

Adopted

# HARTNELL COMMUNITY COLLEGE DISTRICT

## BOND OVERSIGHT COMMITTEE MEETING

April 14, 2003

### PRESENT

Committee Members:

Harry Gamotan

Joe Grainger

John Inman

Joey Lasnik

Sharolyn Robinson

Juan Sanchez

Michael Maas, Consultant, Bond Program Manager for  
Construction Program

Pete Ilse, Director, Maintenance, Facilities & Facilities Planning

Edward J. Valeau, President/Superintendent

Gary Hughes, Associate Vice President, Administrative  
Information Systems and Library Services

### CALL TO ORDER

The meeting was called to order at 3:36 p.m.

### INTRODUCTIONS

Introductions of all present were made. Guest, Ron Pasquinelli, member of the Monterey County Taxpayers' Association, was present and stated he would be willing to serve on the committee until he can find someone to serve. The Board agreed to recommend Mr. Pasquinelli to the Board of Trustees to fill the required position of a bonafide taxpayers' association representative.

### MINUTES

On motion of John Inman, seconded by Juan Sanchez, and unanimously approved, the Committee approved the Bond Oversight Committee minutes for February 26, 2003.

### PRESENTATION

Chair Joey Lasnik provided the Committee with a copy of: Resolution 03:2 (Establishing Citizens' Bond Oversight Committee, Approving Form of Bylaws Therefor and Appointing Members Thereto) and Resolution 03:3 (Resolution of the Board

of Trustees of the Hartnell Community College District Regarding Its Intention to Issue Tax-Exempt Obligations).

**UPDATE ON  
FACILITIES  
PLANNING  
SCHEDULE**

Dr. Valeau reported that the team has been working on campus for a number of weeks to pull together a reasonable schedule for the Oversight Committee's review. On April 1, Pete Ilse made a presentation to the Board of Trustees followed on April 9, with a presentation to the faculty and staff to let them know where we are in terms of the project. A large faculty and staff group have volunteered to be a part of the college's existing facilities committee, which will be expanded to include their participation. The committee will be broken into smaller teams to attend to specific activities related to planning construction and renovation. The goal is to facilitate and encourage cross fertilization of ideas related to the entire concept of facilities planning and remodeling on campus.

Pete Ilse provided a review of the bond project activity. He reported the College has teamed up with Mike Maas and the Mass Co. as the lead consultant for the project. He also stated that a CPA is on board to set up the financial tracking of the Bond money. Highlights of the review include:

- > Two schedules: a major project schedule for large projects and a secondary schedule for smaller projects, renovations, etc.
- > The Final Project proposal for the Center for Applied and Lifelong Learning (C.A.L.L.) building has been submitted
- > The Final Project Proposal for the East Campus Technology Center will be submitted in July
- > Weekly meetings of the Project Status are held on Wednesdays at 10:00 a.m.
- > Weekly meetings of the Design Team are held on Thursdays at 10:30 a.m.
- > The Facilities Planning Committee meeting is to be determined—currently it is held on the first Thursday of each month
- > East Campus Development will meet as required
- > Community Oversight Committee will meet as the Committee deems appropriate
- > Preparation work is in progress
- > Planning for temporary parking due to the displacement of 600 parking spaces

- > Planning for relocation of Financial Aid to the vacated nursing area to become part of the C.A.B. remodel
- > Infrastructure improvements
- > Removal of underground fuel storage and waste oil tanks
- > Installation of a microwave relay tower servicing the King City campus in cooperation with the Monterey County Office of Education

Joey Lasnik expressed concern for participation of local businesses as the preliminary work appears to be with out-of-the-area firms.

She asked what effort has been made to secure local businesses.

Mike Maas and Pete Ilse indicated that there are many being asked for outside services. Bids will be going out at the local

level and unfolds. Juan construction difficult it is to get a Inman stated it is obligation to the job done.

there will be lots of opportunity as the process Sanchez indicated he has been through this type of with CSUMB and the County and knows how major player at the Monterey County level. John important to hire competent people and the College is to get the best people to get the

## **CONSTRUCTION AND FACILITIES RENOVATION**

Mike Maas reported that since the last meeting the Board of Governors for the California Community Colleges has approved two projects for the College: the Library/Learning Resource Center has gone through all the committees and is no longer being challenged. Funding will take place when the State budget has been resolved—probably September or October; the Center for Applied and Lifelong Learning Building (C.A.L.L.) has been through the Board of Governors and now forwarded to the Department of Finance with no recommendations for change.

Dr. Maas indicated that Pete Ilse and Dr. Krimsley have reviewed and obtained a “wish” list from every department. Efforts are being made to implement as many items as possible within the Bond program.

the will be structure will

Dr. Maas stated they have worked very hard to find interim parking for the planned 600 parking space displacement for construction of the LRC and C.A.L.L. Building. The plan implemented for fall. Construction on the parking begin next spring.

A project timeline was provided. Dr. Valeau stated it is necessary to minimize the disruption to the instructional program and that work will be structured to accommodate this need to the extent possible. Dr. Maas indicated work needs to be done during the

summer and other hours in order to inconvenience everyone as little as possible.

Students have distributed surveys aimed at increasing student fees on their own to support the reconstruction of the Student Center. The Student Center is part of the Master Plan remodel/renovation. Sharolyn Robinson was commended for her leadership.

**BOND FUNDING**

Dr. Valeau and Larry Carrier recently traveled to New York to meet with the bond rating agencies and bond insurers. Mr. Carrier indicated Hartnell has received an AA- rating which is the highest bond rating consistent with colleges two to three times Hartnell's size. Mr. Carrier indicated that this means taxpayers will pay less and the College will have more money for more projects. He indicated he received a call on this date regarding bond pre-

pricing.  
extremely

Dr. Valeau stated he is pleased that the College has been skillful at surrounding itself with the best possible people internally and externally in support of the College's and goals.

mission, vision

**NEXT MEETING**

Chair Joey Lasnik asked members of the committee how often they would like to meet. Mr. Pasquinelli felt the program was well underway and that a review of compliance could be held semi-annually. Joey Lasnik suggested that the group meet quarterly during this start up period. The group agreed to schedule their next meeting for **Monday, July 14 at 3:30 p.m.**

Further, Joey Lasnik stated that Ron Pasquinelli's name be forwarded to the Board of Trustees to accept him as a member of the committee. She also suggested setting a time for a community forum. Discussion ensued regarding solutions to informing the community and, particularly the neighbors of the College, of the work that will be done at the college. Suggestions included a mailing, press releases, public service announcements, informational sessions, informal statements, strategic talking sessions, editorials, and student participation going house to house to spread the word to neighbors. Marketing the construction with a picture of the building being constructed was also suggested.

Dr. Valeau encouraged the Bond Oversight Committee to be proactive in getting the word out to the community. Dr. Valeau suggested that over the next few months it will be important to communicate to the community the first installment of \$35 million to demonstrate Hartnell's commitment to the community. He suggested that a press conference be held when it was officially

## Bond Oversight Committee

known the College had received the money. All thought it was a good idea.

Harry Gamotan stated he would be happy to work with the administration to help resolve issues of concern from the airport group about the development of East campus . Dr. Valeau thanked Mr. Gamotan for the offer and indicated the City is also a major player in the airport development and we would also make sure we work with them and the Airport Commission.

## **ADJOURNMENT**

There being no further business, the meeting was adjourned at 5:01 p.m.