



## Associated Students of Hartnell College

"Fostering the Panthers of today, to become the scholars of tomorrow."

### ASHC Agenda Minutes

#### Date and Time

Thursday, 8/18/22, 3:00 pm

Location: Hartnell College, 411 Central Ave., Salinas, CA 93901

In-person in C-101

or via zoom at: <https://cccconfer.zoom.us/j/91513039161#success>

**NOTICE IS HEREBY GIVEN** that the ASHC will hold a Meeting on the above-stated date and time. If you have any questions please contact David Orta ASHC Secretary, [davidborta@student.hartnell.edu](mailto:davidborta@student.hartnell.edu), or Augustine Nevarez, Director of Student Life at [anevarez@hartnell.edu](mailto:anevarez@hartnell.edu).

**IF YOU NEED AN ACCOMMODATION**, please contact the ASHC or Office of Student Life by Monday before the upcoming meeting so that we may accommodate you.

### I. ORGANIZATIONAL ITEMS

#### 1.01 Call to order \_\_\_\_\_

#### 1.02 Roll Call **P**=Present **A**=Absent

President: <b>Apolonia Preciado</b>	<u>  </u> <b>P</b> <u>  </u>
Vice-President: <b>Laura Rivera</b>	<u>  </u> <b>P</b> <u>  </u>
Treasurer: <b>Bryan Cabello</b>	<u>  </u> <b>P</b> <u>  </u>
Secretary: <b>David Orta</b>	<u>  </u> <b>P</b> <u>  </u>
Director ICC: <b>Wilfredo Martinez</b>	<u>  </u> <b>P</b> <u>  </u>
Director Public Relations: <b>N/A</b>	<u>  </u> <b>P</b> <u>  </u>
Director Programs & Services: <b>Guillermo Menchaca</b>	<u>  </u> <b>P</b> <u>  </u>
Senator Alisal Campus: <b>Celeste Flores</b>	<u>  </u> <b>P</b> <u>  </u>
Senator South County: <b>Alina Ramirez</b>	<u>  </u> <b>P</b> <u>  </u>
Senator Evenings/Wknds/Online: <b>Daniel Orta</b>	<u>  </u> <b>P</b> <u>  </u>
Senator At-large: <b>David Parmley</b>	<u>  </u> <b>P</b> <u>  </u>
Senator At-large: <b>Jennifer Santiago</b>	<u>  </u> <b>P</b> <u>  </u>
Senator At-large: <b>Elijah Ruelas</b>	<u>  </u> <b>P</b> <u>  </u>
Senator At-large: <b>Dulce Madrigal</b>	<u>  </u> <b>P</b> <u>  </u>
Senator At-large: <b>Oscar Ramos</b>	<u>  </u> <b>P</b> <u>  </u>
Advisor: Forrest Alvarez	<u>  </u> <b>P</b> <u>  </u>
Advisor: Augustine Nevarez	<u>  </u> <b>P</b> <u>  </u>

#### 1.03 Adoption of Minutes:

Laura motioned to approve the minutes and David Parmley seconded

8 in person voted yes and 4 voted yes online.  
The motion passed.

## **II. PUBLIC COMMENT**

This time is reserved for members of the public to address the ASHC.  
All public comments are limited to three (3) minutes. No action will be taken on these items unless it is scheduled. Please note once public comments are closed, members of the public will only be recognized at the Chair's discretion. Furthermore, the members of the ASHC cannot respond to any public comments.

## **III. Old Business:**

### **3.01 Public Relations Suggestion                      Pres. Preciado                      Discussion/Action**

This item is to provide an update and suggestion on the ASHC vacancy, Public Relations Director. Alina Ramirez volunteered to take the job. She has experience being detail oriented, operating social media for her debate team, and the Hartnell Panther cheer team. Dulce motioned Public Relations to be Alina, and Daniel for South County, Oscar seconded the motion. 8 in person voted yes, and 4 voted yes online. The motion passed.

We had a vacancy for Nights/Weekends/Online Senator and 2 candidates:

A vote to Forrest took place and Leo was elected.

**Leonardo Ponce - 8**

**Fernando Moya - 3**

**Abstain - 1**

### **3.02 Retreat/Orientation                      Advisor Nevarez                      Discussion**

This item provided an update/recap on the summer retreat from August 11th and 12th. Everyone signed up for an event throughout the term. Click here for more information: [Office of Student Life and ASHC Activities](#)

### **3.03 CCCSSA Leadership Conference                      Pres. Preciado                      Discussion/Action**

This item is to review the details of the upcoming CCCSAA conference.

The confirmed dates will be Friday 21st - 23rd of October.

Friday morning we fly from San Jose and Sunday we leave. August is driving one group and Forest is driving another group to the airport.

Augustine is going to get there early, so his group leaves with him - which will be the people that live close to the main campus

The midmorning flight is with Forrest which will be more for South County.

**3.04 Owl 360 Camera      Secretary David Orta      Informational**

This item was to give an update about the Owl 360 meeting camera and get a volunteer list. David O. shared a link to the [Owl Conference Camera Volunteer document](#) and asked members to sign up. He also provided information on the importance of digital inclusion, quality of digital connectivity, bridging the digital gap, and showed a video about it called [Digital Inclusion](#). David also showed a new ASHC link we have on the Hartnell.edu website under the "Student" navigation button online.

**3.05 ASHC Scholarship      Advisor Nevarez      Discussion/Action**

This item is to give an update on the ASHC scholarship. The money donated can be used for student scholarships, the endowment also helps students experiencing homelessness, but there's no guidance on how it's distributed. The previously approved \$15,000 was just sent out which can be issued in a way we agree upon. \$7500 is going to the scholarship fund and \$7500 is going to the endowment. The endowment gets 5% interest on the \$59,000 currently in the account. We will make decisions on this topic in an upcoming meeting.

**IV. New Business:**

**4.01 Mental Health/1st Aid Training      Advisor Nevarez      Discussion/Action**

This item was to discuss dates of possible first aid training. Augustine wants everyone to participate. It will probably be on a Friday or Saturday for 8 hours with breakfast, lunch, and a certificate for 3 years to help people in a mental health crisis

**4.02 Foundation      Advisor Augustine      Informational/Discussion**

This item is to allow foundation representative, Aleen, the opportunity to present. We will be having a barbecue on September 23rd for the new superintendent, so ASHC students were invited to help run some lawn games – contact her for more information [astoddard@hartnell.edu](mailto:astoddard@hartnell.edu)

Aleen job is to bring more awareness to scholarship opportunities for students and makes sure students know scholarships are available to them. Students can feel safe giving their information even though they may be undocumented. She also works on connecting students with donors and Ana Valles is responsible for awarding the scholarships and manages the process for scholarships, so if you have technical questions contact her: [avalles@hartnell.edu](mailto:avalles@hartnell.edu)

Also the slide deck is available if you want to review it. [Financial Aid Presentation](#)

**4.03 Campus Awareness      Pres. Preciado      Discussion**

This item was to discuss the following: campus security, sexual assault, mental health. Oscar recommended we post flyers to show awareness to the campus community.

Alina suggested getting more in-person interaction with social media to do stories and instagram polls to increase connection in addition to self-defense classes for everyone.

Alina is taking the lead and adding people to a list, contact her for details:

[alinaramirez@student.hartnell.edu](mailto:alinaramirez@student.hartnell.edu)

Augustine talked about a security report (clariot) about crimes on campus and the surrounding area.

David suggested we look into making sure all the security kiosks are working at all the campuses – the ones in South County may not be working properly..

#### **4.04 Welcome Back Week      Director P/S Menchaca      Discussion/Action**

This item is to discuss welcome week. Forrest sent email to all other schools for the event. Guillermo sent out a sign up sheet for people to work at the main campus in Salinas for the week of welcome on August 29th, the first day of the term. Between building N and C there will be information to help students there. Tuesday and Wednesday was supposed to be a resource fair, but it most likely will be a party in the plaza with the athletic teams to get excited about the upcoming games in the term. Snow cones, the popcorn machines, and the lawn games will be outside.

Sign up sheet: [Week of Welcome Volunteer](#)

Forrest sent out information to the South County campuses to plan a Week of Welcome after the main campus event.

#### **4.05 Committees      VP Rivera      Discussion/Informational**

This item was to discuss the assignment of participatory governance. Laura sent out the information document to sign up for a committee in participatory governance.

She will go into more details in a later meeting. [Participatory Governance PDF](#)

#### **4.06 PollEverywhere      Secretary Orta      Discussion/Informational**

This item was to discuss the possibility of optimizing voting and group feedback through a software called PollEverywhere. The software was introduced by David to get more efficient at recording votes and sharing group input during hybrid meetings so everyone's voice is clearly represented.

Apolonia thought it was clearly presented and might be something we could use in the future.

Daniel suggested having the item revisited in an upcoming meeting.

#### **4.07 Meeting Protocol      Pres. Preciado      Discussion**

This item was to discuss meeting protocol in terms of online participation. Appolonia suggested that online participants should have their cameras on. Daniel pointed out that the bandwidth could put limitations on some computers of people that participate. David mentioned that his camera doesn't always work. Also, the Owl camera is something new and isn't always on which already disconnects online participation from the in-person meeting. Forrest indicated that having the camera on

allows the students to have a greater presence. Leo suggested that we post pictures of ourselves so we can at least see each other.

#### **4.08 Finalize Budget Approval      Treasurer Cabello      Discussion/Action**

This item was to review and augment the budget then make an approval vote. The **financial statement** can be accessed [here](#), and the **general ledger** can be accessed [here](#).

Bryan gave [the following presentation](#) to include **the point of the budget**:

- The budget we have is a guide
- How we can distribute the money for the year
- To make an effort to stay within the budget

It covered **allocation of the budget** which include the following categories:

- Rents and Leases
- Activities and Films
- Cultural Activities
- Club Council
- Student Internships and Stipends
- Printing and Duplicating
- Travel and Conference
- Materials and Supplies
- Personnel and Benefits
- Memberships

**The augmentation of the budget** (which includes taking money out of the checking account) was asked to be approved so it can be approved by the Board of Trustees during their September meeting. The following augmentations were requested:

- \$4300 from the checking account
- Film and Activities - \$4330 → \$9000
- Travel and Conference - \$1000 → \$3500
- Student Travel - \$1100 → \$2100
- Cultural Activities - \$4340 → \$8000

Bryan said the budget was not up for discussion, but needed a motion and a second in order to approve the budget for the incoming year.

David O. motioned to approve and Guillermo seconded  
Inhouse vote - 8 yes and online - 4 yes which passed the motion

## **V. ANNOUNCEMENTS**

### **5.01 Pop-up Pantry Promise Group**

The pantry is from 12PM-2PM, but volunteers are asked to be there by 10AM.  
Soledad and King City pantry updates will also be announced.

Soledad 1st and last Tuesday of the month 11am

### **5.01 SCCC**

There is an opening for Communications Director, please contact Vice-Chair Daniel for more information: [vicechairregioniv@ssccc.org](mailto:vicechairregioniv@ssccc.org)

## **VI. ADJOURNMENT**