



HARTNELL
C O L L E G E

Business Assistance Center at Hartnell College is currently seeking trainers and consultants in the following areas:

The ideal candidates will possess the following:

- **Bachelor in Business Administration**
- **Master of Business Administration**

Ten or more years of work experience in any or combination of the following disciplines:

- Accounting
- Banking
- Business planning
- Contract/leases
- Customer Service
- Business Law (contracts)
- Finance
- Human Resource
- Legal
- Marketing
- Operations Management
- Web Development
- Real State
- Retail Merchandising
- Sales (B2B), B2C
- Strategic Planning
- Project Management
- E-commerce

Attention to detail and accurate reporting are critical in this position.

Hourly rate is \$35 and goes to \$45 based on experience.

Hours vary per week are on an as-needed basis.

Pending the client needs, training schedule, and the consultant's availability.

Essential Functions:

- Provide training services and specialized workshops to the business community.
- Provide one-on-one consulting to existing business owners and new entrepreneurs. These services are offered free of charge to our clients.
- Business owners and aspiring entrepreneurs discuss their business ventures and get expert advice from the BAC Director and/or the BAC counselor. All client information is held in strict confidence and maintained by Hartnell College.
- The counseling staff includes experienced professionals, consultants, college and university professors, and experienced University MBA candidates. During the initial counseling session, the consultant identifies or defines the direction the client would like to pursue and/or the problem areas and determines the appropriate course of action.

To be considered for this position:

Please submit a Resume to:

Hartnell College-Human Resources
411 Central Ave, Salinas CA 93901

For more information regarding the positions please contact:

Business Assistance Center at Hartnell College: (831) 755-6800, bac@hartnell.edu