

HARTNELL COLLEGE
CURRICULUM COMMITTEE MEETING
THURSDAY, NOVEMBER 20, 2003, 2 P.M., BOARD ROOM

UNOFFICIAL

MINUTES

MEMBERS PRESENT:

Chair – Daniel Perez
Castillo Maria
Christensen, Carl
Dominguez, Mary/Ex-Officio
Fernandez, José Luis
Frontiera, Charlene
Garcia, Jeanne
King, Carol
Krimley, Vic
Lagier, Jennifer
Martinez, Joe
Moss, Chris
Reeve, Melissa
Rose, Kathleen
Salomone, Diane
Welch, Joe
Wright, Ann
Student Rep:
Sharolyn Robinson

MEMBERS ABSENT:

Carbajal, Theresa
Foudy, Mike (alternate)
Moss, Chris
Schumann, Sherry (alternate)
Stave, Melissa

GUESTS:

Dan Bequette
Debbie Denham
Fred Etcheverry
Jerry Nemiro
Adriana Robledo
Susan Singer
Lisa Storm

APPROVAL OF MINUTES – November 6, 2003

MOTION: MSC (VOTE: to approve as revised, 1 abstention)

ONE READING ITEMS – ACTION

1. COURSE REVISIONS

ADJ 4, Criminal Evidence/CP6(3)
(advisory/cat & sched descr/content/initiator/instr method/method of eval
obj/materials/obj/adding Distance Ed)

MOTION: MSC (VOTE: Unanimous) to approve, pending revisions.

PCA: MSC (VOTE: Unanimous) to approve.

D.E. MSC (VOTE: Unanimous) to approve, pending revisions.

BUS 151, Business Arithmetic (3)
(title to Business Mathematics/cat & sched descr/content/instr
method/method of eval/obj)

MOTION: MSC (VOTE: Unanimous) to approve, pending revisions.

ELE 54, Electronic Devices and Circuits (5)
(advisory/cat & sched descr/content/instr method/materials/obj)

MOTION: MSC (VOTE: Unanimous) to approve, pending revisions.

PCA: MSC (VOTE: Unanimous) to approve, pending revisions.

LBT 90/CSS 90, Internet Literacy (3)
(cat & sched descr/from CIS to CSS)

MOTION: MSC (VOTE: Unanimous) to approve, pending revisions.

D.E. MSC (VOTE: Unanimous) to approve, pending revisions.

The Committee is requesting that the distance ed advisory statement be
added to the course outline.

MUS 52B, Intermediate Harmony (3)
(title to Harmony IV/content/instr method/method of eval/materials/obj/sched)

MOTION: MSC (VOTE: Unanimous) to approve.

PCA: MSC (VOTE: Unanimous) to approve.

MUS 53B, Intermediate Musicianship (2)
(title to Musicianship IV/content/instr method/method of eval/materials/
obj/sched)

MOTION: MSC (VOTE: Unanimous) to approve.

PCA: MSC (VOTE: Unanimous) to approve.

2. COURSE DELETION (no back-up)

ELE 64, Analog Integrated Circuits (3)

MOTION: MSC (VOTE: Unanimous) to delete.

ONE READING ITEMS – ACTION (continued)

3. DEGREE/CERTIFICATE REVISION

No back-up for the following degree revision. The only revision is the CIS to CSS designation.

Agriculture – AS/Certificate
(from CIS 109 to CSS 109)

MOTION: MSC (VOTE: Unanimous) to approve.

TWO READING ITEMS - SECOND READING - ACTION

1. COURSE REVISIONS

ELE 57, Instruments and Controls (5)
(units from 3 to 5 units/cat & sched descr/contact hrs/coreq/content/method of eval obj/materials/obj/prereq)

MOTION: TABLED

ELE 150, Electronic Fabrication (1)
(cat & sched descr/content/method of eval/materials/obj/prereq/repetition)

MOTION: TABLED

2. NEW COURSES

ART 71, 2D Digital Illustration (3)

MOTION: MSC (VOTE: Unanimous) to approve, pending revisions.

BUS 172.1, Machine Calculations Skill Building (.5)

MOTION: MSC (VOTE: Unanimous) to approve.
PCA: MSC (VOTE: Unanimous) to approve.

BUS 172.2, Machine Calculations Applications (.5)

MOTION: MSC (VOTE: Unanimous) to approve.
PCA: MSC (VOTE: Unanimous) to approve.

TWO READING ITEMS – FIRST READING – NO ACTION

1. NEW COURSES

ELE 57.015, Instruments and Controls Programming (2)
This course was Tabled along with ELE 57 & 150.

HES 40L, Clinical Chemistry I Lab (1)
HES 41L, Clinical Chemistry II Lab (1)

-the catalogue & schedule descriptions are not clear regarding the corequisite, Susan will reword.
-HES 43 will also need to be revised to reflect the revisions to the schedule descriptions.

TWO READING ITEMS – FIRST READING – NO ACTION

2. COURSE REVISIONS

The following ESL courses were reviewed at the October 2 meeting, however, after discussion regarding the possible addition of prerequisites the courses were Tabled.

ESL 101FL, English Grammar and Composition for ESL-Lab (1)
(title to: Grammar and Composition for ESL-Lab/cat & sched descr/content/initiator/instr method/method of eval/materials/obj/prereq)

ESL 125L, English Foundations-Lab (1)
(cat & sched descr/content/initiator/instr method/method of eval/materials/obj/prereq)

ESL 135L, Intermediate English-Lab (1)
(cat & sched descr/content/initiator/instr method/method of eval obj/materials/obj/prereq)

ESL 145L, Advanced English-Lab (1)
(cat & sched descr/content/initiator/method/method of eval/materials/obj/prereq)

ESL 155L, Extended English Practice-Lab (1)
(title to: Paragraph Development for ESL-Lab/sched descr/content/initiator/methodology/method of eval/materials/obj/prereq)

ESL 165L, Composition for ESL (1)
(title to: Paragraph and Basic Essay Writing for ESL-Lab/cat & sched descr/content/initiator/instr method/method of eval/materials/obj/prereq)

The prerequisites in question have been revised.

THE FOLLOWING COURSES WERE APPROVED PENDING REVISIONS, REVISIONS ARE COMPLETE:

ART/CSS 87, Web Authoring (3)
BUS 172, Machine Calculations on the Microcomputer (1)
SPE 1A, Essentials of Public Speaking (3)

The following was discussed at the end of the Addendum.

INFORMATION/DISCUSSION

1. Present - Website/limited access for comment period
2. Present - Progress course approval process flow chart & narrative for comment & discussion.
3. GE Review Progress/update
4. On-going -Curriculum Education for spring.

ADDENDUM TO NOVEMBER 20, 2003 AGENDA

TWO READING ITEMS – SECOND READING – ACTION

1. NEW COURSES (no back-up)

BIO 11, Introductory Human Anatomy and Physiology (4)

MOTION: (VOTE: Unanimous) to approve, pending revisions.

NRN 101L, Readiness for Nursing (1)

MOTION: (VOTE: Unanimous) to approve.

PCA: (VOTE: Unanimous) to approve.

ONE READING ITEMS – ACTION

1. COURSE REVISIONS

NRN 30, Maintaining & Restoring Wellness Using Pharmacological Interventions (3)
(title to: Basics of Pharmacology for Nursing Practice/units from 3 to 1/cat & sched descr/contact hrs/coreq/content/initiator/instr method/method of eval/materials/obj)

MOTION: (VOTE: Unanimous) to approve pending revisions.

PCA: (VOTE: Unanimous) to approve.

2. DEGREE/CERTIFICATE REVISIONS

No back-up for the following degree/certificate revisions. The only revisions are those from CIS to CSS designation.

Environmental Technology Certificate
(CIS 11 to CSS 43)

Mathematics/AA
(CIS 1 to CSS 2A, CIS 10 to CSS 4, Delete CIS 30)

Water Technology Wastewater Management/Certificate
(CIS 11 to CSS 43)

Water Technology Water Management/Certificate
(CIS 11 to CSS 43)

MOTION: (VOTE: Unanimous) to approve the revisions to the above listed degrees and certificates.

TWO READING ITEMS – FIRST READING – NO ACTION

1. DEGREE/CERTIFICATE REVISIONS

Engineering/AS
This degree was Tabled pending discussion among the discipline regarding the options added to the degree.

Engineering Technology/AS (This degree was not presented.)

The following courses were approved pending revisions, revisions are complete.

BUS 109/CIS 109, Introduction to PC Applications (4)
BUS 150.15/CIS 150.15, Word Processing (3)
BUS 150.25/CIS 150.25, Electronic Spreadsheets (3)

CSS 107, Internship in Computer Science and Information Systems (3)

NRN 41, Nursing Theory (4)
NRN 41.1, Nursing Clinical I (4)
NRN 41.2, Critical Thinking for Nurses I (1)
NRN 41.3, Nursing Skills Lab I (1)
NRN 42, Nursing Theory II (4)
NRN 42.1, Nursing Clinical II (4)
NRN 42.2, Critical Thinking for Nurses II (1)
NRN 43, Nursing Theory III (4)
NRN 43.1, Nursing Clinical III (5)
NRN 43.2, Critical Thinking for Nurses III (1)
NRN 43.3, Nursing Skills Lab III (1)
NRN 44, Nursing Theory IV (4)
NRN 44.1, Nursing Clinical IV (4)
NRN 44.2, Critical Thinking for Nurses IV (1)
NRN 101, Readiness for Nursing (2)

The following degrees/certificate s were approved pending revisions, revisions are complete:

Nursing/AA Degree

Computer Science and Information Systems
Business/Management Information Systems (MIS) (AA/Certificate)

Computer Science and Information Systems
Computer Science (AA/Certificate)

Computer Science and Information Systems
PC/Networking Support Specialist (AA/Certificate Program)

Computer Science and Information Systems
Digital and Web Design (AS/Certificate)

Computer Science and Information Systems
Digital Media (AA/Certificate)

INFORMATION/DISCUSSION

1. Present - Website/limited access for comment period
2. Present - Progress course approval process flow chart & narrative for comment & discussion.
3. GE Review Progress/update
4. On-going -Curriculum Education for spring

Daniel briefly discussed the above listed items

ADJOURNED: 4:15 p.m.