

ADMINISTRATIVE SERVICES UPDATE

April 9, 2020

Linda Wilczewski

- ▶ Call meeting to order
 - ▶ Housekeeping
 - ▶ Mute phones when not speaking
- ▶ Attendance
- ▶ Approval of agenda
- ▶ Approval of minutes

ACTION ITEMS

- ▶ ERT – Meeting daily
 - ▶ Deploying resources to students for distance ed & financial aid
 - ▶ College services have largely been moved online

- ▶ Telecommuting – until further notice (currently May 3)
 - ▶ Follow county guidelines
 - ▶ Work with your manager or VP to address concerns
 - ▶ Scheduling
 - ▶ Equipment needs
 - ▶ Campus access
 - ▶ Wellness discussion – breaks, stretches, exercise
 - ▶ HR Resources

PUBLIC SAFETY UPDATE

- Interim audit will likely be conducted virtually
 - Still on target for May 11
 - PBC list just received. Individual assignments forthcoming.

- Most on-campus events have been cancelled or postponed
 - Western Stage
 - Gala? WELI? Hall of Fame?

- Spring session – end date 5/30 as planned

- Graduation – will be 5/29 as planned
 - VIRTUAL ceremony under discussion

- Summer session – online

EVENT UPDATES

- ▶ Received PY Apportionment Funds \$2.1M
- ▶ Aggressively pursuing all available emergency resources
 - ▶ State
 - ▶ Federal
 - ▶ Be sure to keep track of all COVID-19 related expenditures!
- ▶ Working on multi-year projections to help shape Tentative Budget
 - ▶ Board presentation in May
- ▶ May revise postponed to August
 - ▶ Tax revenues delayed
 - ▶ Weekly discussions with CBO's

BUDGET UPDATE

- ▶ Board Resolution 4/7/20
 - ▶ Projects underway will continue to move forward
- ▶ Keygent Advisors contract approved
 - ▶ Series B Financing

CONSTRUCTION UPDATE

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- ▶ General Discussion
- ▶ Motion to adjourn

Q&A AND ADJOURNMENT