emphasis (1)

MUS 23.2, Hartnell Chorale-Classic/Romantic Emphasis (1)

MUS 23.3, Hartnell Chorale-20th Century Emphasis (1)

MUS 29.1, Symphonic Band-18th Century Emphasis (1)

MUS 29.2, Symphonic Band-19th Century Emphasis (1)

MUS 29.3, Symphonic Band-20th Century Emphasis (1)

MUS 34.1, Symphony Orchestra-18th Century Emphasis (1)

MUS 34.2, Symphony Orchestra-19th Century Emphasis (1)

MUS 34.3, Symphony Orchestra-20th Century Emphasis (1)

MOTION: MSC (VOTE: Unanimous) to approve the above listed Music courses.

PCA: MSC (VOTE: Unanimous) to approve the PCA's.

ONE READING ITEMS – ACTION

1. COURSE REVISIONS

October 2, 2003 - the following ESL courses were voted on and approved, however, after further discussion regarding the possible addition of prerequisites the courses were TABLED.

October 16, 2003 - A corequisite was added as an advisory.

At the pre-curriculum review meeting there was still confusion over the prerequisite/advisory. The ESL courses will be Tabled until all parties involved could meet.

ESL 125L, English Foundations – Lab (1)

(advisory/~~title~~/cat & sched descr/coreq/content/initiator/instr method/method of eval/materials/obj/repetition)

ESL 135L, Intermediate English Lab (1)

(advisory/~~title~~/cat & sched descr/coreq/content/initiator/instr method/method of eval/materials/obj/repetition)

ESL 145L, Advanced English – Lab (1)

(advisory/~~title~~/cat & sched descr/coreq/content/initiator/instr method/method of eval/materials/obj/repetition)

ESL 155L, Extended English Practice – Lab (1)

(advisory/Title to Paragraph Development for ESL – Lab/cat & sched descr/coreq/content/initiator/instr method/method of eval/materials/obj/repetition)

ESL 165L, Composition for ESL – Lab (1)

(advisory/Title to Paragraph and Basic Essay Writing for ESL – Lab/cat & sched descr/coreq/content/initiator/instr method/method of eval/materials/obj/repetition)

ONE READING ITEMS – ACTION (continued)

1. COURSE REVISIONS (continued)

MUS 1B, Music Appreciation (3)
(Title to: Music Appreciation – Genre Perspective/cat & sched descr/content/instr method/method of eval/
materials/obj)

MOTION: MSC (VOTE: Unanimous) to approve, pending revisions.

CIS 117, Microcomputer Installation and Maintenance (4)
(TO: CSS 169/Title to Computer Maintenance and Repair/cat & sched descr/content/obj)

MOTION: MSC (VOTE: Unanimous) to approve, pending revisions.

CIS 87, Web Authoring (3)
(TO: CSS 87, Web Page Authoring and Design/cat & sched descr/content/obj/title)
This course is cross-referenced with Art 87. The Committee recommended and Joe Welch agreed to hold this course until both courses could be submitted.

2. DELETED COURSES (no copies attached)

ENG 121L, Reading and Writing Skills for Construction Technology
ENG 122L, Language Skills for Engineering and Related Technologies Laboratory
ENG 211, Writing Reports: Occupational Areas
ENG 220, English for Special Purposes: Computer & Information Sciences

MOTION: MSC (VOTE: Unanimous) to delete

TWO READING ITEMS – FIRST READING – NO ACTION

1. NEW COURSES

ART 26, Art Methods (3)
Sylvia Rios-Metcalf and Gary Smith presented this course. This course will provide training in the arts for those planning to become teachers. Provides an opportunity for professional growth to teachers already in the classroom. Sylvia was asked to speak with the ECE discipline before second reading. Corrections are needed on the Course Proposal and Course Outline.

MUS 23.4, Hartnell Chorale – 20th Century “Pops” Emphasis (1)
MUS 29.4, Symphonic Band – 20th Century “Pops” Emphasis (1)
MUS 34.4, Symphonic Orchestra – 20th Century “Pops” Emphasis (1)

The above music courses are in the group of courses being revised by Carl Christensen to create a more logical progression of large ensemble classes at Hartnell.
Revisions recommended are the same as the previous Music courses submitted by Carl.

CSS 107, Internship in Computer Science and Information Systems (3)
This course was strongly emphasized during Advisory Committee discussions.
Revisions are needed on the Course Outline and Technical Data Sheet.

CIS 117 (CSS 169, PC Maintenance and Repair) (4)
(This is a course revision, it was moved to the one reading items.)

TWO READING ITEMS – FIRST READING – NO ACTION (continued)

1. NEW COURSES (continued)

CSS 15, Introduction to E-Commerce (4)

This course is an integral component for the CSS Management of Information Science (MIS) certificate and degree program.

Revisions are needed on the course outline.

CIS 87 (CSS 87, Web Page Authoring and Design) (3)

(This is a course revision, it was moved to the one reading items.)

2. NEW DEGREES/CERTIFICATES

Computer Science and Information Systems

Business/Management Information Systems (MIS) (AA/Certificate)

Computer Science and Information Systems

Computer Science (AA/Certificate)

Computer Science and Information Systems

PC/Networking Support Specialist (AA/Certificate Program)

Computer Science and Information Systems

Digital and Web Design (AS/Certificate)

Computer Science and Information Systems

Digital and Web Design (AS/Certificate)

Computer Science and Information Systems

Digital Media (AA/Certificate)

The above listed degrees & certificates are part of the restructuring of CIS to CSS. The Committee asked Joe Welch to reformat to clearly show that the degrees/certificates are options.

Courses that are cross-listed must be listed as cross-listed courses.

THE FOLLOWING COURSES WERE APPROVED PENDING REVISIONS, REVISIONS ARE COMPLETE:

~~October 2, 2003 meeting~~

~~ESL 101FL, English Grammar and Composition for ESL (1)~~

~~Was approved pending the title is the same as ESL 101F.~~

This course was Tabled, with the other ESL lab courses on page 2.

INFORMATION/DISCUSSION

1. Tech II Committee Minutes
2. New Membership
 - Carol King
 - Melissa Reeve
3. Course Outline Revision
 - In progress
4. Website Development
 - Jennifer Lagier gave a short presentation on the Curriculum Website she is creating.
5. Course & Program Approval Process
 - Daniel asked for a motion to move forward.
 - MSC (VOTE: Unanimous) to move forward in developing the process.
 - Cheryl, Linda & Jennifer will meet regarding the process.
6. Drafting a Curriculum Committee Handbook
 - There were no volunteers to work on the Committee handbook. This item was Tabled.

ADJOURNED: 3:50 p.m.