



HARTNELLCOLLEGE

**Administrative Services Council
Meeting Minutes
August 13, 2020, 3pm-5pm
Zoom Meeting**

APPROVED

MEMBERS

Name	Representing	Present	Absent
Linda Wilczewski	Administration	X	
David Techaira	Administration	X	
Lyle Engeldinger	Administration		X
Joseph Reyes	Administration		X
Anne Adamson	Dean of Academic Aff.	X	
Augustine Nevarez	Dir. of Stdnt. Affairs	X	
Michelle Peters	Dir. Of Stdnt. Life, DSPS		X
Dave Phillips	I.T.	X	
Balamurali Kappagantula	I.T.		X
Pedro Escoto	Faculty		X
Daniel Lopez	Faculty		X
Miguel-Angel Manrique	Faculty	X	
(vacant)	Part-time Faculty		
Marlene Tapia	CSEA		
Belen Gonzales	CSEA		X
Monica Carrasco	CSEA		X
Laura Otero	CSEA	X	
Hector Mosqueda	L39		X
(vacant)	L39		
Montzerat Flores Martinez	Student		X
Angelita Cisneros	Student		

Others

Name	Title or Representing	Present	Absent
Various participants	additional Zoom participants	3	

CALL TO ORDER & INTRODUCTIONS

Linda Wilczewski

Meeting called to order at 3:05 p.m. 8/13/2020

ACTION ITEMS

1. Consider approval of agenda for August 13, 2020 - No quorum, No vote Linda Wilczewski
2. Consider approval of minutes for July 9th, July 16th, 2020, July 23, 2020 and July 30, 2020– No quorum, No vote

Hartnell College Vision Statement: *Hartnell College students will be prepared to contribute as leaders to the intellectual, social, cultural, and economic vitality of our communities and the world.*

Hartnell College Mission Statement: *Focusing on the education and workforce development needs of communities in the Salinas Valley, Hartnell College strengthens communities by providing opportunities for students to reach career and/or academic goals (associate degrees, certificates of achievement, transfer to four-year institutions) in an environment committed to student learning, achievement and success.*

INFORMATION/DISCUSSION/PRESENTATIONS

1. **Budget Update**

David Techaira

- We classified expenditures essentially by the various funding sources.
- We're prepped to do the expenditure transfers, at least to the respective cares act funding
- with gaining information about the block grant it's still working progress, but at least we have all the actual expenditures tracked through June 30
- It's a matter of picking a pocket to book the expenses to and then essentially moving forward into the 2021 year in terms of any additional expenditures that come up
- It's basically, you know, we have the cares institutional funds, we have the minority serving portion of the care, Zach.
- We also have the Chancellor's Office block grant, which is portion of that, is the cares act. At least funded through the federal portion
- Kind of being strategic in terms of which funds to use first

2. **Budget Limitations Workbook**

Linda Wilczewski

- Linda updated BLW, see changes and additions
- https://docs.google.com/spreadsheets/d/1VF7t4eUJmzGkzAY_nVbQ0nUZK8XFLmMf6e7ja5MdFxx/edit?usp=sharing

3. **Other Information of proposed dates**

- Draft of Proposal to be sent out to approve on week by week 8/24/2020
- Proposal potentially to be submitted to CPC on 9/2/2020

NEXT MEETING(S)

- September 10, 2020-Regulare ASC will resume

ADJOURNMENT

Linda Wilczewski

Meeting Adjourned at 4:41 P.M. 8/13/2020.