NOTICE IS HEREBY GIVEN that the ASHC will hold a Meeting on the above-stated date and time. If you have any questions please contact David Orta ASHC Secretary, davidborta@student.hartnell.edu, or Augustine Nevarez, Director of Student Life at anevarez@hartnell.edu.

IF YOU NEED AN ACCOMMODATION, please contact the ASHC or Office of Student Life by Monday before the upcoming meeting so that we may accommodate you.

I. ORGANIZATIONAL ITEMS

1.01 Call to order

1.02 Roll Call  P=Present  A=Absent

President: Apolonia Preciado  _P_
Vice-President: Laura Rivera  _P_
Treasurer: Bryan Cabello  _P_
Secretary: David Orta  _P_
Director ICC: Wilfredo Martinez  _P_
Director Public Relations: Alina Ramirez  _P_
Director Programs & Services: Guillermo Menchaca  _P_
Senator Alisal Campus: Celeste Flores  _P_
Senator South County: Daniel Orta  _P_
Senator Evenings/Wknds/Online: Leonardo Ponce  _P_
Senator At-large: David Parmley  _P_
Senator At-large: Jennifer Santiago  _P_
Senator At-large: Elijah Ruelas  _P_
Senator At-large: Dulce Madrigal  _P_
Senator At-large: Oscar Ramos  _P_
Advisor: Forrest Alvarez  _P_
Advisor: Augustine Nevarez  _P_

1.03 Adoption of Minutes:
Laura motioned and Daniel seconded - the motion passed unanimously
II. PUBLIC COMMENT
This time is reserved for members of the public to address the ASHC.
All public comments are limited to three (3) minutes. No action will be taken on these items unless it is scheduled. Please note once public comments are closed, members of the public will only be recognized at the Chair’s discretion. Furthermore, the members of the ASHC cannot respond to any public comments.

III. Old Business:

3.01 CCCSSA Leadership Conference Advisor Augustine Discussion
This item is to review the details of the upcoming CCCSSA conference.
We have the tickets and email confirmation. South County will later than Main Campus students to adjust for distance.

3.02 Campus Awareness Pres. Preciado Discussion/Action
This item was to discuss the following: campus security, sexual assault, mental health.
Alina gave a report for feedback on topics from the committee.
The blue emergency lights need to be tested - contact Admin council, IT council for testing of system operation.
Alina is also sending out a signup sheet for tabling to promote Campus Safety
Apolonia suggested testing all the emergency buttons on all campuses
Daniel Scott is dir of safety and emergency management - Admin Services Committee and might be a good person to reach out to.
Daniel offered to interface.
Alina wanted to post a short safety video once a week
   Alina is going to write the scripts, use Google docs to post for recommendations
   Leo will photograph and videotapes important locations
   David O. will edit footage.
Alina mentioned we could give away little gift bags with whistles, brochures
Alina wants the committee activities to create materials right away
Monday and Wednesdays are busiest - suggestion to get the flyers out to the whole team for distribution.

3.03 Welcome Back Week Pres. Preciado Discussion
This item is to discuss welcome week. Feedback report. Apolonia said that Monday was a good turn out. The question is “how do we increase engagement with students during club rush? Things went well with lots of activity. Monday and Wednesdays were good. Wednesdays students signed up for the apps - it was slow in the beginning, but got really busy with signing up. Monday the balloon arch was nicely built.
Samuel is giving time slots for Soledad and King City Week of Welcome so we are waiting to hear about that. Alisal also is giving a day/time that works for them too. We should have a club rush for each of the other campuses as well.

3.04 PollEverywhere Secretary Orta Discussion/Informational
This item is to test questions using PollEverywhere. David demonstrated how the PollEverywhere can easily accept votes and feedback. Augustine suggested to tighten technical issues - adjust to have one vote per member and a way to keep track of how many people voted on an item.

IV. New Business:

4.01 Hispanic Heritage Month Update Treasurer Cabello Discussion/Action
This item is to review the details of the upcoming Hispanic Heritage Month. Alisal fine arts studio is going to be used to entertain the students, catering tacos and aqua fresca to students. We could have posters of celebrities in the Student Center.
7th through the 9th - Apollonia set up an estimate budget for catering at $12/person.
$1500 for food $550 for mariach with a $2500-3000 budget.
David O. recommended that we have Google doc with a written version of the plan for transparency. Apolonia disagreed.
Laura motioned to approve the budget.
Apolonia seconded.
Everyone voted yes except Daniel who was not available at the moment.
Motion approved.

4.02 9/11 Committee Update Pres. Preciado Discussion/Action
This item is to review the details of the upcoming 9/11 committee update. Daniel offered to livestream for the event. Apolonia is sending an email to build the committee.

4.03 Campus Survey Pres. Preciado Discussion/Action
This item is to discuss details of the old survey and make adjustments before sending it out again.
Augustine suggested that we have a committe to do the research and have a conversation of what we would like in the survey
Elijah, Guillermo, Daniel, Laura, Apolonia wanted to be in the committee. The Director of Institutional Research should be the person with the right information for advisement.
Daniel suggested we look at the questions asked before in previous surveys to get an idea of what the survey means to students
The previous purpose of the campus survey was to find out if student services were sufficient – bookstore, counseling, basic needs, IT, software, satisfaction in general. Augustine is going to contact The Director of Institutional Research who will hopefully help us define the purpose of the campus.

V. ANNOUNCEMENTS

5.01 Conference Call Volunteer  Pres. Preciado  Information
This is an announcement to remind members to sign up for the Owl conference call volunteer list.
Oscar helped with the owl today.
He presented a slide show on what supplies the Owl requires, the setup diagram, and how it should be used for quality usage.

VI. ADJOURNMENT