

Construction Technology Program

The goal of the Construction Technology program is to provide the community with excellent certificate and degree programs that allow current construction workers to upgrade and expand their skills and knowledge, earn certification in required areas, and build leadership and supervisory skills for advancement to become foremen and superintendents. The program offers full-time students Craft Development certificate programs and/or an AS in Sustainable Construction Management, Safety, Quality Control, or Environmental Management that prepares students for transfer to an accredited four-year program.

The Program Coordinator must build strong relationships and working alliances with other departments, in particular with the Agriculture Business and Technology Institute, the Science and Math Institute, and the MESA program, as well as with the construction community, CHISPA, ROP, and vocational instructors and management in the area feeder schools (middle and high school) as well as transfer institutions.

For more information, or to request an application packet, contact:

HUMAN RESOURCES &
EQUAL EMPLOYMENT OPPORTUNITY
411 CENTRAL AVENUE
SALINAS, CALIFORNIA 93901
(831) 755-6706
FAX: (831) 755-6937
work@hartnell.edu
www.hartnell.edu/hr

*Hartnell College
Human Resources & Equal Employment Opportunity
411 Central Avenue
Salinas, CA 93901*



**HARTNELL
C O L L E G E**

Full-time employment Opportunity (Tenure-track)

**CONSTRUCTION
TECHNOLOGY
INSTRUCTOR/PROGRAM
COORDINATOR**

Filing Deadline: Open Until Filled
Priority screening: January 5, 2009

REPRESENTATIVE DUTIES

The instructor will teach in a diverse sustainable construction program servicing both current construction employees in the community as well as full-time students interested in the construction career field. As instructor, responsibilities include developing and adhering to curricula, ordering textbooks, teaching classes, maintaining accurate student records and participating in department meetings and other college-wide activities. Particular attention will be given to the development of "green" training materials to supplement ALL training programs. Innovative co-op and intern programs should be developed in coordination with local construction and materials companies. As program coordinator, additional responsibilities include but are not limited to:

- Developing and overseeing budgets.
- Scheduling, supervising instructional construction projects (building a house or commercial project with students)
- Developing and implementing outreach/recruitment strategies for the construction programs
- Purchasing and maintaining inventory controls for construction materials and equipment
- Overseeing part-time instructors in the program

Assignment may include day, evening, and weekend hours, and classes off the main campus.

MINIMUM QUALIFICATIONS*

- Must be sensitive to and understanding of the diverse academic, socioeconomic, cultural, disability, and ethnic backgrounds of community college students and the community at-large.
- Any bachelor's degree **AND** two years of related experience **OR**
- Any associate degree or equivalent **AND** six years related experience.

NOTE: APPLICANTS APPLYING UNDER "EQUIVALENCY" MUST COMPLETE AN EQUIVALENCY DETERMINATION FORM FOR EQUIVALENCY COMMITTEE REVIEW.

DESIRED QUALIFICATIONS*

- ◆ Small construction business owner with contractor's license and/or substantial project management experience.
- ◆ BS or MS degree in Construction Management, CE, ME, EE, IE or construction-related degree.
- ◆ 20 Years of industry experience and background demonstrating respect for education and attainment of educational achievement outside a traditional degree program
- ◆ Classroom experience teaching construction and construction supervision skills.
- ◆ Strong interpersonal and collaborative skills, a passion for construction, a strong desire and aptitude for teaching.
- ◆ Experience must reflect strong organization skills and personal initiative.
- ◆ Connection with local construction and construction materials community.

** Meeting the minimum and/or desired qualifications does not assure any candidate an interview.*

CONDITIONS OF EMPLOYMENT

Regular, full time, academic, tenure-track position **beginning January 26, 2009**. Starting salary range: \$40,765 to \$70,124 per academic year based on 176 days (placement dependent upon educational background and appropriate full-time teaching experience). District-assisted health and welfare coverage for employee and dependents includes medical, dental, and vision. Life, accident, and income protection insurance premiums are available for the employee only. State Teacher's Retirement System (STRS) membership is required. The District participates in contributions to STRS.

APPLICATION PROCEDURE

All applicants **must** provide the following items in order to be considered in the initial screening:

- 1) A completed application for Academic/Administrative positions.
- 2) A resume and cover letter.
- 3) Transcripts verifying educational requirements. (copies acceptable)

ONLY MATERIALS REQUESTED WILL BE FORWARDED TO SELECTION COMMITTEE.

It is the applicant's responsibility to be sure that all required materials are in the Human Resources office by 4:30pm on the filing deadline. Submit all application materials together. Applicants submitting incomplete application packets cannot be considered.

All documents included in your application file become the property of the college and will not be returned. Your file for this opening will not be considered for future openings.

EQUAL OPPORTUNITIES

It is the policy of the Hartnell Community College District that no person shall be discriminated against in any employment procedure on the basis of race, color, national origin, ancestry, religion, sex, sexual orientation, age, marital status, veteran status, or disability. The College actively seeks applications from candidates who have multi-cultural experience. Contact the Office of Human Resources and Equal Employment Opportunity if you need any special accommodations to complete the application process.