

# Hartnell College Library & Learning Resource Center

## ***Group Study Rooms Use Policy***

- **Group study rooms** are available to *promote and facilitate collaborative learning among Hartnell College students*
- *Priority use is for Hartnell College students studying in groups.* Quiet study space is available to individuals in the Silent Study room 214
- Schedule rooms at [http://www.hartnell.edu/library/room\\_wizard/](http://www.hartnell.edu/library/room_wizard/)
- Rooms are available on a first-come, first-served basis to groups of two or more
- Rooms may be booked for a maximum of two hours. If no one else is waiting to use the room, the group may continue to use the room beyond the two hour time, in one hour increments
- As a courtesy to others, if you are not going to use a room you booked, please cancel the booking
- Students wishing to use the advanced technology in the first floor study rooms may request instruction from Computer & Media Services staff
- No food or drink is allowed in the rooms with the exception of capped, bottled water
- Study room users must observe library regulations, and leave rooms in good order

**Hartnell College Library assumes no responsibility for personal property left in the rooms. All personal items found will be turned over to Hartnell Campus Safety.**

***All Rooms Must Be Vacated 15 Minutes  
Before Library Closing***