

HARTNELL COMMUNITY COLLEGE
REGULAR MEETING OF THE BOARD OF TRUSTEES

A G E N D A

June 3, 2008

5:00 p.m. – OPEN SESSION
5:10 p.m. – CLOSED SESSION
6:00 p.m. – RECONVENE OPEN SESSION

Location:
Governing Board Room – CAB112
411 Central Avenue, Salinas

Board of Trustees

Kari Lee Valdés, President

Patricia Donohue, Vice President

Bill Freeman, Elia Gonzalez-Castro, Kevin Healy,

John Martinez, Brad Rice

Lorena Moreno, Student Trustee

Dr. Phoebe Helm, Interim Superintendent/President, Secretary to the Board

The Board of Trustees welcomes you to its meetings, which are regularly scheduled on the first Tuesday of each month, unless otherwise noted.

The agenda is divided as follows:

- A. CONSENT AGENDA:** These matters include routine administrative and financial actions classified by departmental areas and are usually approved by a single majority vote.
- B. REGULAR AGENDA: **Action Items:** These items include significant administrative and financial actions classified by departmental areas and are approved by majority vote for each item. **Information Items:** These items include presentations to the Board and items for discussion prior to Board action which is usually taken at the next meeting.**
- C. CLOSED SESSION:** In accordance with Government Code Sections, 3549.1, 54956.9, 54957 and/or 54957.6, the Board of Trustees may meet in Closed Session to consider legal, personnel, labor, and/or contract matters.

INDIVIDUALS DESIRING TO ADDRESS THE BOARD: Any member of the audience desiring to address the Board should complete and submit to the Superintendent prior to the meeting, if possible, a Speaker Request Form, available at the door. When the item PUBLIC COMMENTS is taken, the Board President will recognize those who have filled out a Speaker Request Form in the order in which they are received. Members of the public shall be able to address the Governing Board regarding items on the agenda as such items are taken up. The Board President may limit the time of presentation to three minutes per speaker, per subject, and a maximum of twenty minutes for each subject matter. Following public comment, the Board President will limit discussion to the Board only.

I. OPEN SESSION, CALL TO ORDER, 5:00 P.M., CAB 112 Board Room

A. ROLL CALL

Action B. ADOPT AGENDA

C. DISCLOSURE OF ITEMS TO BE DISCUSSED IN CLOSED SESSION, AS FOLLOWS:

Items to be discussed in Closed Session will include, legal, personnel, labor, and/or contract matters authorized for Closed Session per Government Code Sections, 3549.1, 54956.9, 54957 and/or 54957.6.

1. Authorization for Interim Superintendent/President to develop personnel service and/or employment contracts for the Western Stage Theatre Program and fill administrative posts effective July 1, 2008. These items would be ratified at the July Board meeting.
2. Update on Collective Bargaining
3. Personal Service Contract – Monterey Institute of Social Architecture

D. PUBLIC COMMENT PERIOD REGARDING CLOSED SESSION ITEMS

Fifteen minutes set aside for public comment on closed session items.
Maximum three minutes each.

II. MOVE TO CLOSED SESSION

The Board of Trustees of Hartnell Community College District will meet in Closed Session to consider legal, personnel, labor, and/or contract matters authorized for Closed Session per Government Code Sections, 3549.1, 54956.9, 54957 and/or 54957.6.

III. RECONVENE TO OPEN SESSION

Pledge of Allegiance

A. REPORT OUT FROM CLOSED SESSION

B. PUBLIC COMMENTS REGARDING OPEN SESSION ITEMS

Twenty minutes set aside to receive public comment on open session items.
Maximum three minutes each.

C. PRESENTATIONS AND BOARD DEVELOPMENT

1. ACKNOWLEDGE 2007-08 STUDENT SENATE AND INTRODUCE 2008-2009 STUDENT SENATE
2. ACKNOWLEDGE OUT-GOING STUDENT REPRESENTATIVE TO THE BOARD OF TRUSTEES
3. SWEAR IN STUDENT REPRESENTATIVE TO THE BOARD OF TRUSTEES
Armando Cortes

4. ACKNOWLEDGE 2007-2008 RETIREES
5. SHARED GOVERNANCE MODEL
Dr. Ignacio Pando
6. EDUCATIONAL AND FACILITIES MASTER PLANS
Dr. Esteban Soriano and Augustine Nevarez
7. BOND OVERSIGHT COMMITTEE UPDATE
Damon Felice, Townsend Management, Inc.
8. BOARD DEVELOPMENT
 - a. Review of Board Policies 1100 - 1300
9. BOARD'S GOALS FOR THE COLLEGE
 - a. Accreditation
 - b. Finances
 - c. Communication
 - d. Search for Superintendent/President

IV. CONSENT ACTION ITEMS

A. MINUTES

Approve Minutes of the Hartnell College Board of Trustees Regular Meeting of May 6, 2008, and Special Meetings of May 12, 13, and 14, 2008.

B. DISBURSEMENTS

Ratify disbursements from any or all of the following funds: general; debt service; bookstore; child development; capital outlay projects; scheduled maintenance; property acquisition; bond projects; cafeteria; self-insurance; associated student body; scholarship, loan, and trust; and intercollegiate athletics.

C. RENEWAL OF AGREEMENT WITH THE STATE DEPARTMENT OF REHABILITATION FOR DSP&S WORKABILITY III PROGRAM CONTINUATION

Approve the renewal of the agreement with the State Department of Rehabilitation for Disabled Students Program and Services WorkAbility III Program. The term of the renewal is July 1, 2008 to June 30, 2011. This program typically generates \$103,208 in annual grant revenue for serving students with disabilities.

D. APPROVE AMENDMENT TO AGREEMENT WITH NATIVIDAD MEDICAL CENTER FOR CLINICAL EXPERIENCE AND USE OF FACILITIES

Approve an amendment to the agreement between Hartnell College and Natividad Medical Center for clinical experience and use of facilities for the Medical Laboratory Technician Phlebotomy Program effective June 3, 2008, with a six (6) month cancellation notification clause.

E. APPROVE FIVE-YEAR CAPITAL CONSTRUCTION PLAN FOR 2010-2014

Approve the submittal of the 2010-2014 Five-Year Capital Construction Plan to the California College System Office.

F. APPROVE SITE LICENSE AGREEMENT WITH FOUNDATION FOR COMMUNITY COLLEGES FOR STATE SMOG REFEREE AND STUDENT TECHNICIAN TRAINING PROGRAM

Approve site license agreement with Foundation for Community Colleges for State Smog Referee and Student Technician Training Program for the 2008-2009 Academic Year. Hartnell College will receive \$1,000 per month in revenue.

G. APPROVE OUT-OF-COUNTRY TRAVEL

Approve Out-of-Country Travel to Italy for Gary Smith, faculty, and Mary Ann Toney, Coordinator, 2008 Boronda Study Group from June 7 through June 24, 2008. All costs are paid from the Boronda Scholarship Endowment.

H. APPROVE CURRICULUM COMMITTEE ACTIONS

Approve the Curriculum Committee Actions from period of May 15, 2008 to May 15, 2008.

I. RATIFY GRANT PROPOSAL: NATIONAL SCIENCE FOUNDATION COURSE CURRICULUM LABORATORY IMPROVEMENT (CCLI): A WEB-ENABLED REMOTE LABORATORY FOR RENEWABLE ENERGY

Ratify the grant proposal: National Science Foundation Course Curriculum Laboratory Improvement (CCLI): A Web-Enabled Remote Laboratory for Renewable Energy. The grant, if approved, would provide \$50,000 over a two year period.

J. PERSONNEL ACTIONS

Ratify and/or approve personnel actions. (Included in packet)

V. ACTION ITEMS

Roll-call

A. APPROVE BUDGET REVISIONS

Approve budget revisions numbered 7547 to 7577.

Roll-call

B. APPROVE RESOLUTION 08:7, AUTHORIZING THE SUPERINTENDENT/PRESIDENT TO SIGN AND EXECUTE THE WORKABILITY III AGREEMENT

Approve Resolution 08:7, Authorizing the Superintendent/President to sign and execute the WorkAbility III Agreement with the California Department of Rehabilitation

Action C. APPROVE MEMBERSHIP IN THE NATIONAL JOINT POWERS ALLIANCE

Approve membership in the National Joint Powers Alliance. There is no cost to join and participation will result in significant savings when the college purchases furniture, fixtures and equipment.

Action D. REVIEW FIRST READING OF REVISED BOARD POLICIES

Review the first reading of Revised Board Policies:
1010, Annual Organizational Meeting and Officers of the Board
1030, Student Member of the Governing Board
1035, Minutes of the Governing Board
1055, Ethical Conduct of the Governing Board

Action E. APPROVE NEW MANAGEMENT CLASSIFICATIONS – DELETION OF OBSOLETE MANAGEMENT CLASSIFICATIONS, RECLASSIFICATIONS, VOLUNTARY TRANSFERS AND VOLUNTARY DEMOTION TO IMPLEMENT NEW MANAGEMENT STRUCTURE

Approve new management classifications – deletion of obsolete management classifications, reclassifications, voluntary transfers and voluntary demotion to implement new management structure effective July 1, 2008.

Action F. APPROVE POSITION ALLOCATIONS, REALLOCATIONS AND DELETIONS TO IMPLEMENT NEW MANAGEMENT STRUCTURE

Approve position allocations, reallocations, and deletions to implement new management structure effective July 1, 2008.

Action G. REVIEW AND ACCEPT 2008 HARTNELL COLLEGE EDUCATIONAL AND FACILITIES MASTER PLANS

Review and accept the 2008 Hartnell College Educational and Facilities Master Plans. These plans were developed with input from more than 200 faculty and staff in response to the findings in the Salinas Valley 2020 Vision study and set forth priorities for resource allocation and development including general funds, grants, and state and local (Measure H Bond) capital funds.

Action H. RATIFY CONTRACT BETWEEN HARTNELL COLLEGE AND MONTEREY INSTITUTE SOCIAL ARCHITECTURE

Ratify contract between Hartnell College and Monterey Institute Social Architecture to conduct an analysis of current student services processes and practices. Recommended actions will promote students' success. Cost for these services will be \$25,000 and paid from Title V Grant.

VI. INFORMATION ITEMS

A. FINANCIAL STATEMENTS

Receive and accept financial statements for period ending April 30, 2008.

B. RECEIVE SUBMITTAL OF SCIENCE BUILDING INITIAL PROJECT PROPOSAL TO THE CALIFORNIA COMMUNITY COLLEGE SYSTEM OFFICE

Receive the submittal of the Science Building Initial Project Proposal to the California Community College System Office.

C. RECEIVE REPORTS FROM SENATES

1. Student Senate
2. Classified Senate
3. Academic Senate

D. PRESIDENT'S REPORT

Receive report on matters of interest to the college.

E. BOARD OF TRUSTEES COMMUNICATIONS/CONFERENCE REPORTS

Receive brief reports on matters of interest to the college and/or conference reports.

F. FUTURE AGENDA ITEMS

(Items placed on future agendas will be determined in consultation and preparation under the auspices with Superintendent/President and Board President.)

VII. ADJOURNMENT

Action Adjourn the June 3, 2008 Board of Trustees meeting.

**The next regular Board of Trustees Meeting scheduled
July 1, 2008 – 5:00 p.m.
Hartnell College (CAB112) – Board Room
411 Central Avenue
Salinas, California**