

# Hartnell College

## Application for Admissions

### Instructions

College Pathways Team

2019- 2020



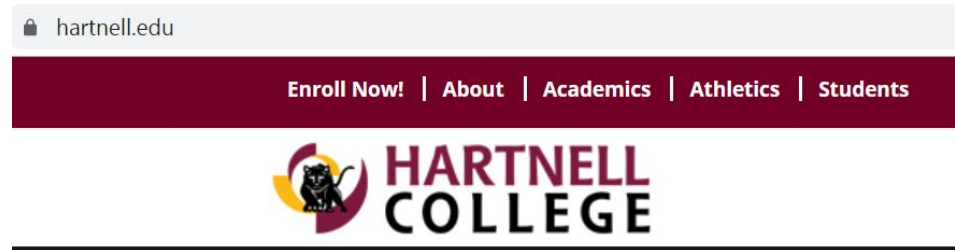
# Where do I apply?



HARTNELL COLLEGE

## 1. Go to Hartnell.edu

The top of page will look like this. →



## 2. Click Enroll Now

In white banner under the page header.



## 3. Click Apply for Admissions - link is in step one details



The first step for all new students - regardless of your academic goal - is to [apply for admissions](#) to Hartnell College.



## 4. Click on Open CCC

This image is a hyperlink to the application website.



## You are now on the CCCApply Website

This website is used by all California Community Colleges for Applications.

### Application to College

Before applying to college you must first have an OpenCCC account.

The OpenCCC single sign-in account allows you to access the online services of the California Community Colleges.

OpenCCC is a service of the California Community Colleges Chancellors Office. The information in your account is kept private and secure.

## Applying to Hartnell is a 2-step process:

- You must first create an OpenCCC Account
  - the first 3 screens you complete are to create the account
- You will then complete the Hartnell Application

### 5. Click Create an Account

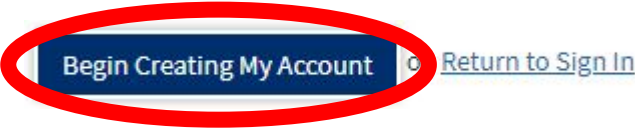
\*If this is your first time on this website, otherwise sign in.



[Create an Account](#) or

[Sign In](#)

### 6. Click Begin Creating My Account



[Begin Creating My Account](#) | [Return to Sign In](#)



### IMPORTANT CCCApply Information:

- Use your Full Legal Name as it appears on your birth certificate.
  - no nicknames, if you have two last names list both, hyphenate if applicable, etc
  - An error on your name can cause delays to financial aid
- Enter your Social Security Number with no dashes
- IF you do not have a Social Security number, you can still apply!
  - Check the box to indicate you do not have one
  - Hartnell's MiCasa Center provides extra support and resources for Dreamer students
- Use a personal email address-not one assigned by a high school
  - You will lose access to that email after you graduate
- Your username and password can be anything you chose
  - we recommend you use something you already use for another account and won't forget
  - your username is only visible to you
- Your pin should be any 4-digit number that you will easily remember



California  
Community  
Colleges

OpenCCC

### Create Account

Personal Information - Page 1 of 3

#### Legal Name

Enter your legal name as it appears on official documents such as your gov

First Name



Once you create your CCCApply account your first question on the Application will be what term you are applying for (Fall 2020).

You will need to declare a major, even if you are unsure.

- Select the major which most closely reflects your academic/career interests. You are able to make changes when you speak with a counselor, but must select a major now.

Questions about your high school status are as of Aug 2020 (after graduation) so select the following answers on those questions:

- First Time college student after graduating High School
- Received HS Diploma from US School
- YES to: Graduated from High School and enter graduation date

Residency Questions:

- If you were born in California, enter your date of birth for the date your stay began
- **If you do not have a social security number** check the box that says “No Documents”



After you submit your application, you will receive two separate emails from the Hartnell Admissions office.

- The first is a confirmation your application was received.
- The second will contain your Hartnell Student ID number and important information for next steps.

**Congratulations! We look forward to seeing you at Hartnell.**

**If you have any questions or need assistance, please email  
[collegepathways@hartnell.edu](mailto:collegepathways@hartnell.edu)**